

**CITY OF GALESBURG  
CITY COUNCIL  
SPECIAL MEETING MINUTES  
JUNE 16, 2020**

In accordance with COVID-19 restrictions this meeting was broadcast on the City's YouTube Channel which provided the public the opportunity to make comment. Mayor West called the meeting to order at 6 pm.

Roll call was taken, and the following member were present: Lori West, Linda Marble, Denis Homan, Rich Pawlawski Doug Smith and Carol Wortinger. Rebecca Harmon was absent.

Also Present: Gabe Baracker, City manager, Joshua Ranes, DPW Supervisor, and Anna Goodsell, who was recording the meeting minutes

**APPROVAL OF AGENDA – ITEM 3**

The first matter for the Council's consideration was approval of the agenda. West indicated it was necessary to removed item A from the consent agenda and consider that separately, making it item 7. She also indicated the Board would not consider adoption of the resolution regarding the 2020-2021 budget as tonight's meeting was for the purpose of budget discussions. She also added that approval of the June 1, 2020 meeting minutes needed to be added to the consent agenda.

A motion was made by Pawlaswki and seconded by Smith to approve the agenda with the changes noted above. The motion passed unanimously.

**CONSENT AGENDA – ITEM 4**

The consent agenda consisted of the following items

1. Minutes of the Special City Council Meeting - March 11, 2020
2. Minutes of the Regular City Council Meeting - May 4, 2020
3. Minutes of the Regular Council Meeting – June 1, 2020

Upon motion of Smith, seconded by Pawlawski, the Board voted unanimously to approve the consent agenda. The motion passed unanimously.

**CITIZEN COMMENTS**

West gave instructions to the public on how to make comments via YouTube Live. She asked for public comment allowing ample time for the public to make comments. There was no public comment.

## **2020-2021 BUDGET DISCUSSION – ITEM 6**

Baracker gave an overview of his philosophy of creating a budget, factor impacting the budget and a review of the 2020-2021 budget.

The Council proceed to have discussion and ask Baracker questions about the proposed budget.

- Pawlawski asked about the maintenance projects already approved by the Council and if they were included in the budget. Baracker responded there were funds available to complete the fencing project and other interior improvements in the maintenance building. There was also discussion about the maintenance of the plow truck and that those payments could be made in installments
- There were questions about the “Other Activities” item. Baracker indicated that included items such as employee health insurance, legal fees, workers’ compensation insurance, payroll withholdings, and accounting fees.
- There was discussion about funding the amendments to the Zoning Ordinance. It was concluded that it would be necessary to add \$6,500 to the budget to cover those expenses.
- It was questioned why there was nothing budgeted for the Inspections Department. Baracker stated he would be bringing a proposal to the City Council at the July meeting to meet the Inspection needs without adding any expense to the City’s budget.
- There was a question about the City Manager line item. Baracker answered the amount included salary, benefits, and education.
- Smith questioned about the one mill that is being collected for the payment of the fire truck. Lengthy discussion ensued. Baracker indicated he had reviewed the budget with Fire Chief Roomsberg, and Roomsberg agreed that the budget was adequate. Smith reiterated 1 mill was assessed for payment of the fire truck.
- There was discussion about the millage increase to 11 mills. Baracker indicated that was an average of \$40 per household for the year. It was agreed that increase would be necessary to meet the needs of the community and the functions of City Hall. That it was important to have a balanced budget and not need to use monies from the Fund Balance.
- It was suggested to review all fee that the City currently charges

There was no further discussion regarding the budget.

## **RESOLUTION 20200601B COVID 19 PREPAREDNESS & RESPONSE PLAN – ITEM 7**

Upon motion Wortinger, seconded by Homan, the Council voted by roll call to adopt the COVID-19 Preparedness and Response Plan. Harmon being absent.

## **COUNCIL COMMENTS**

There were questions about the DPW employee who had been injured while mowing in the cemetery. Joshua Raney answered the questions.

West expressed appreciation to Baracker for delivering the Covid-19 Response Plan and Draft Budget.

## **ADJOURNMENT – ITEM 8**

Being duly motioned and supported the meeting adjourned at approximately 7:35 pm.

Respectfully Submitted:

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Lori West, Mayor

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Gabe Baracker, City Clerk