

200 E. Michigan Avenue Galesburg, Michigan 49053 Phone: (269) 665-7000 Fax: (269) 665-4541

# CITY OF GALESBURG DRAFT 2010/2015 PARKS AND RECREATION FIVE YEAR MASTER PLAN

APPROVED BY THE PARK BOARD DECEMBER 14, 2009

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# CITY OF GALESBURG KALAMAZOO COUNTY, MICHIGAN PARKS AND RECREATION MASTER PLAN COMMUNITY DESCRIPTION

#### **Community Description:**

This Park and Recreation Master Plan expresses a vision for future development of the parkland and recreational facilities of the City of Galesburg, a small community in South West Michigan, documented at 1,988 residents in the 2000 Census. In 2007 Business Week Magazine named Galesburg as one of the 50 best communities in the US in which to live and raise a family because of our public safety, educational, public service and cost of living rankings. Nevertheless, Galesburg is an economically depressed community that serves as a gateway to both Kalamazoo and Battle Creek via M-96 and I-94. Galesburg provides services to multiple surrounding communities including Comstock Township, Charleston Township, Village of Augusta, Ross Township, and City of Parchment... etc. The Michigan Low and Moderate Income Project Areas Report lists Galesburg's low and moderate income percentage at 51.5 percent. With 728 taxable properties Galesburg collects less than \$270,000.00 in property tax and approximately \$185,500 in revenue sharing annually. This leaves the City General Fund with less than \$500,000 with which to provide service to the public, including; Police, Fire, Library, Parks, Public Service, etc.

The Galesburg Park System is operated through the combined efforts of elected council members, city administration and staff, and volunteers from the fire department, little league, Downtown Development Authority (DDA) and Galesburg Business Association (GBA). The Galesburg's business community is comprised mostly of small business with few manufacturing and industrial uses.

The Galesburg Five Year 2010-2015 Park and Recreation Master Plan will center around the need for redesign, repair and rehabilitation of Community Park and Ike Payne Park; acquisition of property; construction of a boat launch and fishing deck to offer expanded opportunities for use of the Kalamazoo River; reconstruction of ball fields including backstops, bleachers and restrooms/concession stands; construction of universal design playgrounds in both Community and Ike Payne Parks; construction of a tiered retaining wall along the west bank of the Townline drain in Community Park; construction of a 2,600 linear foot asphalt walking/skating/biking trail in Community Park; installation of picnic tables, bench seats, and coin operated bird feeders, and the definition of Community Park as a Natural Environment with readily available water resources and open space environmental uses.

#### Administrative Structure:

Galesburg is a Home Rule City pursuant to the authority of the Constitution and Laws of the State of Michigan and the Galesburg City Charter adopted by the residents of the City of Galesburg on August 6, 1996. The City is governed by a seven (7) member elected council. The Mayor is a member of the City Council with full voting powers and is also the Chief Executive Officer of the City. The Charter provides for the appointment

of Administrative offices such as; Department of Public Works Administrator, City Clerk/Chief Financial Officer, City Treasurer and City Assessor to administer the business of the City and to serve at the pleasure of the Council.

The City Council has authority over activity in and on all City Parks. They are aided by the advice of an appointed 5 member Parks Board created by Ordinance #250 adopted by the Galesburg City Council on October 6, 2008. The DPW Department has responsibility for the maintenance of parkland, i.e. mowing, plowing, utility service, etc. The DPW Department consists of the DPW Director, Technician, and Part Time Laborer.

The 2009/2010 Fiscal Year budget for park maintenance is less than \$10,000. This represents mostly labor costs for mowing/plowing and energy costs for electrical and water utility service.

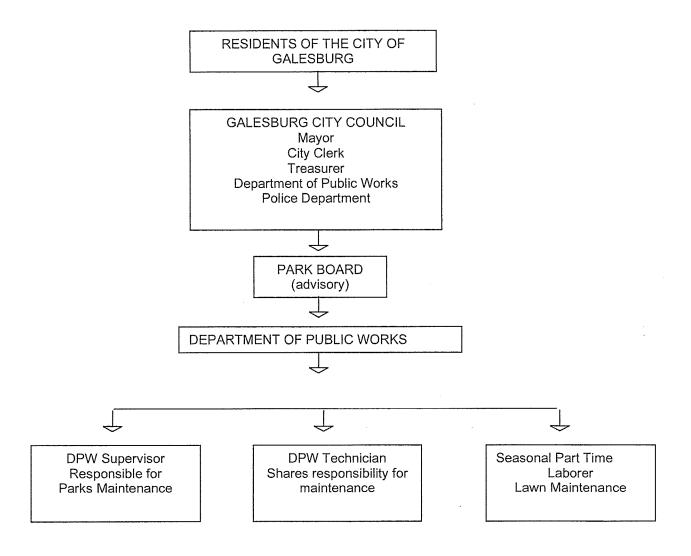
The projected budget for Parks for the 2010/2011 Fiscal Year is \$635,000. Included in these projections is receipt of a \$500,000 MNRTF grant award for capital improvements, \$125,000 appropriation in matching funds derived from a bequest from the Katherine Tindall Estate which was earmarked for park improvements, \$40,000-\$60,000 for construction of a universal design fishing deck on the Kalamazoo River from U.S. Fish & Wildlife Assn. and \$10,000 in appropriations from the City General Fund for maintenance.

