



**City of Bronson**  
**2015-2016 Budget**  
Resolution #15-5-7



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## **The City Council**

Alicia Cole  
*Mayor*

Larry McConn  
*Vice-Mayor*

Bill Earl  
*Council Member*

Janet Cox  
*Council Member*

Jim Kenny  
*Council Member*

Charles Lillis  
*City Attorney*

Mark L. Heydlauff  
*City Manager*

Karen A. Smith  
*Clerk/Treasurer*

## **About the City of Bronson**

The City of Bronson was first settled in October 1866 and was chartered as a City in July of 1934 under the Home Rule City Act. Bronson operates under a charter approved by voters in 1985.

It operates under the Council-Manager form of government. A five-member City Council is elected at-large in odd-numbered years to staggered terms of either two or four years. Following each election, Council members choose from among themselves a Mayor and a Vice-Mayor.

The Council employs a City Manager to direct day-to-day affairs and provide the Council with recommended policy. The Manager supervises staff and implements Council's broad policy decisions.

The Council also hires a Clerk/Treasurer as the custodian of City records, to collect taxes, and to maintain the City's financial accounts. The Council retains a City Attorney for legal advice and the prosecution of ordinance violations.



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Fiscal Year 2016 Budget

Resolution #15-5-7

*A resolution of the City of Bronson approving the budget of revenue and expenditures and setting the millage rates to raise such revenue for Fiscal Year 2016 which begins July 1, 2015 and ends June 30, 2016*

Whereas, pursuant to the Bronson City Charter the City Manager has provided a recommended budget of revenues and expenditures to the City Council and the Council has reviewed said recommendations, and...

Whereas, the proposed budget and millage rates are prepared and made available to the public in accord with the City Charter and various statutes (including MCL 141.421 et seq, MCL 211, and MCL 41.801 et seq) and the City Clerk has, in accord with the Michigan Open Meetings Act, published notices of the time and place for a public hearing regarding this budget which was held on May 11, 2015.

Now therefore be it hereby resolved by the City Council of the City of Bronson that the following taxes shall be levied in accord with statute:

General Operating Levy	16.9482 mills
Fire Protection Equipment Special Assessment	1.000 mills
1993 General Obligation Bond Levy	0.9901 mills

And be it further resolved, that the following revenues and expenditures shall be budgeted for the period July 1, 2015 until June 30, 2016 and that tax and other revenue shall be distributed among City funds as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Expenditure</u>
General Fund	\$979,605		\$979,595
<i>Administration</i>			\$195,736
<i>Police</i>			\$493,810
<i>Fire (Operations)</i>			\$25,000
<i>Department of Public Works</i>			\$185,002
<i>Parks &amp; Recreation</i>			\$59,497
<i>Transfer to Other Funds</i>			\$20,550
Major Street Fund	\$230,684		\$229,042
Local Street Fund	\$97,392		\$96,901
Fire Sinking Fund	\$25,234		\$0
Cemetery Operations Fund	\$17,900	\$1,078	\$18,978
Cemetery- Perpetual Care Fund	\$900	\$5,600	\$6,500
Cemetery- Redevelopment Fund	\$1,520	\$3,480	\$5,000
1993 General Obligation Debt Service Fund	\$35,700		\$35,500
Wastewater Fund	\$469,750		\$469,750
Water Fund	\$269,300		\$269,300
Motor Pool Fund	\$148,998		\$148,995
Community Development Fund	\$5,425		\$1,000

And finally be it resolved, that no transfer of funds is permitted between appropriation centers except for those transfers specifically permitted and that the City Manager is authorized to release bidding documents, specifications, and/or requests for proposals in accord with projects and purchases included in this budget.

YEAS: Councilperson(s) \_\_\_\_\_

NAYS: Councilperson(s) \_\_\_\_\_

ABSENT: Councilperson(s) \_\_\_\_\_

The Resolution was adopted on this 11th day of May, 2015.

Karen A. Smith  
City Clerk



May 11, 2015

The Honorable Mayor Cole and Members of the City Council  
Bronson, Michigan

Dear Mayor Cole:

Section 7.2 of the Bronson City Charter obligates me to present to you a recommended budget for the ensuing fiscal year. Herewith, please find my recommendation for the fiscal year beginning July 1, 2015.

While I am pleased with each of the previous four budgets I have recommended to the Council, I believe this budget begins to recognize the planning we have undertaken and directly meets the fiscal challenges of local government in Michigan today. We were able to end the 2014 fiscal year with a small General Fund surplus and I expect we will also end the 2015 fiscal year with a slightly larger operating surplus. This budget, however, presents to you a balanced budget from the start. Given our track record of being judicious with costs, I anticipate a continued string of small surpluses when we close the books next June. As recently as the fiscal year ending on June 30, 2012, we relied on nearly \$50,000 in general fund reserves to complete the year. This budget assumes we will end the year virtually even with revenue projected to exceed expenses by \$10.

In addition to being balanced, this budget continues to move the Bronson community forward without assuming debt. Combined with \$300,000 in state and federal funding and our own cash reserves, we will be investing heavily in infrastructure as we move forward with improvements to water mains, pavement and pedestrian access on Matteson Street. In part through the generosity of the Bronson community, we will continue making improvements to Memorial Park which will enhance our downtown. We also plan investments in software upgrades that will enhance our ability to efficiently operate our business functions and disseminate information to the public including digitizing cemetery records for the first time.

Beyond the General Fund which comprises approximately half of our budget, other funds are continuing to perform well. We do anticipate one-time transfers from the Cemetery Redevelopment Fund and the Cemetery Perpetual Care Fund to finance cemetery software purchases by the Cemetery Operations Fund. These funds will continue with appropriate reserves and revenue. The Water and Wastewater funds will continue adding to their fund reserves as we account for depreciating assets. As part of the Matteson Street Project, the Water Capital Replacement Fund will be spending approximately \$275,000 for upgraded water mains on South Matteson, West Corey, and Rudd Streets. The Wastewater Capital Fund is projected to loan the General Fund sufficient funds to match the grant for the pavement portion of the Matteson Street Project (currently projected around \$100,000). Both funds remain well capitalized with more than \$1.5 million in reserves between them.

Our Motor Pool Fund is shifting to increase the level of maintenance we perform on our fleet and equipment rather than purchase new items. That being said, in the past year we took delivery of a new dump truck for our DPW and a new police cruiser both funded in part by a grant from the USDA and our own cash reserves. In the coming year, I propose replacement of the other police cruiser and again seeking grant funding to cover a portion of the cost.



