

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 5, 2021**

In accordance with COVID-19 restrictions this meeting was broadcast on the City's YouTube Channel, and Facebook which provided the public the opportunity to make comment. This meeting was held via ZOOM due to the increase in COVID Exposures.

Mayor West called the meeting to order. She gave specific instructions for those who would like to make public comment.

Roll call was taken, and the following members were present and stated the location from which they were attending the meeting:

Lori West – City of Galesburg
Linda Marble – City of Galesburg
Rebecca Harmon – City of Galesburg
Dale Harmon – City of Galesburg
Angelina Rodriguez – City of Galesburg
Carol Wortinger – City of Galesburg
Judy Lemon – City of Galesburg

Also present: Sarah Joshi, City Manager; Anna Goodsell, Clerk and Josh Ranes, DPW Supervisor

APPROVAL OF AGENDA

A motion was made by Marble, seconded by Rodriguez, the Council voted unanimously by roll call to approve the agenda as presented.

PUBLIC COMMENT

West asked if there was any public comment. West gave specific instructions as how to comment using a phone, YouTube and Zoom. She allowed several minutes for public comment. She once again asked for public comment. It was reported that there was no one present in the waiting room, no message left in the google voicemail box, or no one in live chat. There was no public comment.

CONSENT AGENDA

Upon motion of Marble, seconded by Lemon, the Council voted unanimously by roll call to approve the consent agenda. As follows:

- Minutes of the March 22, 2021 meeting
- Bills Payable - \$144,648.49

- Kalamazoo County Sheriff's Department – February Report

CITY MANAGER'S REPORT

City Manager, Sarah Joshi, gave her report. The council asked questions, and there was general discussion.

2021-2022 DRAFT BUDGET PRESENTATION – PLANTE MORAN

The Council proceeded to consider the 2021-2022 Draft Budget. Kenley Penner and Monika Fontaine of Plante Moran made the budget presentation. Mayor West made several comments regarding the budget. There was discussion regarding the budget. West asked questions about the process to adopting the budget. There will be a special meeting on April 19, if the budget is accepted by the council at that time, the budget hearing notice can be published and the public hearing held at the May 10, 2021 regular meeting.

PUBLIC HEARING – STORMWATER DISCHARGE ORDINANCE – EGLE COMPLIANCE

The Council proceeded to consider adoption of the Stormwater Discharge Ordinance to comply with EGLE. Upon motion of Marble, seconded by Lemon, the Board voted unanimously by roll call to open the public hearing. West again gave specific instructions on how to make public comment. There was no public comment. A motion was made by Rodriguez, and seconded by Lemon to close the public hearing. A roll call vote was taken and the motion passed unanimously. Upon motion of Marble, seconded by Rodriguez, the Council vote unanimously by roll call to adopt Ordinance Number 278 – Stormwater Discharge.

CONSIDERATION TO SET PUBLIC HEARING DATE FOR ADOPTION OF THE ELECTRICAL, MECHANICAL, AND PLUMBING CODE ORDINANCES

West explained in order for the City to assume the responsibility to issue permits and perform Electrical, Mechanical and Plumbing Inspection there was a process to be completed for the State of Michigan to release those responsibilities. Part of the process was to adopt the Electrical Mechanical and Plumbing Code Ordinances. A motion was made by Lemon, seconded by Marble, to set the public hearing date to consider adoption of these ordinances for the regular meeting held on May 10, 2021. A roll call vote was taken and the motion passed unanimously.

PLANNING COMMISSION APPOINTMENT

The next matter for the Council's consideration was appointing Denis Homan to the Planning Commission. Denis Homan was present at the meeting to answer any question the Council may have. Upon motion of Marble, seconded by Lemon, the Council voted unanimously by roll call to appoint Denis Homan to the Planning Commission.

LIBRARY BOARD APPOINTMENT

The Council then considered an appointment to the Library Board, which was created by a resignation. West gave an overview of the procedure for Library Board appointments. A motion was made by Rodriguez, and seconded by D. Harmon, to appoint Kristen Tidd to the Library Board. A roll call vote was taken and the motion passed unanimously.

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) INTERVIEWS AND APPOINTMENTS

West indicated she was seeking confirmation of appointments to the DDA. The first interview was Lorence Wenke of Michigan Grower Products, Inc. Mr. Wenke introduced himself and answered questions of the Council. A motion was made by Marble and seconded by R. Harmon to appoint Lorence Wenke to the DDA. A roll call vote was taken and the motion passed unanimously.

The council then considered the appointment of Writton Graham, who owns several businesses in Galesburg. Mr. Graham introduced himself and answered question of the council. A motion was made by Marble and seconded by Rodriguez to appoint Writton Graham to the DDA. A roll call vote was taken and the motion passed unanimously.

West indicated the next appointment for consideration was Helena Hayes, director of the Galesburg-Charleston Memorial Library. Ms. Hayes has a prior commitment and was not able to be present at tonight's meeting. A motion was made by Rodriguez and seconded by R. Harmon to appoint Helena Hayes to the DDA. A roll call vote was taken and the motion passed unanimously.

The Council then considered appointing Wendy Summers, the Superintendent of Galesburg-Augusta Community Schools to the DDA. Ms. Summers joined the meeting and addressed the Council. A motion was made by Marble and seconded by Lemon to appoint Wendy Summers to the DDA. A roll call vote was taken and the motion passed unanimously.

CONSIDERATION – REQUEST TO ATTEND CITIZEN PLANNER'S EDUCATION

The Council then considered a request for Vice Mayor Linda Marble to attend the Citizen Planner class offered by Michigan State University Extension Office. The cost is \$250. A motion was made by Rodriguez, seconded by Lemon, the Board voted by roll call to grant this request. Marble abstained from voting on the motion.

CONSIDERATION – ACCOUNT PAYABLE PROCEDURES

The Council then considered an account payable procedure prepared by Goodsell. West asked for an amendment to the procedure, asking that the sentence that refers to signing checks add the Vice Mayor to sign the checks if the Mayor is not available to do so. Upon motion of Marble, seconded by Lemon, the Council voted unanimously by roll call to approve this procedure with the changes requested by West.

DPW REPORT

DPW Superintendent, Josh Ranes, gave his report. There was general discussion.

STANDING COMMITTEE REPORTS

Fire Department – D. Harmon reported that the Fire Department had approved the 2021-2022 budget

School Liaison – D. Harmon encouraged the Council to read the publications providing information about the upcoming millage election

Parks – Rodriguez stated she was seeking individuals willing to serve on the Parks Board.

COUNCIL MEMBER COMMENTS

Lemon asked if there had been any thought about meeting in person for the May 10, 2021 meeting.

West shared that former Mayor Robert Weston had passed away.

ADJOURNMENT

Being duly motioned and supported the meeting was adjourned at approximately 7:40 pm.

Respectfully Submitted:

Lori West, Mayor

Anna Goodsell, City Clerk