The projected budget for Parks for the 2011/2012 Fiscal Year is \$135,000, including projections for receipt of a \$100,000 MNRTF grant award for capital improvements, a \$25,000 appropriation in matching funds derived from a bequest by the VanSickler/Gibbs Estate, earmarked for a biking/skating/walking trail in Community Park, and \$10,000 in appropriations from the City General Fund for maintenance.

The projected budget for Parks for the 2012/2013 Fiscal Year and the 2013/2014 Fiscal Year is \$40,000 including \$25,000 in MNRTF grant awards for capital improvements, \$5,000 in matching funds derived from the City General Fund, and \$10,000 in appropriations from the City General Fund for maintenance.

In addition to the maintenance provided by the General Fund budget the City receives, each year the donation of time and service from parents and officers of the Quad Cities Little League Program, members of the Galesburg Charleston Fire Department along with members of the DDA and GBA. These groups provide labor annually for seasonal preparation of the little league ball fields at Ike Payne Park, and conduct of the many festivals and events held at Community Park. Certain components of the 2010/2015 Five (5) Year Master Plan derive from community meetings held by the DDA between January 2008 and March 2009 in which community input was solicited to give direction to both the City's Master Plan and Downtown Development Authority. Other components of the plan derive from meetings of the Galesburg Park Board and their outreach to the Quad Cities Little League and Rocket Football organizations to ascertain their needs.

## CITY OF GALESBURG, KALAMAZOO COUNTY, MICHIGAN ORGANIZATIONAL CHART



#### Recreation Inventory

Galesburg has three (3) Municipal Parks. Descriptions of the parks, physical address and size in acres was determined by the City of Galesburg Assessing System. The remainder of the information contained here was obtained by a physical inventory.

1.) Community Park 200 E. Michigan Ave., Galesburg, MI 49053 (directly behind the City Hall, Fire Department, Police Department, Library, Museum complex) comprises 17 acres and is bound on the South by the Kalamazoo River, on the West by the Townline Drain Drainage Ditch, on the North by City Offices and Facilities and to the east by privately held vacant land.

This is the City's largest park. It borders the Kalamazoo River and the Townline Drain and contains 2 ponds (one with a water fountain). According to the Recommended Classification System this park would be classified as a Community Park. This park is routinely utilized in City sponsored festivals and activities. The focus for this park is to preserve the natural scenic setting, provide expanded recreational access to the Kalamazoo River, and stabilize the east bank of the Townline Drain through construction of a tiered retaining wall utilizing concrete blocks for stabilization and wildflower plantings for texture and interest. The natural elements of this Park (the Kalamazoo River, Townline Drain, Ponds and large open acreage) make it the ideal place to apply the ideals embraced by Nature Grounds, a playground company whose development concept focuses on retaining the natural outdoor setting and integrating the elements of nature into their playground systems. Additionally, this master plan calls for construction of a walking/biking/skating trail around the perimeter of the park and renovation to the approach to the bathhouse to conform to universal design standards.

Community Park serves all of the residents of the City and surrounding municipalities. It contains a pavilion, bathhouse and a gazebo that are routinely rented out for family functions, as well as playground equipment and a water fountain in the largest pond (see inventory page 5).

2.) Ike Payne Park 130 Division St. comprises 5 acres and is bound by Division St. on the West and privately held property to the North, South and East.

This is the City's softball and football park. It is most heavily utilized by the Quad Cities Little League and Rocket Football Program, but is located in a residential area with a lot of small children. According to the Recommended Classification System this park would be classified as a Neighborhood Park. The Master Plan seeks to make this park more attractive to neighborhood uses through installation of playground equipment, demolition of the existing bathhouse and construction of a new bathhouse/concession stand (connected to City water and sewer), relocation of the existing pavilion beside the new bathhouse/concession stand at the S.E. Edge of the Park, purchase & installation of tiered bleachers and new backstops for the ball

fields, upgrade to existing fields and the possible acquisition of property to expand the ballpark..

This Park serves all of the residents of the City, as well as surrounding municipalities and contains a bathhouse/concession stand, pavilion, 4 existing ball diamonds, and is also the site of the City's DPW garage and pump houses (see inventory page 5).

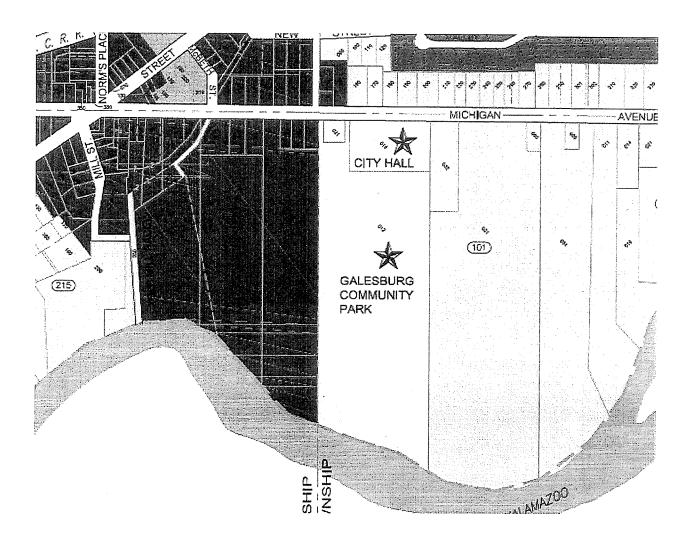
3.) Shafter Park 515 N. 35<sup>th</sup> St., just outside of Galesburg Jurisdictional limits, comprises 1 acre and is bound by 35<sup>th</sup> St. to the east and privately held property to the north, south and west. According to the Recommended Classification System this park would be *classified as a Mini Park*. This is the former site of the homestead of General Shafter, a Civil War Hero, and was donated to the City of Galesburg as a memorial to the veteran.