After retiring the debt on our last fire truck purchase during the 2014/2015 budget, we will continue to use revenue from our Fire Protection Equipment Special Assessment to build reserves in our Fire Sinking Fund. Currently, I would estimate our next fire truck will be purchased in about 10 years and the cost is likely to exceed \$750,000. We could expect to have cash on hand to cover approximately 40% of this cost.

The 2015/2016 Budget shows improvement over the past but there are challenges to consider for the future:

- Road funding continues to be of concern. Gas tax revenue is not sufficient to maintain AND improve our street system. While we did take significant action this past year to invest more than \$100,000 in chip/seal treatments to many streets, this is a short-term stop-gap measure to hold streets together rather than permanently improve them.
- Property tax revenue is beginning to rise but it is a very weak improvement. In the coming year, we project the first increase in revenue from property taxes in nearly 10 years (this is with rates holding steady). Property values fell dramatically during the housing crisis and accompanying recession and will rise much more slowly than they fell.
- Employee benefit costs are currently well-managed but they are increasingly unpredictable. This budget assumes health insurance costs will increase by 8%. We have seen some cost reductions by providing employees an incentive to utilize benefits from a spouse. We have also begun requiring employees to pay a portion of their benefit costs. Our pension plan with the Municipal Employees Retirement System continues to see an improved funding ratio but this should continue to be monitored.
- The legislature seems to view local governments as an option rather than a fixed piece of the government landscape in Michigan. Our revenue sharing payments are down significantly from five years ago and when budgets are tight in Lansing, some legislators seem to believe balancing the state's bills on the backs of communities is the right fix. Given our General Fund receives approximately 25% of its revenue from the state, this is of concern.

Though we will undoubtedly face challenges and changes in the future, we have faced obstacles many times in the 149-year history of this City and have been able to continue our progress toward being a community where businesses prosper and families grow.

As always, this budget is a team effort and each member of our staff plays a vital role in providing the services and administration our community relies upon.

Very truly yours,  
THE CITY OF BRONSON



Mark L. Heydlauff, MPA  
City Manager

## City Council Goals & Objectives 2014-2015

### **Goal: Business Retention and Attraction**

-Continue strategy of focusing on current employers and businesses and working with them to see expansion

-Implement benchmarks of the Redevelopment Ready Communities approach and engage related MEDC resources

### **Goal: Enhance and Undertake Bronson “place-making” Activities**

-Look for ways to implement the Walkability Study performed by MDOT in September 2013

-Continue working with and supporting the Downtown Development Authority

-Work with community partners (DDA, Chamber of Commerce, Polish Festival, etc.) and businesses to expand and better market downtown activities

August Memorial Park Concert Series

City Wide Garage Sales/US 12 Sales

Polish Festival

Farmer’s Market

Bronson Theater

Other new events

### **Goal: Infrastructure Improvements**

-Work with DEQ programs surrounding the SAW Grant

-Continue collaboration with Kalamazoo Area Transportation Study and Branch County Road Commission for street improvement targets and work

-Plan for Matteson Street improvements in FY 2016

-Continue coordinated approach for infrastructure improvements

### **Goal: Optimize Organizational Efficiency**

-Consider energy-efficiency projects in coordination with Michigan Gas Utilities and Consumers Energy to improve facility efficiency

-Work with Consumers Energy to perform streetlight audit and potential street-lighting improvements

-Better plan for equipment purchases and uses across departments

-Enhance information and outreach efforts using the City’s website and Facebook presence



**All Funds by Revenue vs. Expenditures**

Fund	Gross Revenue	Operating Expenditures	Capital Depreciation	Gain (Loss)
General Fund	977,605	979,094	0	(1,489)
Fire Sinking Fund	25,234	0	0	25,234
Major Street Fund	230,684	229,041	0	1,643
Local Street Fund	97,392	96,899	0	493
Cemetery Fund- Operations	17,900	18,978	0	(1,078)
Cemetery Fund- Perpetual Care	600	6,500	0	(5,900)
Cemetery Fund- Redevelopment	1,520	0	0	1,520
1993 General Obligation Debt Service Fund	35,400	35,300	0	100
Water Fund	269,300	209,092	60,208	(0)
Wastewater Fund	469,750	344,491	125,259	(0)
Motor Pool Fund	148,998	118,996	30,000	2
Community Development Fund	5,425	1,000	0	4,425

As a City, the City of Bronson is obligated to collect taxes for all entities which levy a property tax. Even though all taxes are paid at City Hall, only a portion of that money ends up supporting City services. Some City services do not receive any tax revenue (like water and wastewater services). Other services (like streets and cemeteries) only rely on a small amount of tax revenue.

The charts below show where money from summer and winter tax bills is allocated. These are based on an owner-occupied home and are based on 2014 millage rates.

Figure A

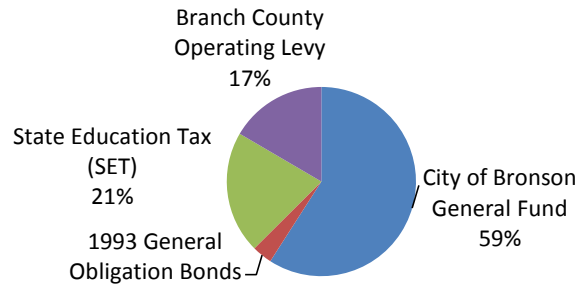
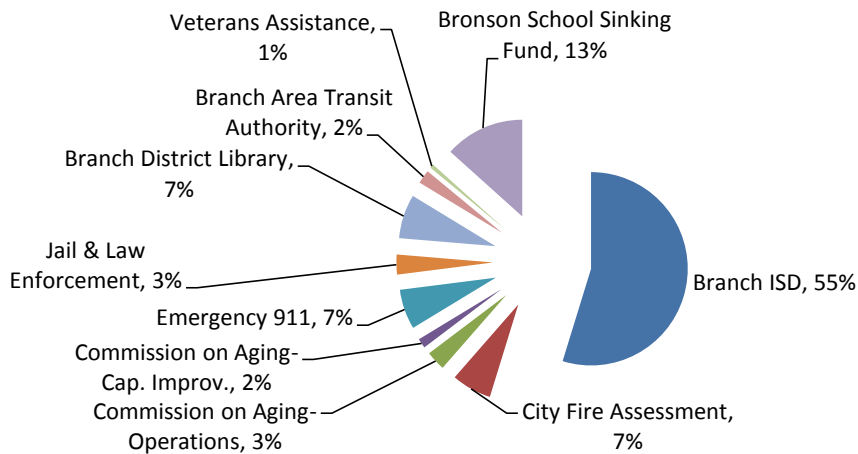
**Summer Taxes  
2014**

