

**CITY OF GALESBURG  
CITY COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 1, 2021**

In accordance with COVID-19 restrictions this meeting was broadcast on the City's YouTube Channel, and Facebook which provided the public the opportunity to make comment. This meeting was held via ZOOM due to the increase in COVID Exposures.

Mayor West called the meeting to order.

Roll call was taken, and the following members were present: Lori West, Linda Marble, Rebecca Harmon, Dale Harmon, Judy Lemon and Carol Wortinger

Absent: Angelina Rodriquez

Also present: Sarah Joshi, City Manager; Joshua Ranes, DPW Supervisor, Nancy Culp, Treasurer and Anna Goodsell, Clerk. Also, John Crumb and Bill Bresson of the Gull Lake Water and Sewer Authority

**APPROVAL OF AGENDA**

Mayor West indicated there were two changes to the agenda, one to remove the purchase of Office 365 from the consent agenda, and then add consideration for first reading an ordinance to amend the DDA Ordinance.

A motion was made by Marble and seconded by Lemon to approve the agenda with the previously mentioned changes. A vote was taken and the motion passed unanimously.

Rodriguez joined the meeting at 6:08 pm.

**CONSENT AGENDA**

D. Harmon had questions about the Sherriff's report, which were address by Captain Jeff Christiansen

Upon motion of Marble, seconded by B. Harmon, the Council voted unanimously to approve the consent agenda. As follows:

- Bills Payable - \$120,600.44
- Minutes of the January 4, 2021 meeting
- Kalamazoo County Sheriff Department – December 2020

**CITY MANAGER'S REPORT**

Sarah Joshi, City Manager reviewed her report with the Council. There was general discussion.

**PUBLIC COMMENT**

Bri Flech asked the status of the Midway Café Building.

Captain Jeff Christiansen offered information about the COVID-19 vaccine. He informed the Council of Integrated Service of Kalamazoo that provides deputies with the tools to immediately provide resources to those having substance abuse issues.

#### **AUDIT PRESENTATION – SEIGFRIED CRANDALL**

The next matter for the Council’s consideration was the 2019-2020 audit presentation by Josh Gabrielse. Mr. Gabrielse reviewed the fund balances with the Council and answered questions of the Board. He indicated it is typical for City’s to maintain 40 to 50 percent of the general fund balance.

#### **ORDINANCE ENFORCEMENT/ BUILDING DEPARTMENT SERVICES**

Mayor West indicated the next item on the agenda were presentations by two companies who provide Ordinance Enforcement and Building Department Inspections Services. The first presentation was given by Kelly Lindsey of Safe Built. The second presentation was given by Bert Gale of Associated Governmental Services. West indicated that the Council was not ready to make a decision at this time, but would consider this at the next meeting on March 1, 2021. She stated that there would need to be priorities established and procedures in place for reporting ordinance enforcement complaints to whichever organization was chosen.

#### **CONSIDERATION OF REPAIRS TO WELL NO. 2**

The Council then considered repairs to well number 2. John Crumb and Bill Bresson of Gull Lake Water and Sewer Authority were present to offer input regarding this repair. There was general discussion. A motion was made by Marble, and seconded by Wortinger to authorize the repairs to well number 2, to be done by Northern Pump Company and the cost not to exceed \$50,000.

#### **PUBLIC HEARING – CONSIDERATION OF BURNING ORDINANCE**

Upon motion of Marble, supported Rodriguez the Board voted unanimously by roll call to open the public hearing to consider adoption of Burning Ordinance. This would change the penalty for a violation of this ordinance from a misdemeanor to a municipal civil infraction. West asked if there was any comment from the Council or the public. She gave time for the public to respond. There were no comments offered. A motion was made by Marble and seconded by Rodriguez to close the public hearing. A roll call vote was taken and the motion passed unanimously. A motion was then made by Marble, and seconded by Rodriguez to adopt the Burning Ordinance. A roll call vote was taken and the motion passed unanimously.

#### **FIRE DEPARTMENT EQUIPMENT PURCHASE**

West indicated the next matter was regarding the purchase of Self-Contained Breathing Apparatus (SCBA) for the Fire Department. D. Harmon reported this had been discussed at the Fire Board Meeting and the City’s portion would be approximately \$30,000. Clerk Goodsell stated that Charleston Township had approved this purchase and would not be financing their portion of the purchase. There was general discussion. A motion was made by Wortinger and seconded by D. Harmon, to purchase the SBCA at a cost not to exceed \$32,000. A roll call vote was taken and the motion passed unanimously.

## **CONSIDERATION – PLACING ORDINANCES ON MUNICIPAL CODE WEBSITE**

Goodsell indicated the Municipal Code would host the codified Ordinances of the City on their website for \$285 per year. There was general discussion. Upon motion of Marble, seconded by Lemon, the Board, voted unanimously by roll call to approve this request.

## **REPAIRS TO BACKHOE**

Josh Raney, DPW Supervisor, reviewed the invoice for the necessary repairs to the backhoe. A motion was made by Wortinger, and supported by Lemon, to authorize the repairs costing at total of \$3,088.96. A roll call vote was taken and the motion passed unanimously.

## **CONCRETE REPAIRS**

Raney went on to review the quote to repair the concrete behind the bakery that needed to be removed to repair a watermain break. Upon motion of Lemon, seconded by Marble, the Council voted unanimously by roll call to approve the repair for \$7,500, to be done by Gate Concrete and Construction.

## **DOWNTOWN DEVELOPMENT AUTHORITY (DDA) ORDINANCE – FIRST READING**

West indicated the next matter for the Board to consider was an ordinance to amend the DDA ordinance to come into compliance with PA 57. There was general discussion. A motion was made by Marble, and supported by Lemon, to approve this Ordinance Amendment for first reading and set the public hearing for consideration for adoption for March 1, 2021. A roll call vote was taken and the motion passed unanimously.

## **DPW REPORT**

Raney offered the January DPW Report. There was general discussion regarding the report. He stated he was waiting to hear about outcome of the insurance coverage for the cemetery vault collapse. He also indicated that the Village of Augusta was interested in purchasing the salt spreader. After discussion it was determined that Raney and Joshi could determine a fair market value and sell the salt spreader for that amount.

## **STANDING REPORTS**

**Fire Board** – D. Harmon reported about the meeting on 1/20/2021. He stated at the meeting there was discussion about the need to replace a fire truck. He also said there was discussion about developing a 5-year plan for equipment maintenance and replacement.

**Planning and Zoning Board** – Lemon offered comments about the Parking Ordinance and the Burning Ordinance

**Parks and Recreation** – Rodriguez reported she had spoken with Shawn of the Kalamazoo City Parks and Recreation Department and he had expressed interested about some joint projects.

## **COUNCIL COMMENTS**

West offered about Redevelopment Ready Communities and discussions she has had with MEDC.

Wortinger stated since she had made many attempts to access the meeting on January 4, 2021 via the phone and was not successful, she did not feel her lack of attendance should be documented as an absence.

Rodriguez thanked Joshi for her help in understanding the packet items for the meeting tonight.

## **ADJOURNMENT**

A motion was made by Rodriguez and supported by Harmon to adjourn the meeting at approximately 8 pm.

Respectfully Submitted:

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Lori West, Mayor

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Anna Goodsell, City Clerk