This Park, although classified as a mini park by size, is just outside of the jurisdictional limits of the City of Galesburg and does not see routine recreational use by Galesburg Residents.

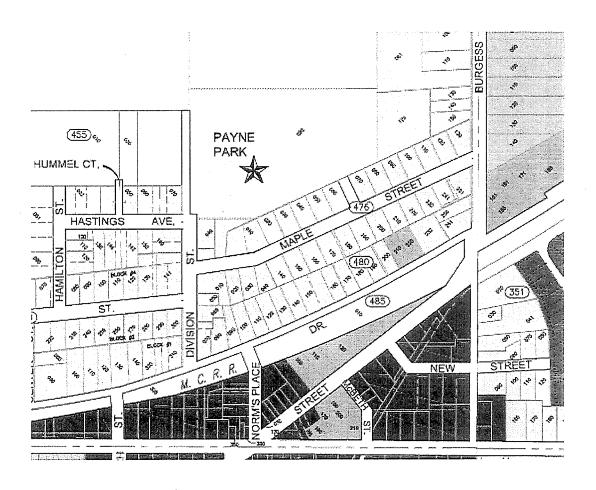
Galesburg Parks Facility Resource Inventory

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Park Name	Restrooms & # of Stalls	Concession Stand	Plcnic Shelter	Gazebo	Ponds	Handicap Approach	Swings	Play Equipment	Play Structure	Picnic Tables	Trash Receptacles	Benches	Ball fields	Backstops	Paved Parking lot	Fountain	Shower Stalls	Volley Ball Court
Ike Payne Park	25x20 2 room 4 stall	10x10 1	20x40 1	0	0	0	6	1	1	4	4	0	4	4	0	0	0	0
Community Park	24x32 2 room 6 stall	0	20x40 1	12' 8 side 1	2	0	4	1	<b>~</b>	7	3	2	0	0	1	0	4	1
Shafter Park	0,	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0

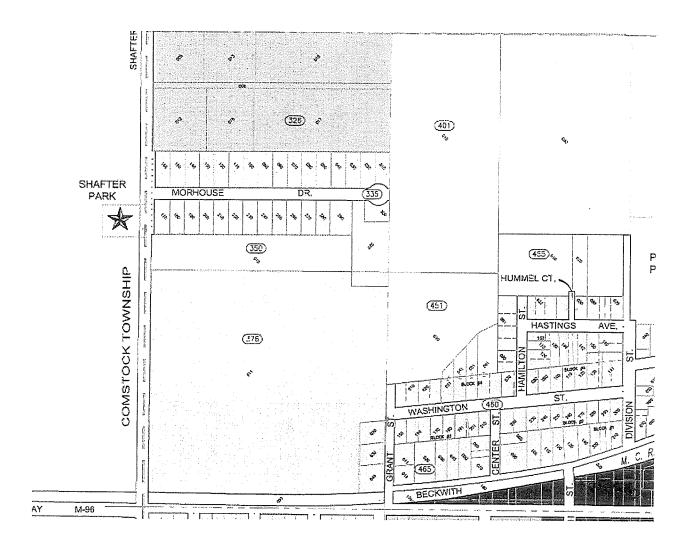
#### COMMUNITY PARK 200 E. MICHIGAN AVE. GALESBURG MI 49053



#### IKE PAYNE PARK 130 DIVISION ST. GALESBURG MI 49053



#### SHAFTER PARK 0 35<sup>TH</sup> ST. GALESBURG MI 49053



#### **DESCRIPTION OF THE PLANNING PROCESS:**

The City of Galesburg, through Its DDA scheduled, noticed and held a series of Townhall meetings in October 2008 for the purpose of receiving suggestions about what residents would like to see done to improve the quality of life and business in the City and in City Parks.

The Parks Board held several public meetings for the purpose of accepting input regarding the plans for rebuilding City Parks. The Parks Board met with Officers from the Quad Cities Little League and other interested parties to incorporate their ideas into the Master Plan. The City Administration met with Representatives of the Quad Cities Little League as well, to receive their comment regarding the future of Ike Payne Park, rehabilitation of existing ball fields and possible development of additional ball fields.

The suggestions that arose from these meetings were verbal and are represented by the lists presented in the public input process. The City Administration, City Council and Parks Board collaborated to develop a vision for the City of Galesburg Parks and Recreation 2010/2015 Five (5) Year Master Plan based on the input from all of these sources.

#### **DESCRIPTION OF THE PUBLIC INPUT PROCESS**

Following are the project plan lists developed from the response of residents in attendance at the meetings described in the planning process description.