Figure B

**Winter Taxes  
2014**

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>General Fund Summary</b>	Actual	Actual	Budget	Projected	Proposed
<b>Revenue</b>					
<b>Total Operating Revenue</b>	<b>980,873</b>	<b>974,158</b>	<b>965,633</b>	<b>983,228</b>	<b>977,605</b>
<b>Expenses</b>					
Administration	175,998	213,579	204,802	214,326	214,985
Police Department	414,438	428,258	454,674	406,592	469,310
Fire Department	36,820	36,619	40,496	41,691	25,000
Department of Public Works	214,131	175,584	193,036	173,862	185,002
Parks & Recreation	47,642	50,569	54,487	58,711	59,497
Transfers to other Funds	79,244	60,066	37,750	66,065	25,300
<b>Total Operating Expenses</b>	<b>968,273</b>	<b>964,675</b>	<b>985,245</b>	<b>961,247</b>	<b>979,094</b>
<b>Net of Revenue and Expenses</b>	<b>12,600</b>	<b>9,483</b>	<b>(19,612)</b>	<b>21,981</b>	<b>(1,489)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>335,724</b>	<b>349,115</b>	<b>329,503</b>	<b>371,096</b>	<b>369,607</b>
Fund Balance as Percent of Expenditures	35%	36%	33%	39%	34%

Figure C **Historic Trends for Revenues, Expenditures, and Fund Balance (1990-2015)**

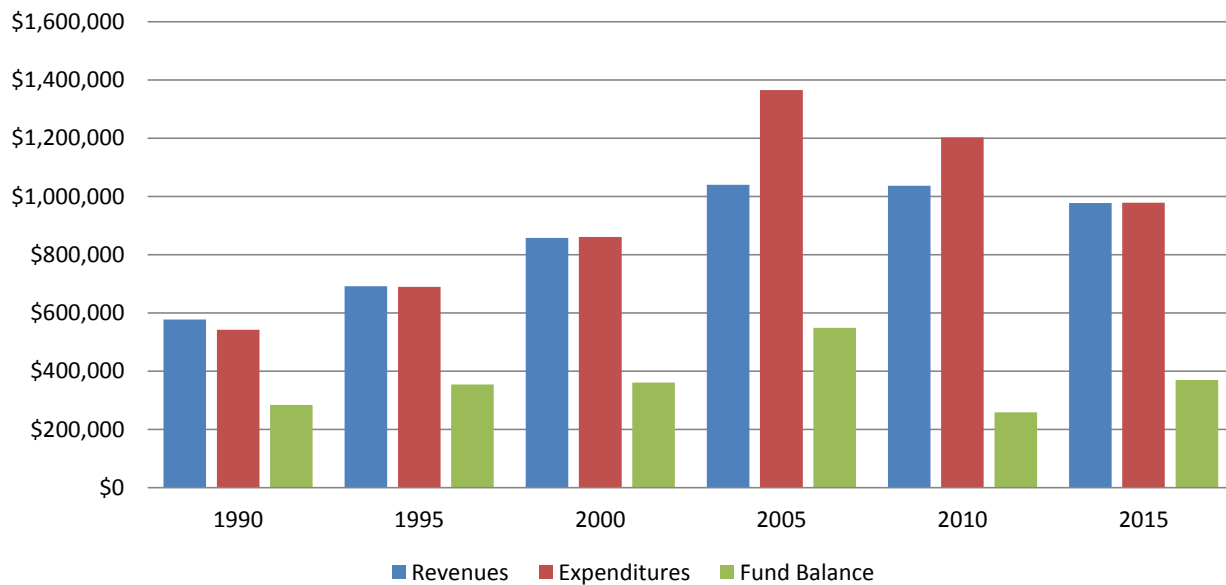


Figure D

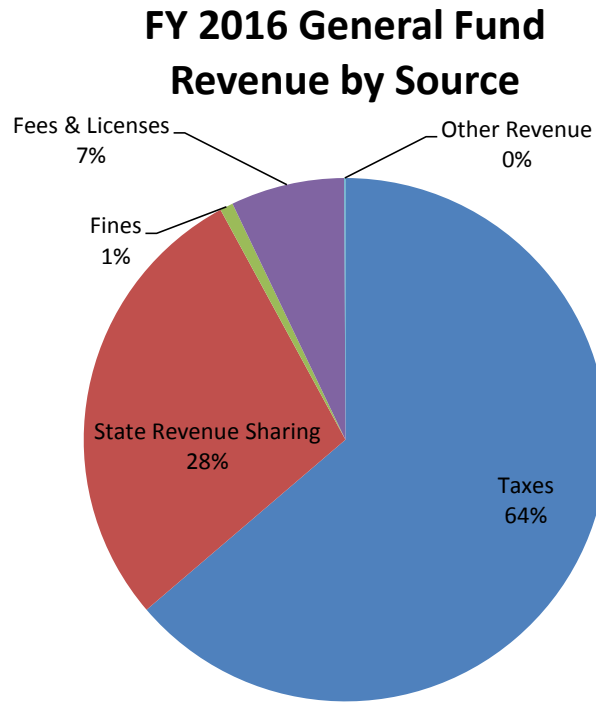
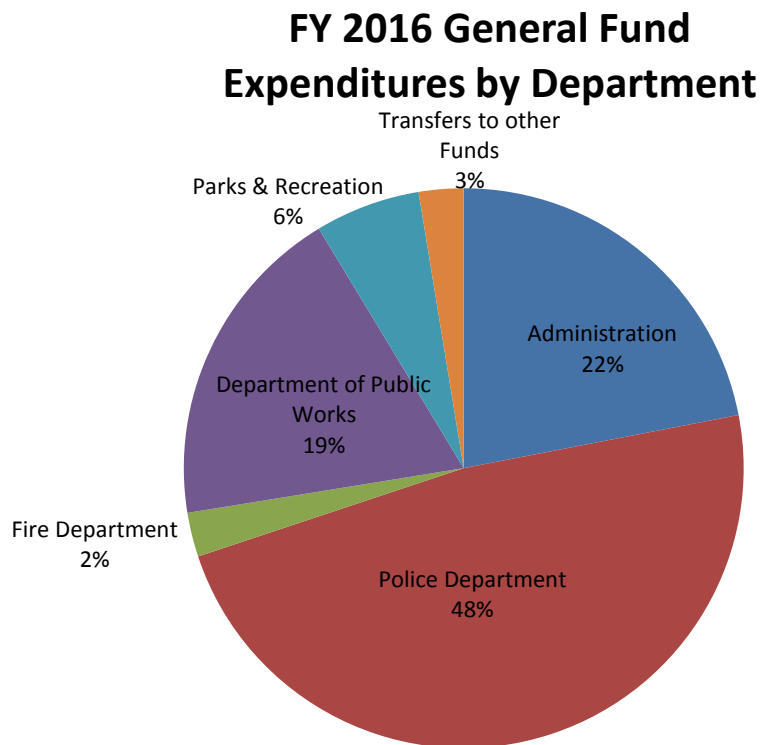


