

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 1, 2021**

In accordance with COVID-19 restrictions this meeting was broadcast on the City's YouTube Channel, and Facebook which provided the public the opportunity to make comment. This meeting was held via ZOOM due to the increase in COVID Exposures.

Mayor West called the meeting to order.

Roll call was taken, and the following members were present and stated the location from which they were attending the meeting:

Lori West – City of Galesburg
Linda Marble – City of Galesburg
Rebecca Harmon – City of Galesburg
Dale Harmon – City of Galesburg
Angelina Rodriguez – City of Galesburg
Carol Wortinger – City of Galesburg

Absent: Judy Lemon

Also present: Sarah Joshi, City Manager; Joshua Ranes, DPW Supervisor, Nancy Culp, Treasurer and Anna Goodsell, Clerk. Also, Michelle Lewis of Plante Moran.

APPROVAL OF AGENDA

A motion was made by Marble, seconded by D. Harmon, the Council voted unanimously to approve the agenda as presented.

PUBLIC COMMENT

West asked if there was any public comment. Instructions were given as how to comment using YouTube and Zoom. She allowed several minutes for public comment. She once again asked for public comment. There was no public comment.

CONSENT AGENDA

Upon motion of Marble, seconded by D. Harmon, the Council voted unanimously by roll call to approve the consent agenda. As follows:

- Bills Payable - \$407,669.65
- Minutes of the February 1, 2021 meeting
- Kalamazoo County Sheriff Department – January 2021
- Personnel Committee Meeting Minutes

CITY MANAGER'S REPORT

Sarah Joshi, City Manager reviewed her report with the Council. There was general discussion.

Judy Lemon joined the meeting at approximately 6:13 pm

2020-2021 BUDGET ADJUSTMENTS

West indicated the next matter for consideration was the proposed budget adjustments to the 2020-2021 Budget. Michelle Lewis from Plante Moran reviewed the proposed budget adjustment and answered questions of the Council. A motion was made by Marble and supported by Lemon to approve the budget adjustments as presented. A roll call vote was taken and the motion passed unanimously.

CONSIDERATION - ORDINANCE ENFORCEMENT/ BUILDING DEPARTMENT SERVICES

Mayor West indicated the next item on the agenda was to consider the proposals from Associated Government Services and Safebuilt to provide Ordinance Enforcement and Building Department Service to the City. Lengthy discussion ensued.

A motion was made by Marble, and seconded by Rodriguez to enter into a contract with Associated Government Services to provide ordinance enforcement service, zoning administration, and building services. The building services will include permit issuance and inspections for all building, mechanical, plumbing and electrical services. The ordinance enforcement should initially focus on safety, blight and economic development concerns. Also, there will be a 10% surcharge added to the fees. There was further discussion about the specific motion. A roll call vote was taken and the motion passed unanimously as written above.

CONSIDERATION - FIRST READING STORMWATER MANAGEMENT ORDINANCE

The Council then considered amendments to the Stormwater Management Ordinance. Joshi indicated these changes are required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). There was general discussion. A motion was made by Marble, and seconded by Rodriguez to set the public hearing date to consider adoption of the ordinance for the April 5, 2021 meeting. A voice vote was taken and the motion passed unanimously.

PUBLIC HEARING - DOWNTOWN DEVELOPMENT AUTHORITY (DDA) ORDINANCE – CONSIDERATION FOR ADOPTION

West indicated the next matter for the Council to consider was an ordinance to amend the DDA ordinance to come into compliance with PA 57. A motion was made by Marble and supported by Lemon to open the public hearing. West asked for public comment, giving ample time for response via ZOOM or YouTube. There was no public comment. Upon motion of Marble, seconded by D. Harmon, the Council voted unanimously to close the public hearing. There was general discussion. A motion was made by Marble, and supported by Lemon, to adopt this Ordinance Amendment. A roll call vote was taken and the motion passed unanimously.

CONSIDERATION – REDEVELOPMENT READY COMMUNITY RESOLUTION NUMBER 20210301A

The next matter on the agenda was consideration of a resolution from the Michigan Department of Economic Development affirming the City's participation in the Redevelopment Ready Community program. Upon motion of Marble, seconded by Lemon, the Council voted unanimously by roll call to adopt resolution number 20210301A.

CONSIDERATION – OFFICE 365 PURCHASE

The Council then considered a proposal from IT Right for the purchase of Office 365 Software. There was general discussion. A motion was made by Marble, and seconded by Wortinger to purchase the software with cost not to exceed \$3,500. A roll call vote was taken and the motion passed unanimously.

CONSIDERATION – INVESTMENT POLICY – RESOLUTION NUMBER 20210301

The Council then considered adoption of an Investment Policy drafted by Treasurer, Nancy Culp. There was general discussion. A motion was made by Marble, and seconded by Lemon, to adopt Resolution number 20210301 accepting the Investment Policy. A roll call vote was taken and the motion passed unanimously.

CONSIDERATION – PONTEM SOFTWARE PURCHASE

The Council then considered purchase of Pontem Software for management of cemetery records. There was general discussion. A motion was made by Lemon, and seconded by Wortinger to table this matter until more information can be found about the perpetual care funds. A voice vote was taken and the motion passed unanimously.

CONSIDERATION – POVERTY EXEMPTION GUIDELINES

A motion was made by Wortinger, and seconded by Lemon, to adopt the poverty exemption guidelines as prepared by the Assessor, John Megdan. A roll call vote was taken and the motion passed unanimously.

SCHOOL LIAISON APPOINTMENT

West asked if there was a Councilmember who was willing to be the liaison to the Galesburg-August Community School Council. D. Harmon volunteered to serve in that capacity.

SPRING/FALL TRASH DROP-OFF

By consensus the council set the dates for the spring and fall trash drop-off days for May 15, 2021 and October 16, 2021.

DPW REPORT

Ranes offered the January DPW Report. There was general discussion regarding the report. He gave detailed information about watermain breaks on Michigan Department of Transportation roads and the requirement to repair the roads.

STANDING REPORTS

Fire Board– D. Harmon stated payment can be made to the Fire Department for the purchase of the Self-Contained Breathing Apparatus.

Planning and Zoning Board – Efforts are being made to populate this Board.

Parks and Recreation – Rodriguez reported she is seeking members to populate this Board. She also indicated she would be bringing information to the Council about the situation with Morrow Pond and Dam.

COUNCIL COMMENTS

West offered comments about the food distribution program.

ADJOURNMENT

Being duly motioned and supported the meeting was adjourned at 8:35 pm.

Respectfully Submitted:

Lori West, Mayor

Anna Goodsell, City Clerk