#### One Year - projects we would like to at least start before Dec. 31st, 2009

- Electric or non-electric marquee to help communicate city and public events.
- Disc Golf Course
- Skate Park or other kid friendly ideas.
- Farmers Market
- Band shell
- City Wide Streetscape Project
- Save and Move the old historic City Hall.
- Save and Move the old historic Taylor grain mill
- Save and/or move the old historic Roelof house
- Save and/or move the Schnider Building
- Save and/or move the old historic Dreamers Furniture House
- Kalamazoo River Access (dock) behind city hall
- Guthrie Room Updates
- Welcome to Galesburg Gateway Signs (three more)
- Redo/Revise Shafter Monument
- Name park behind City Hall
- Encourage Immediate City Face-lifts
- Window cleaning and decorating (perhaps a contest)
- Trails or trail network
- Davis Oil Building removal

- More parks
- Bring back the circus
- Work on filling empty buildings

#### Five Year

- Community Center and Land
- Skate Park or kid related
- Bandshell
- Save and Move the old historic City Hall.
- Save and Move the old historic Taylor grain mill
- Save and/or move the old historic Roelof house
- Save and/or move the Schnider Building
- Save and/or move the old historic Dreamers Furniture House
- Amtrak Train stop or bus stop (public transportation)
- Farmers Market
- Walking bridge on Climax Dr.
- Fix up incentives and grants
- Billboards to market Galesburg
- City Wide Streetscape Project

#### Ten Year +

- Community Center and Land
- City Wide Streetscape Project
- Move or bury all consumers energy power lines and poles city-wide
- Mill Street Expansion & upgrade project

# NOTICE OF THE AVAILABILITY OF THE DRAFT PLAN FOR PUBLIC REVIEW AND COMMENT

Date Notice was Posted:	<u>December 15, 2009</u>
Type of Notice:	Printed Notice Posted in 5 Locations
Plan Location:	Galesburg City Hall
Duration of Draft Plan Pul	blic Review Period <u>35 Days (12/15/09</u> - 01/18/10)
Copy of the Notice for t	he Public Meeting held after the One Month Public Review
Period and before the Pla	ins adoption by the Galesburg City Council.
	,
Date of Notice:	
Name of Newspaper:	
Date of Meeting:	
Copy of the Minutes from	the Public Meeting.

#### NOTICE OF THE AVAILABILITY OF THE DRAFT OF THE

#### CITY OF GALESBURG

#### 2010/2015 FIVE (5) YEAR PARKS & RECREATION MASTER PLAN

Notice is given, this 15<sup>th</sup> day of December, 2009 of the availability of the Draft of the City of Galesburg 2010/2015 Five (5) Year Parks & Recreation Master Plan.

The draft of the 2010/2015 Five (5) Year Parks and Recreation Master Plan is on file for review in the City Clerk's Office located at 200 E. Michigan Ave., Galesburg, MI 49053 and will remain available for public review and input for the 35 day period of December 15, 2009 thru January 18, 2010.

Interested persons are invited to visit the office of the City Clerk to inspect the Plan and provide their suggestions/comments in writing to the City Clerk prior to the Public Hearing scheduled for the Special City Council Meeting to be held on January 18, 2010 at 7:00 P.M. Written comments and suggestions must be received by the Galesburg City Clerk's Office not later than 7:00 P.M. on Monday, January 18, 2010. Persons wishing to make oral comments may do so at the referenced Public Hearing.

Anyone with questions regarding the Draft 2010/2015 Five (5) Year Master Plan may contact Debbie Miner, Galesburg City Clerk at 200 E. Michigan Ave., Galesburg MI 49053, or by telephone at 269 665-7000, or by email at <a href="mailto:g.clerk@sbcglobal.net">g.clerk@sbcglobal.net</a>.

Deborah K. Miner, CMC Galesburg City Clerk 200 E. Michigan Ave. Galesburg MI 49053 g.clerk@sbcglobal.net RESERVED FOR THE NOTICE OF THE PUBLIC HEARING TO BE HELD AT THE JANUARY 18, 2010 SPECIAL MEETING SCHEDULED FOR TH PURPOSE OF ACCEPTING COMMENT ON THE DRAFT OF THE 2010/2015 FIVE (5) YEAR MASTER PLAN.

RESERVED FOR THE COPY OF THE MINUTES OF THE SPECIAL MEETING OF THE GALESBURG CITY COUNCIL SCHEDULED AND HELD ON JANUARY 18, 2009 IN CONSIDERATION OF THE DRAFT OF THE CITY OF GALESBURG 2010/2015 FIVE (5) YEAR MASTER PLAN.

#### **GOALS AND OBJECTIVES**

This plan seeks to make badly needed improvements to the Galesburg Parks System. To expand on opportunities for recreational use of the Kalamazoo River, provide residents and visitors with safe, appealing, intelligent design and development of leisure activities. To provide children and adults alike with a park design that will inspire them to take part in nature and athletic pursuits, enjoy a peaceful stroll along a scenic trail populated by wildlife and floral attractions, or just come on in and have fun playing on the structures. It also takes a very realistic look at the needs of the Little League and Rocket Football groups to serve an expanded regional market and the very real deterioration of facilities in Galesburg Parks.