Figure E

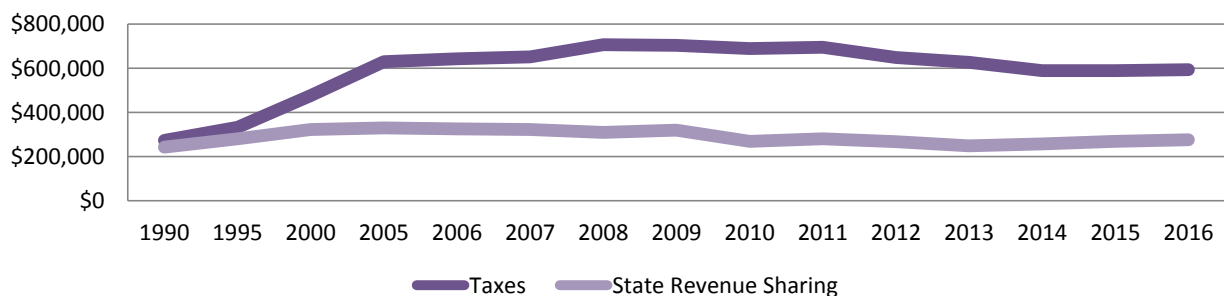


Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>General Fund Revenue</b>	Actual	Actual	Budget	Projected	Proposed
<i>Taxes</i>					
General Operating Levy	625,338	599,478	589,904	589,704	593,105
Tax Penalties	5,415	6,485	5,250	12,921	5,000
Delinquent Personal Property Tax	306	694	500	0	0
City IFT Real & Personal	7,558	16,096	14,342	14,341	13,000
Payment in Lieu of Tax (PILOT)	3,226	1,700	3,000	2,898	2,900
Tax Administration Fee	10,496	10,089	9,000	10,576	9,000
Trailer Park Tax	148	135	150	132	150
<i>Revenue Sharing</i>					
Constitutional Revenue Sharing	170,986	175,158	182,369	181,218	190,000
Economic Vitality Incentive Program (EVIP)	79,403	83,506	86,718	86,290	87,000
<i>Fines</i>					
District Court Fines	8,447	8,606	7,500	8,636	7,500
Ordinance Fines	500	380	500	610	500
<i>Fees &amp; Leases</i>					
Franchise Fees	21,658	22,214	20,750	20,770	20,950
Licenses & Fees	2,307	2,948	2,250	3,012	2,500
Park Rental Fees	1,480	1,670	1,700	1,600	1,800
Agriculture Leases	13,200	13,200	13,000	14,957	15,000
Watertower Leases	28,074	28,427	28,000	28,000	28,500
<i>Other Revenue</i>					
Interest	785	2,025	700	898	700
Sale of Fund Assets	463	591	0	175	0
Miscellaneous Revenue	1,083	755	0	6,490	0
<b>Total Operating Revenue</b>	<b>980,873</b>	<b>974,158</b>	<b>965,633</b>	<b>983,228</b>	<b>977,605</b>
<b>Restricted Revenue</b>					
Police Training Fund (PA 302)	728	1,458	0	395	0
Police Salvage Fund	2,800	1,900	2,000	4,200	2,000
<b>Total Restricted Revenue</b>	<b>3,528</b>	<b>3,358</b>	<b>2,000</b>	<b>4,595</b>	<b>2,000</b>

Figure F

## Historic Trend of Revenue Sharing and Tax Revenue 1990-Present

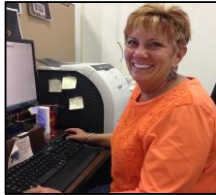


# Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Administration</b>	Actual	Actual	Budget	Projected	Proposed
City Council Salaries	1,400	1,200	1,700	2,560	3,900
Wages & Benefits	85,890	97,430	103,052	104,111	104,535
Office Administration	10,156	11,799	13,450	16,435	21,950
Building Expense	1,833	1,338	1,450	1,245	1,000
Professional Services	34,092	34,235	36,700	34,490	35,900
Statutory Expenses	3,625	2,464	3,250	3,592	2,000
Professional Development & Travel	4,464	4,366	5,400	4,780	6,300
Utilities	4,157	4,391	4,100	3,184	3,900
Maintenance & Service Contracts	12,211	8,596	11,000	10,500	14,000
Memberships & Dues	4,644	5,052	5,700	5,000	6,000
Public Relations	2,953	4,100	4,000	4,636	4,500
Property & Liability Insurance	3,606	6,412	7,000	6,615	7,000
Miscellaneous Expenses	6,967	32,195	8,000	17,177	4,000
<b>Administration Operating Expense Total</b>	<b>175,998</b>	<b>213,579</b>	<b>204,802</b>	<b>214,326</b>	<b>214,985</b>



Mark L. Heydlauff  
City Manager



Karen A. Smith  
Clerk/Treasurer/Assessor

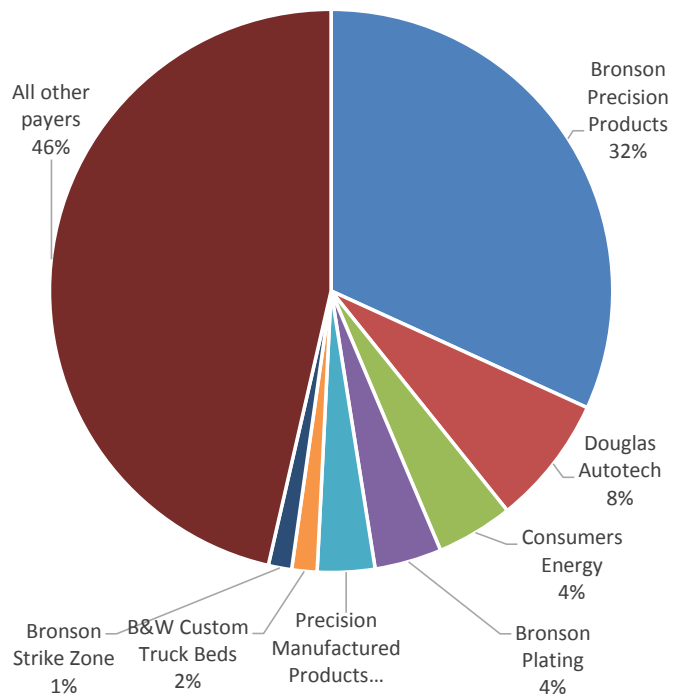


Lori Buys  
Administrative Assistant

The Administration Budget covers costs for the City Council and City Hall operations. Staff costs are shared with other funds. Statutory expenses are expected to drop with no primary or general election planned. Maintenance and service contract expenses are projected to increase to cover expenses for new software.