A major component of the plan is the vision of Community Park as open, scenic, natural parkland that offers residents the options of boating and fishing on the Kalamazoo River. This vision will incorporate play and recreation into the park and simultaneously retain and enhance the natural beauty of the setting by offering; a fishing deck, a boat launch, a walking/skating/biking trail around the circumference of the Park; and by creating an appealing bank along the Townline drain stabilized by the addition of concrete blocks and planted with wildflowers for texture and interest that invites the visitor to stroll along the stream to observe nature in action.

An equally important element of the plan is the reconstruction of Ike Payne Park, the development of regulation sized ball fields and acquisition of property with which to provide additional ball fields to satisfy the needs of QCLL. At the same time we will develop an up to date, universal design playground that will allow the Park to meet and sustain the needs of neighborhood youths and families.

The construction of a pedestrian bridge over the Kalamazoo River on Climax Dr. will replace a little bit of history in Galesburg. The former trestle style bridge at this location was demolished due to deterioration and never replaced. This pedestrian bridge will offer walkers, joggers, runners, skaters and bikers a connection to surrounding township properties from which they have been segregated for 30 years.

Construction of an Amphitheatre/band shell in Community Park outfitted with accommodations for a movie screen and DVD projector to show outdoor movies. This will give the community a place to come see an outside movie at affordable prices and socialize with their neighbors and friends. It will also provide a place for musicians and disc jockeys to perform during the numerous festivals held in the Park.

Construction of a skate park, or skate facilities; The proposal is for development of a small area situated with half pipes and trick railings for skaters and skate boarders to practice their tricks and jumps.

In Summary the improvements outlined above will:

- 1. Improve Safety at all parks
- 2. Utilize Universal Design elements to improve accessibility at all parks

- 3. Address unsafe conditions in play equipment and structures
- 4. Increase access to recreational use of the Kalamazoo River
- 5. Improve environmental conditions at all City Parks
- 6. Acquire additional parkland
- 7. Develop multi age play areas to serve kids of any and all ages
- 8. Provide families with accessibility to entertainment that has not been available in Galesburg since 1965
- 9. Develop park elements sought after by teenagers, young adults and older adults that will take their pursuit of recreational and fitness activities off of the streets and sidewalks and away from dangerous traffic

#### **ACTION PROGRAM**

#### PHASE I.

- Clean up of brush and scrap trees along riverbank in Community Park.
- Remove Dirt Mound from Community Park.
- Construction of a 20' x 40' Universal design\* Fishing Deck on the Kalamazoo River in Community Park.
- Construction of a boat launch at the South East end of Community Park.
- Construction of a tiered retaining wall along the banks of the Townline drain utilizing concrete blocks for stabilization and wildflower plantings for texture and interest.
- Construction of entrance ramps at the north and south entrance to the bathhouse at Community Park to comply with universal design elements.
- Purchase and installation of new universal design playground equipment of the same or similar design as Nature Grounds equipment.
- Removal of playground equipment from Community Park and Installation at Ike Payne Park.
- Demolition of existing bathhouse at Ike Payne Park
- Construction of new bathhouse/concession stand at S.E. edge of Ike Payne Park (connected to City water and sewer).
- Removal of existing pavilion and relocation beside new bathhouse/concession stand at S.E. Edge of Ike Payne Park.
- Removal of existing swing set and gym bars behind bathhouse at Ike Payne Park.
- Purchase & Installation of 4 sets of tiered bleachers at Ike Payne Park.
- Purchase & Installation of 4 new backstops for ball fields.
- Upgrading of existing ball fields.

#### PHASE II

- Construction of a 2,600 linear foot asphalt walking trail in Community Park.
- Possible Purchase of Property at North or East Side of Ike Payne Park for expansion of ball fields.
- Purchase & Installation of Picnic Tables at Ike Payne Park.
- Purchase of new Game Time/Nature Grounds Playground Equipment.

#### PHASE III

- Installation of decorative benches and waste receptacles in strategic areas along walking trail proposed for Community Park.
- Installation of coin operated bird feed dispensers in Community Park.
- Installation of Picnic Tables at strategic areas in the southern portion of Community Park.
- Construction of additional ball fields at Ike Payne Park.
- Development of additional toilet facilities at Ike Payne Park.

#### PHASE IV

 Construction of a band shell at Community Park outfitted with outdoor movie screen and equipment for showing movies.

#### **PHASE V**

- Construction of a skateboard park facility at Community Park.
- Construction of a pedestrian bridge over the Kalamazoo River on Climax Drive.

#### SOURCES OF FUNDING

As previously stated in this plan, the general fund budget for Galesburg Parks is less than \$10,000 which is focused on maintenance and energy costs. This plan is predicated on the possibility of grant funding from the Michigan Natural Trust Fund, Great Lakes Fishery Trust, bequests and gifts from deceased residents, and user fees, and lease agreements.

#### General Fund:

The current annual general fund appropriation for Parks includes \$6,000 in lawn maintenance and bathhouse maintenance, and \$4,000 for electrical and water bills. This general fund appropriation is projected to be increased in coming years through the addition of a \$5,000 matching funds line item to allow the City to set aside enough money every year to provide the matching funds that will allow the City to apply for a \$25,000 MNRTF grant annually for maintenance of assets and continued improvements to the Parks.

#### Bequests and Gifts:

The City of Galesburg has been the fortunate recipient of gifts and bequests in the total amount of \$150,000. All of these funds are earmarked as matching funds to attract additional dollars into the City for parks improvements. The VanSickler Gibbs gift of \$25,000 is specifically dedicated to help pay for a "walking, skating, biking trail" and is projected for use in phase ii of the project to provide matching funds for a \$100,000 grant from the Michigan Natural Trust Fund. The Tindall/Burge gift of \$125,000 is

dedicated to use as matching funds for a potential \$500,000 Michigan Natural Trust Fund Grant that will see to the completion of phase i.

#### **Grants and Awards:**

In addition to the proposed MNTF grants for phase i and phase ii of the master plan, the City proposes to apply to the Great Lakes Fishery Trust for construction of the Fishing Deck on the Kalamazoo River slated for phase i of the plan.

#### **User Fees and Lease Agreements:**

Ike Payne Park is leased annually to the Quad Cities Little League, an arrangement that is expected to continue. This annual lease brings in very little revenue, at only \$500, however once renovations to the park are complete, that amount is projected to increase.

Community Park is the subject of routine rentals throughout the warm weather months. Additionally, City Festivals are held in the park, currently without fee, but there is anticipation of implementation of a small fee for the use of the Park by any person, group or organization. The proposed band shell and outdoor movie equipment will bring additional revenues. The possibility exists that the City could lease space to a canoe or kayak rental operation to bring more activity to the river.

### <u>APPENDICES</u>

#### CITY OF GALESBURG KALAMAZOO COUNTY, MICHIGAN ORDINANCE NO.100608-01(250)

AN ORDINANCE TO AMEND CHAPTER 50 (PARKS AND RECREATION) OF THE GALESBURG CITY CODE OF ORDINANCES TO ESTABLISH THE GALESBURG CITY PARKS BOARD; TO ESTABLISH DUTIES AND PROCEDURES FOR THE USE OF CITY PARKS; AND TO MAKE VIOLATION OF PARK REGULATIONS A CIVIL INFRACTION; TO REPEAL ALL OTHER ORDINANCES AND PARTS THEREIN INCONSISTENT OR CONTRARY TO THIS ORDINANCE; AND TO ESTABLISH AN EFFECTIVE DATE.

THE CITY OF GALESBURG ORDAINS:

#### **ARTICLE I**

Chapter 50, Article I, Sections 50-3 to 50-10 are hereby reserved.

#### **ARTICLE II**

Chapter 50, Article II, Division 5, City Parks Board, is hereby added and shall now read:

Sec. 50-11. Purpose.

It is the purpose of the Parks Board to advise the City Council regarding protection, promotion and usage of Galesburg City Parks. The Parks Board shall also prepare and adopt a Recreation Plan, which may be used to secure grant funding.

Sec. 50-12. Parks Board Established.

The City of Galesburg Parks Board is hereby established.

Sec. 50-13. Appointment and Terms of Members.

The Parks Board shall consist of five (5) members. The members shall be a member of the Galesburg City Council, a member of the Galesburg Downtown Development Authority, a member of the Galesburg Business Association and two (2) persons who are either residents of the City or business owners within the City. Members shall be appointed by the City Council for a period of three (3) years commencing January 2<sup>nd</sup> of each year. Parks Board members shall serve at the will of the City Council and may be removed from the Parks Board before expiration of their term with or without cause.

Sec. 50-14. Quorum - Officers.

A majority of the members of the Parks Board shall constitute a quorum for the transaction of business. The Board shall annually, at its first meeting, elect a Chairperson, Vice Chair, Secretary and such other officers as it deems necessary.

Sec. 50-15. Meetings and Procedures.

The Parks Board shall establish rules of procedure for its operation. The Board shall meet on a regular basis no less than quarterly. All meetings shall be subject to the Open Meetings Act.

Sec. 50-16. Annual Report.

In November of each year, the Parks Board shall file with the City Council a report consisting of a concise statement of the activities of the Board for the past year and a list of suggested topics or projects for the upcoming year.

Sec. 50-17. Records.

The Secretary of the Parks Board shall keep a written record of business and transactions of the Board. Such records shall be filed with the City Clerk and shall be a public record open for inspection.

Sec. 50-18. Budget.

The City Council shall adopt a budget and appropriate such funds as the City Council feels necessary for the operation of City parks.

#### **ARTICLE III**

Chapter 50, Park Regulations, is hereby added and shall now read:

Sec. 50-19. Title.

This Chapter shall be called the Galesburg Park Regulations Ordinance.

Sec. 50-20. Violations.

The following actions in a park shall be deemed violations of this Ordinance:

- (A) No person shall possess or use any firearms, bows, bb guns, pellet guns, air rifles, cross bows or other items used primarily for hunting or target practice, except as may be authorized by the Parks Board for the control of nuisance animals.
- (B) No person shall possess or use any trapping or capturing device, except as may be authorized by the Parks Board for the control of nuisance animals.