Figure G

## Bronson's Largest Tax Payers (by 2014 Taxable Value)



# Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Police</b>	Actual	Actual	Budget	Projected	Proposed
Wages & Benefits	334,472	361,888	391,268	353,925	397,985
Office Administration	2,960	4,449	7,750	5,891	5,175
Building Expense	1,521	6,658	3,350	3,382	3,700
Equipment & Supplies	282	2,674	3,800	1,897	4,800
Uniforms	4,926	2,869	3,250	3,846	3,550
Professional Development	2,373	3,575	6,400	1,477	6,650
Utilities	3,186	3,796	3,700	3,112	3,800
Maintenance & Service Contracts	454	911	1,000	538	1,000
Public Relations	0	0	500	0	250
Property & Liability Insurance	5,290	4,995	5,500	5,245	5,500
Miscellaneous Expenses	3,978	1,439	1,000	123	500
Vehicles	54,996	35,004	27,156	27,156	36,400
<b>Police Operating Expense</b>	<b>414,438</b>	<b>428,258</b>	<b>454,674</b>	<b>406,592</b>	<b>469,310</b>

<b>Police Salvage Fund</b>					
Salvage Revenue	2,800	1,900	2,000	4,200	2,000
Salvage Expenses	2,379	1,012	500	0	500
<b>Net Fund Revenue</b>	<b>421</b>	<b>888</b>	<b>1,500</b>	<b>4,200</b>	<b>1,500</b>

<b>Net Salvage Fund Balance (Cash on Hand)</b>	<b>3,849</b>	<b>3,673</b>	<b>5,173</b>	<b>7,873</b>	<b>9,373</b>
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The Police Salvage Fund is the largest of three restricted revenue sources tied to the Police Department. Revenue for this fund comes from salvage vehicle inspections we perform. Revenue for those inspections must be reverted back to equipment used to perform that service.

Other special funds include the Act 302 Police Training Fund from the state and the Seizure/Forfeiture Fund which we receive from money or property seized during certain drug arrests.

Reinstated in 2014, the Bronson Police Department Reserve Unit is a group of unpaid volunteers who aid and support the regular officers of the department. The reserve officers assist with various duties during sporting events, parades, civil disturbances, accidents, and to provide assistance to regular officers while on patrol. Below, Reserve Officer Rick Johannes assists Officer Scott Bogard.



Chief  
Steve Johnson



Deputy Chief  
Brad McConn



Officer  
Chip Hovarter



Officer  
Scott Bogard



## Police Department Statistical Summary

Type	2014
Criminal Complaints	339
Service Calls	2,342
Assists to other Agencies	229
Accidents	38
Traffic Stops	971

# Fiscal Year 2016 Budget

<b>Fire Funds</b>	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Fire Operations Fund (101-335)</b>	Actual	Actual	Budget	Projected	Proposed
Wages & Benefits	43,801	43,246	43,496	50,564	0
Utilities	4,981	6,159	5,200	5,333	0
Building Expense	2,426	2,446	4,200	10,037	0
Bronson Fire Association Dues	(14,944)	(15,770)	(13,000)	(24,807)	25,000
Property & Liability Insurance	556	537	600	564	0
<b>Fire Fund Operation Total</b>	<b>36,820</b>	<b>36,619</b>	<b>40,496</b>	<b>41,691</b>	<b>25,000</b>
<b>Fire Sinking Fund (206)</b>					
Revenue					
Fire Protection Equipment Special Assessment	27,061	25,744	25,065	25,000	25,234
General Fund Transfer	15,200	0	0	0	0
Interest	16	13	0	3	0
<b>Total Revenue</b>	<b>42,277</b>	<b>25,757</b>	<b>25,065</b>	<b>25,003</b>	<b>25,234</b>
Expense					
Transfer to General Fund	0	0	0	0	0
Loan Payment	33,710	28,617	15,566	16,315	0
Bond Interest	3,712	0	0	0	0
<b>Total Expense</b>	<b>37,422</b>	<b>28,617</b>	<b>15,566</b>	<b>16,315</b>	<b>0</b>
<b>Net Fund Revenue</b>	<b>4,855</b>	<b>(2,860)</b>	<b>9,499</b>	<b>8,688</b>	<b>25,234</b>
<b>Net Fire Sinking Fund Balance (Cash on Hand)</b>	<b>720</b>	<b>5,574</b>	<b>15,073</b>	<b>14,262</b>	<b>39,496</b>

Changes in the nature of the Bronson Area Fire Association will transfer ownership of the Fire Station and property from the City to the Association. Beginning with the 2015/2016 Fiscal Year, the Association rather than the City will be responsible for utility costs and maintenance on the building. The Police Department will continue to be housed in their portion of the building.

The Fire Sinking Fund should continue to build cash reserves as revenue from the Fire Protection Equipment Special Assessment is deposited in the fund. This cash reserve will be used when one of our current fire trucks needs to be replaced. Ideally, we should be able to wait at least another 10 years



At left: This 2001 Pierce Fire Engine was paid off during the past fiscal year with revenue from the Fire Protection Special Assessment. It is one of two trucks, along with the 1999 KME Aerial, the City owns outright.

Together, these two vehicles provide our fire department unique firefighting abilities for the City including the ability to spray water out over a large building and to pump high volumes of water from hydrants.

# Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Department of Public Works</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
Wages & Benefits	145,415	90,972	98,205	88,880	97,111
Office & Building Expense	3,025	1,947	3,400	5,265	3,000
Utilities	7,241	9,896	6,200	6,947	7,000
Professional Development	125	328	600	548	600
Uniforms & Laundry	2,445	2,411	2,250	2,688	2,350
Equipment & Supplies	1,832	1,542	2,200	4,302	2,250
Street Lighting	43,762	48,922	49,000	41,500	46,000
City Trash & Public Recycling	1,399	6,949	5,500	2,420	5,500
Maintenance & Service Contracts	67	785	7,500	5,168	8,500
Miscellaneous	4,131	7,298	1,000	2,828	1,000
Property & Liability Insurance	2,937	2,782	3,200	2,921	3,200
Sidewalk Maintenance	0	0	4,000	413	1,000
Vehicles & Equipment	1,752	1,752	9,982	9,982	7,491
<b>Total Department of Public Works</b>	<b>214,131</b>	<b>175,584</b>	<b>193,036</b>	<b>173,862</b>	<b>185,002</b>



CJ Ransbottom  
Crew Leader



Phil Slisher  
Laborer



Adam Rissman  
Laborer

The Department of Public Works is responsible for day-to-day maintenance on all City infrastructure and buildings. They maintain four city parks, the cemetery, plow snow and repair 14 miles of streets, perform routine maintenance at six City buildings and a variety of other tasks. The department also pays for specialty contractors for various tasks. Costs for the department staff and equipment are split between various City funds (see Figure G on page 19 on how the staff time is used).