- (C) No person shall possess or consume any alcoholic beverage, except in conjunction with a community event approved by the City Council.
- (D) No person shall possess or consume any illegal controlled substance.
- (E) No person shall engage in violent or combative activities or games, except at such times and areas as may be authorized by the Parks Board.
- (F) No person shall camp or erect or use any camping equipment, except as may be authorized by the City Council or Parks Board.
- (G) No person shall cut down, destroy or remove any trees, including trees that are down, shrubs, bushes or other plant life, except as may be authorized by the Parks Board.
- (H) No personal shall excavate or remove any earth, sand or gravel, except as may be authorized by the Parks Board.
- (I) Except as otherwise provided in this Ordinance, no person shall injure or damage, in any manner, any monument, fence, bridge, seat, tree, flower, playground equipment or any other public property on or in a park.
- (J) No person shall place or deposit any garbage, glass, tin can, paper, refuse or other waste in the park except in containers provided for such purpose. Dumping of household waste is specifically prohibited.
- (K) No personal shall kindle or build a fire in a park, except in a fireplace or grill designed for that purpose. Upon leaving such fire, the person last using it shall see to it that the fire is extinguished. Dumping of ashes, except in a container provided for that purpose, is expressly prohibited.
- (L) No person shall permit any pet to run at large in the park. Pet feces shall be picked up by the pet owner and disposed of properly when such feces are left on any foot path, road or improved area of a park.
- (M) No person shall sell, hawk or peddle in a park any merchandise of any nature, except in connection with a community event authorized by the City Council or Parks Board.
- (N) No person shall beg nor solicit money or merchandise within a park. The sale of merchandise in connection with an event or activity may be authorized by the Parks Board.
- (O) Galesburg City parks are designated animal preserves. No person shall trap, capture, attempt to trap or capture, or disturb any animal or an animal's nest or burrow, except as may be authorized by the Parks Board for the control of nuisance animals.

- (P) No person shall drive or park a motor vehicle, moped, motorcycle, off-road recreational vehicle or snowmobile in a park except in spaces set aside and designated as driving and parking areas, except for emergency vehicles and those vehicles used by City representatives for the repairs or maintenance of the park. Except for emergency vehicles and those vehicles used by City representatives, no motorized vehicle may be driven or parked within the gated portion of a park when the gates are closed.
- (Q) No person shall operate a motor vehicle, moped, motorcycle, off-road recreational vehicle or snowmobile in the park in any manner contrary to state law or ordinance.
- (R) No person shall use any facility within the park including, but not limited to, baseball fields, restroom facilities or drinking fountains, except for their intended use.
- (S) No person shall use any threatening, obscene or profane language in a park or engage in any disorderly or indecent conduct therein, calculated or intended, to interfere with the proper enjoyment of other persons using the park.
- (T) City parks shall be opened daily to the public between 9:00 a.m. and sunset. No one shall use, occupy or be present in any park except during the above hours. Provided, if any person shall wish to use the park between sunset and 9:00 a.m., for a public or civic function, he shall apply to the City Clerk for a permit. The City Clerk may issue a permit if the function is, in fact, civic or public, if satisfactory arrangements are made to police the said park, and if such use is not detrimental to the City or personal living near the park.
- (U) The operation of motor vehicles in any park is prohibited except in that area laid out and appropriated as a driving lane or lanes for motor vehicles by the Parks Board. No motor vehicle shall be driven or operated on said lane or lanes at a speed greater than five miles per hour.
- (V) No person shall stop, stand or park a motor vehicle except in such areas as may be laid out and designated as a parking area by the Parks Board.
- (W) No person shall kindle or build, or cause to be kindled or built, a fire in any park except in places designated by the Parks Board. In those areas where fires are permissible, such fires must be contained in a receptacle designed for the purpose of holding a fire and must be attended at all times.
- (X) No person shall bring in, cause or allow any dog or cat which he owns or has possession or control of within the confines of any park unless such animal is attached to a leash not to exceed six feet in length; such leash to be of sufficient strength to hold such animal in constant check.

Sec. 50-21. Additional Regulations.

The City Council may, with the advice of the Parks Board, make such additional rules and regulations pertaining to the conduct and use of a park as is necessary to administer the parks and to protect public property and the health, safety and welfare of the public.

#### Sec. 50-22. Use by Groups or Organizations.

The City Council, following review and recommendation by the Parks Board to the City Council, may grant groups or individuals the right to use a City park on a continuing basis upon such terms and conditions as may be required by the City Council to protect the park and public property therein and to minimize any anticipated negative effect upon neighbors and all residents of the City for the protection and promotion of residents' health, safety and welfare.

#### Sec. 50-23. Issuance of Citations.

Any certified police officer or those persons duly authorized by the Parks Board as Park Rangers may issue and serve municipal civil infractions upon any person who violates this Ordinance or any park rules and regulations as adopted.

#### Sec. 50-24. Penalties.

Any person who violates or fails to comply with this Ordinance or any park rule or regulation as adopted shall be responsible for a municipal civil infraction. A civil fine, including costs, shall be imposed according to the schedule adopted by the City Council.

#### **ARTICLE IV**

All other Ordinances or parts thereof in conflict herewith are hereby repealed and shall be of no further force and effect.

#### ARTICLE V

Any and all sections, terms, provisions and/or clauses herein shall be deemed independent and severable. Should any court of competent jurisdiction hold any section, term, provision or clause void and/or invalid, all remaining sections, terms, provisions and/or clauses not held void and/or invalid shall continue in force and effect.

#### ARTICLE VI

This Ordinance shall take force and effect on October 30, 2008.

#### 

I, Debbie Miner, City Clerk for the City of Galesburg, do hereby certify that the foregoing Galesburg Ordinance No. 100608-01was adopted by the City Council at a regular meeting held on October 6, 2008, and that the following is a record of the vote of the members of said City Council on said Ordinance.

ATES:	Yingling, Allen	xey, Jackson, Kissinger, Nicolow, V	ranivess,
NAYS:	None		
ABSENT:	None		
ABSTAIN:	None		
Debbie Mi	ner, City Clerk	Gary Allen, Mayor	October 31, 2008 Date Signed

RESERVED FOR A COPY OF THE NOTICE POSTED TO ANNOUNCE TOWN HALL MEETINGS TO RECEIVE INPUT ON MASTER PLAN IMPROVEMENTS.





# COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park*, *Recreation*, *Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline <u>with</u> a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

PLAN INFORMATION									
Name of Plan:									
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body							
PLAN CO									
INSTRUCTIONS: Please check each box to certify that the listed in		the final plan							
1. COMMUNITY DESCRIPTION	nonnation to moladed in	ino <u>inital</u> pian.							
2. ADMINISTRATIVE STRUCTURE									
<ul><li>☐ Roles of Commission(s) or Advisory Board(s)</li><li>☐ Department, Authority and/or Staff Description and</li></ul>	d Organizational Chart								
Annual and Projected Budgets for Operations, Ma	<del>-</del>	ovements and Recreation							
Programming	interioripo, Capital Impr	Syometric and Neoroadon							
☐ Current Funding Sources									
☐ Role of Volunteers									
Relationship(s) with School Districts, Other Public	Agencies or Private Org	ganizations							
Regional Authorities or Trailway Commissions	Only								
Description of the Relationship between the Authoral Participating Communities	ority or Commission and	the Recreation Departments of							
Articles of Incorporation									
3. RECREATION INVENTORY									
Description of Methods Used to Conduct the Inver	ntory								
☐ Inventory of all Community Owned Parks and Rec	reation Facilities								
☐ Location Maps (site development plans recommen	nded but not required)								
☐ Accessibility Assessment									
Status Report for all Grant-Assisted Parks and Re	creation Facilities								
4. RESOURCE INVENTORY (OPTIONAL)									
5. DESCRIPTION OF THE PLANNING PROCESS									

6. DESCRIPTION OF THE PUBLIC INPUT	PROCESS								
Description of the Method(s) Used to S Copy of the Survey or Meeting Agenda	Solicit Public Input Before or During Preparation of the Plan, Including a and a Summary of the Responses Received								
Copy of the Notice of the Availability of	f the Draft Plan for Public Review and Comment								
Date of the Notice									
Type of Notice									
Plan Location									
Duration of Draft Plan Public Review F	Period (Must be at Least 30 Days)								
Plan's Adoption by the Governing Bod Date of Notice Name of Newspaper Date of Meeting									
Copy of the Minutes from the Public M	eeting								
7. GOALS AND OBJECTIVES									
☐ 8. ACTION PROGRAM									
	OPTION DOCUMENTATION								
planning is the responsibility of a Planning Commiss	ng body (i.e., city council, county commission, township board). If ion, Park and Recreation Commission, Recreation Advisory Board or so include a resolution from the Board or Commission recommending								
The local unit of government must submit the final plinformation. Documentation that this was done mus	an to both the County and Regional Planning Agency for their								
Items 1, 3 and 4 below are <u>required</u> and must be inc	•								
	ional plans, each local unit of government must pass a resolution								
adopting the plan. Prepare and attach a separate pa	age for each unit of government included in the plan.								
1. Official resolution of adoption by t	·								
2. Official resolution of the	Commission or Board,								
recommending adoption of the p	olan by the governing body, <u>dated</u> :								
3. Copy of letter transmitting adopte	d plan to County Planning Agency <u>dated</u> :								
4. Copy of letter transmitting adopted	d plan to Regional Planning Agency <u>dated</u> :								
	RALL CERTIFICATION								
Prepare and attach a separate signature pag	ation must include the signature of each local unit of government. ge for each unit of government included in the plan.								
I hereby certify that the recreation plan for									
	includes the required content, as indicated								
(Local Unit of Government)  above and as set forth by the DNR.									
	Authorized Official for the Local Unit of Government Date								
This completed checklist must be signed and submitted with a locally adopted recreation plan to:	The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through								
GRANTS MANAGEMENT	J 117								
MICHIGAN DEPARTMENT OF NATURAL	Data								
RESOURCES PO BOX 30425	By:								
LANSING, MI 48909-7925	'								
<u> </u>	Grants Management Date								

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		Stabel .				onaiter Park	mmunity Park	Ike Payne Park	Park Name
						0	X/100		# of Stalle
						0	0	107.10	Concession Stand
						0	) X40	1 12	Picnic Shelter
						0		0	Gazebo
						0	نز	0	Ponds
						0	0	0	Handicap Approach
						0	1	6	Swings
						0	1		Play Equipment
						0			Play Structure
						0	7	4	Picnic Tables
						1	W	4)	Trash Receptacles
						0	2	Ó	Benches
						0	0	4	Ballfields
						0	0	4	Backstops
						O		0	Paved Parking lot
						9	0	0	Bike rack
						ં		0	Fountain
,						Ó	4	0 2 2 2 3	Shower Stalls
						0		0	Volley Ball Court