During the past year, we ordered and finally received delivery of a 2015 International Dump Truck. This will be used by the DPW for a variety of tasks. This replaces a 1993 GMC Dump Truck.



# Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Parks &amp; Recreation</b>	Actual	Actual	Budget	Projected	Proposed
Wages & Benefits	17,001	12,380	13,374	11,530	11,797
Building Maintenance	2,372	5,226	2,000	1,678	6,500
Landscape Maintenance	4,896	6,345	8,500	13,909	10,500
Recreation Programing	11,000	11,000	11,000	11,000	11,000
Utilities	5,734	4,107	5,400	4,536	5,400
Service Contracts	5,578	10,469	7,250	9,181	8,500
Property & Liability Insurance	581	537	650	564	650
Vehicles & Equipment	480	504	6,313	6,313	5,150
<b>Total Parks &amp; Recreation</b>	<b>47,642</b>	<b>50,569</b>	<b>54,487</b>	<b>58,711</b>	<b>59,497</b>



Thanks to local Eagle Scout Ruhl Cook, **Douglas Park** received a facelift with newly painted and updated play equipment and blue rubber mulch. In the coming budget, updates to the bathrooms at the park are planned to make them more accessible and useful for the various events that occur inside the building and the pavillions.

**Kiwanis Park** was updated this past year with new picnic tables. The park is used for a variety of things including the annual Kiwanis Club Easter Egg Hunt, ball games, and the ever-popular community garden program.



**Greenwald Park** is the City's largest park facility and features Bronson's Backyard- a large, wooden play structure. Bronson's Backyard added purple rubber mulch in 2012. In the years ahead, the facility will need an update of the mulch and repairs on the structure and signage.

# Fiscal Year 2016 Budget

Parks & Recreation	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Capital Improvement Plan	Budget	Projected	Projected	Projected	Projected
Memorial Park Improvements	10,000	15,000	5,000		
Greenwald Park Mulch Update		3,000			
Bronson's Backyard Repairs		2,000			
Douglas Park Building Updates	5,000				
Kiwanis Park Playground Enhancements			2,000	1,000	
Picnic Table Purchases			1,000	1,000	
Railroad Recreation Trail				7,000	7,000
Douglas Park Mulch Update					2,000
Kiwanis Park Bathroom Updates			5,000	2,000	
<b>Total</b>	<b>15,000</b>	<b>20,000</b>	<b>13,000</b>	<b>11,000</b>	<b>9,000</b>



Left: This August we will have our fourth annual Concerts in the Park series at **Memorial Park**. The concerts continue to be a popular event and draw area residents to downtown Bronson.

Below: The drawing below shows an aerial version of the plan for the redesign of Memorial Park. We have completed the relocation of the gazebo and will wait for the fall to take further action once the Polish Festival and Concerts in the Park have used the space this summer. The work this fall will most likely focus on adding new landscaping beds and setting up the water area for the spring.



This document is made for planning purposes only and is intended to outline the projects that ought to be considered for future years. Needs and opportunities may alter the direction and timing of projects.

## Fiscal Year 2016 Budget

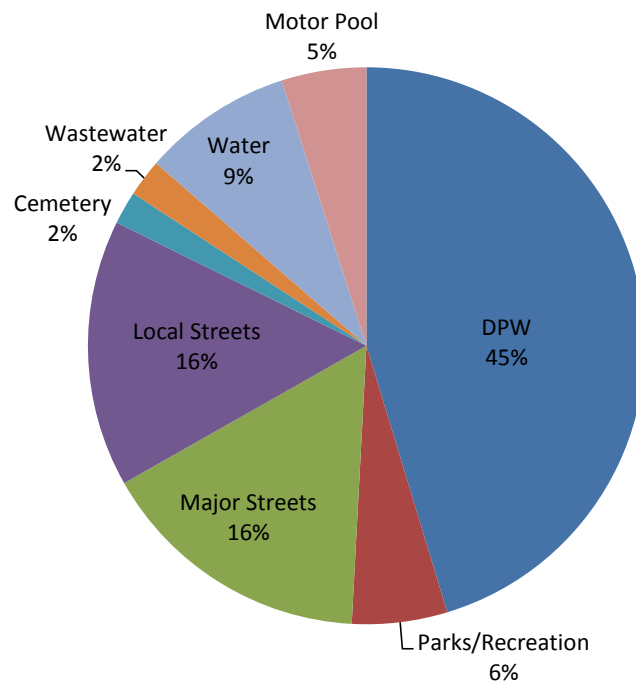
	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>General Fund Transfers</b>	Actual	Actual	Budget	Projected	Proposed
To the Cemetery Fund	6,000	7,500	7,000	7,000	0
To the Fire Sinking Fund	15,200	0	0	0	0
To the Local Street Fund	43,000	49,000	26,000	55,000	20,550
To the Major Street Fund	10,000	0	0	0	0
Library Maintenance	5,044	3,566	4,750	4,065	4,750
<b>Total Transfers</b>	<b>79,244</b>	<b>60,066</b>	<b>37,750</b>	<b>66,065</b>	<b>25,300</b>

General Fund money may be transferred out to any City fund but money held by other City funds is generally restricted in how it may be transferred.

By court order from the 1940s, the City of Bronson and Bronson Township split in half the maintenance costs for the Bronson Library building. The building is owned by Bronson Township and most of the parking lot is owned by the City of Bronson. We work collaboratively with the Township and the Branch District Library to provide this service to our area.

Figure H

### Department of Public Works Staff Time Use



The DPW staff work across most of the City's departments and we charge their labor costs accordingly. This chart shows the current three-year average for where they spend their time. The DPW portion covers broad tasks like leaf and brush collection, storm damage clean-up, preparing barricades for parades, and other tasks.

Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Major Street Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Fund Revenue</b>					
Michigan Gas & Weight Taxes (Act 51)	124,725	128,513	127,014	128,000	130,684
Interest	26	71	0	39	0
Transfer from General Fund	10,000	0	0	0	0
Miscellaneous Income	1,000	8,240	0	0	100,000
<b>Total Fund Revenue</b>	<b>135,751</b>	<b>136,825</b>	<b>127,014</b>	<b>128,039</b>	<b>230,684</b>
<b>Major Construction/Rahabilitation</b>					
<b>Street Construction</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>
<b>Summer Operations</b>					
Wages & Benefits	36,672	24,672	28,413	22,261	22,223
Street Maintenance Supplies	4,128	6,671	18,500	56,046	28,000
Property & Liability Insurance	1,126	1,075	1,300	1,129	1,400
Engineering & Consulting Services	0	0	0	7,500	15,000
Curb, Gutter & Storm Sewer	1,752	0	0	441	0
Vehicles & Equipment	24,000	24,000	17,989	17,989	9,364
<b>Total Summer Operations</b>	<b>67,678</b>	<b>56,419</b>	<b>66,202</b>	<b>105,366</b>	<b>75,987</b>
<b>Winter Operations</b>					
Wages & Benefits	21,523	20,014	16,763	15,027	15,380
Street Maintenance Supplies	497	1,045	1,000	145	1,000
Road Salt	3,455	3,265	5,000	9,567	9,000
Vehicles & Equipment	18,000	18,000	16,950	11,200	12,174
<b>Total Winter Operations</b>	<b>43,475</b>	<b>42,323</b>	<b>39,714</b>	<b>35,939</b>	<b>37,553</b>
<b>Transfer to Local Street Fund</b>	<b>20,000</b>	<b>15,000</b>	<b>20,000</b>	<b>0</b>	<b>30,500</b>
<b>Total of Operations, Construction &amp; Transfer</b>	<b>131,153</b>	<b>113,742</b>	<b>125,915</b>	<b>141,305</b>	<b>229,041</b>
<b>Net Fund Revenue</b>	<b>4,598</b>	<b>23,082</b>	<b>1,099</b>	<b>(13,266)</b>	<b>1,643</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>32,997</b>	<b>37,597</b>	<b>38,696</b>	<b>24,331</b>	<b>25,975</b>

Street funding in Michigan is derived from the Gas & Weight Tax. The City of Bronson receives an annual portion of this based on a formula established in Act 51 of 1951. This money is further divided between major and local street funds.

The Major Street system includes all or portions of the following streets: Albers; Mill; Industrial; Matteson; Grant; Union; Mowry; Corey; Wayne; Jackson; Fremont; Walker; Lincoln; and, Matilda. The rest of our streets are classified as local.

The primary major street fund improvements this year will be the mill and resurface project on the entire length of Matteson Street.



Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Local Street Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Fund Revenue</b>					
Michigan Gas & Weight Taxes (Act 51)	43,834	45,219	44,719	48,000	46,342
Interest	17	15	0	26	0
Transfer from General Fund	43,000	49,000	26,000	55,000	20,550
Transfer from Major Street Fund	20,000	15,000	20,000	0	30,500
Miscellaneous Income	0	10,674	0	0	0
<b>Total Fund Revenue</b>	<b>106,851</b>	<b>119,909</b>	<b>90,719</b>	<b>103,026</b>	<b>97,392</b>
<b>Debt Service</b>					
<b>Debt Service Payments and Fees</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Summer Operations</b>					
Wages & Benefits	35,364	24,166	25,120	22,893	21,936
Street Maintenance Supplies	654	4,212	10,000	66,586	17,500
Property & Liability Insurance	857	822	1,000	863	900
Curb, Gutter & Storm Sewer	339	0	0	900	0
Vehicles & Equipment	24,996	21,492	13,330	13,330	12,174
<b>Total Summer Operations</b>	<b>62,210</b>	<b>50,691</b>	<b>49,451</b>	<b>104,572</b>	<b>52,510</b>
<b>Winter Operations</b>					
Wages & Benefits	19,609	19,100	14,896	13,376	14,907
Street Maintenance Supplies	497	774	1,000	116	1,000
Road Salt	3,455	3,265	6,000	9,567	13,500
Vehicles & Equipment	18,996	16,500	17,229	11,480	14,983
<b>Total Winter Operations</b>	<b>42,557</b>	<b>39,639</b>	<b>39,125</b>	<b>34,539</b>	<b>44,389</b>
<b>Total of Operations &amp; Debt Service</b>	<b>104,767</b>	<b>90,330</b>	<b>88,575</b>	<b>139,111</b>	<b>96,899</b>
<b>Net Fund Revenue</b>	<b>2,084</b>	<b>29,579</b>	<b>2,144</b>	<b>(36,085)</b>	<b>493</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>12,136</b>	<b>14,222</b>	<b>16,366</b>	<b>(21,863)</b>	<b>(21,370)</b>

**Street Facts**

Miles of Major Streets	5.61
Miles of Local Streets	8.84
Tons of salt used in 2013/14	195
Cost per ton of salt	\$82
Cost of per ton of cold patch	\$65
Hours to plow entire city	7
Parking lots maintained	6

This past year, we completed an Asset Management Plan for our street systems. This allows us to better assess the condition of our streets and plan for future maintenance. It also gives us greater flexibility to transfer funds from the Major Street Fund to the Local Street Fund.

After extensive chip/sealing last year, this year we will likely apply a similar treatment again to Compton Street and improve a couple of parking lots.



# Fiscal Year 2016 Budget

<b>Cemetery Funds</b>	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Cemetery Operations Fund (209)</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
Operational Revenue	7,657	4,983	6,900	5,200	6,400
Transfer from General Fund	6,000	7,500	7,000	7,000	0
Transfer from Other Funds	0	0	0	0	11,500
Interest	15	8	0	4	0
<b>Total Fund Revenue</b>	<b>13,672</b>	<b>12,491</b>	<b>13,900</b>	<b>12,204</b>	<b>17,900</b>
<b>Operational Costs</b>					
Wages & Benefits	5,263	3,686	5,099	4,030	4,981
Landscaping & Grounds	1,021	171	250	498	750
Service Contracts	7,695	7,587	6,000	6,000	11,000
Publishing	48	43	75	0	75
Property & Liability Insurance	279	279	253	266	300
Buildings	0	2,100	0	1,000	0
Vehicles & Equipment	1,020	1,020	2,110	2,110	1,873
<b>Total Operational Costs</b>	<b>15,326</b>	<b>14,886</b>	<b>13,788</b>	<b>13,904</b>	<b>18,978</b>
<b>Net Fund Revenue</b>	<b>(1,654)</b>	<b>(2,395)</b>	<b>112</b>	<b>(1,701)</b>	<b>(1,078)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>7,999</b>	<b>6,345</b>	<b>6,457</b>	<b>4,644</b>	<b>3,566</b>

The Cemetery Operations Fund receives revenue primarily from the sale of graves and expenses charged for burial services. Our staff work closely with area funeral homes to ensure arrangements are handled for those who have passed.

## Rates

Below is a summary of the most common charges at our cemetery. Rates should likely be reviewed in the coming year since updates have not been made since 2006.

Cemetery Lots: \$300 each with \$150 going into perpetual care and the remainder going to lot sales

Interment: \$375 weekday, non-frost and \$500 after hours, non-frost

Cremation Placement: \$150 weekday, non-frost and \$275 after hours, non-frost

When there is frost, we add an additional \$50 to each charge to account for the extra equipment needed to open the ground.

## Cemetery Software

We plan to purchase cemetery management software in the coming year which will make it easier to manage the records of those who are buried and track the ownership of lots. In the future, we hope to put cemetery data on our website. This will aid those doing geneological research and those planning arrangements.



Fiscal Year 2016 Budget

<b>Cemetery Funds (continued)</b>	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Cemetery Perpetual Care Fund (211)</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
Lot sales	1,350	1,350	1,650	1,500	600
Interest	53	52	0	40	0
<b>Total Fund Revenue</b>	<b>1,403</b>	<b>1,402</b>	<b>1,650</b>	<b>1,540</b>	<b>600</b>
<b>Perpetual Care Costs</b>					
<b>Transfer to Cemetery Operations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>
<b>Net Fund Revenue</b>	<b>1,403</b>	<b>1,402</b>	<b>1,650</b>	<b>1,540</b>	<b>(5,900)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>17,681</b>	<b>19,084</b>	<b>20,734</b>	<b>20,624</b>	<b>14,724</b>

The Cemetery Perpetual Care Fund holds funds intended for long-term maintenance at the Cemetery. Historically this fund is used for special capital improvements or repairs at the Cemetery while day-to-day expenses are charged to the Cemetery Operations Fund.

This fund receives revenue from Lot Sales fees and interest income. Transfers are made to the Cemetery Operations fund when needed.

<b>Cemetery Redevelopment Fund (213)</b>					
<b>Gross Revenue</b>					
Agriculture Leases	2,850	0	1,520	1,520	1,520
Interest	8	94	0	27	0
<b>Total Fund Revenue</b>	<b>2,858</b>	<b>94</b>	<b>1,520</b>	<b>1,547</b>	<b>1,520</b>
<b>Transfer to Cemetery Operations Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Net Fund Revenue</b>	<b>2,858</b>	<b>94</b>	<b>1,520</b>	<b>1,547</b>	<b>(3,480)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>7,826</b>	<b>7,920</b>	<b>9,440</b>	<b>10,987</b>	<b>7,507</b>

The Cemetery Redevelopment Fund was established to cover expenses for the expansion of the Cemetery. In the late 1970s, the City purchased land near Ryan School as a future cemetery. Since that time, the land has been leased for farming and the annual lease payments are held in this account. Money in the account could be transferred for work related to a new cemetery or improvements at our existing cemetery. In 2014, Bronson voters authorized the City Council to use this property for other uses as they deemed appropriate- including the potential sale of the land for development.

Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Water Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
Service Charges	241,433	226,106	233,370	225,000	260,000
Disconnection Fees	2,493	2,800	2,000	1,500	2,000
Penalties	4,768	4,500	5,000	4,000	5,000
New Service Fees	265	100	100	80	0
Interest	2,845	2,431	1,000	1,098	2,300
<b>Total Fund Revenue</b>	<b>251,804</b>	<b>235,937</b>	<b>241,470</b>	<b>231,678</b>	<b>269,300</b>
<b>Operational Expenses</b>					
Wages & Benefits	114,039	116,816	98,339	97,579	122,510
Office & Printing	1,416	1,600	1,500	545	3,600
Professional Development	505	1,200	1,500	2,329	1,750
Tools, Chemicals, Supplies & Equipment	15,105	22,550	22,550	16,343	22,550
Buildings	360	1,250	500	1,022	500
Engineering/Consulting	0	2,000	2,500	785	1,000
Maintenance & Service Contracts	3,194	3,500	4,000	640	8,000
State Licenses	1,558	2,000	2,000	1,323	2,000
Miscellaneous	107	100	100	0	100
Property & Liability Insurance	2,136	2,500	2,500	2,500	2,500
Electricity	9,208	8,000	8,500	7,386	8,500
Water System Repair & Maintenance	2,942	15,000	15,000	8,000	15,000
Vehicles & Equipment	23,004	23,000	27,481	27,481	21,082
<b>Total Operational Expenses</b>	<b>173,574</b>	<b>199,516</b>	<b>186,470</b>	<b>165,931</b>	<b>209,092</b>
<b>Funded Depreciation</b>					
<b>Capital Depreciation</b>	<b>59,238</b>	<b>35,000</b>	<b>55,000</b>	<b>55,000</b>	<b>60,208</b>
<b>Total Expenses &amp; Depreciation</b>	<b>232,812</b>	<b>234,516</b>	<b>241,470</b>	<b>220,931</b>	<b>269,300</b>
<b>Net Fund Revenue</b>	<b>18,992</b>	<b>1,421</b>	<b>0</b>	<b>10,747</b>	<b>(0)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>751,482</b>	<b>811,880</b>	<b>811,880</b>	<b>822,627</b>	<b>822,626</b>

The City's Water System (like the Wastewater System) is classified as an enterprise fund and functions similar to a business. Fund revenue is generated from fees charged to water customers. Capital depreciation is set aside annually in the fund's Capital Replacement Fund. This money is used to replace capital assets used to operate the system- wells, water towers, pipes and valves.

The fund also pays for routine maintenance to the water system which includes hydrant flushing, customer connections/disconnections, and required quality testing.

In 2015, we will begin using our joint GIS System. This system was developed in conjunction with the City of Coldwater, the Villages of Quincy and Union City, and the Branch County Road Commission. The system will allow our staff and consultants to pin-point exact locations of our utility lines and better understand how the system operates. As we make improvements, the GIS data will show insights on efficient operations and may assist residents and customers in better understanding where utility lines are buried near their property. The GIS program was made possible by a grant from the Michigan Department of Treasury.



<b>Water Fund</b>	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
<b>Capital Improvement Plan</b>	Budget	Projected	Projected	Projected	Projected
Install generator hook-up at Well #4	5,500				
Inspect & possibly repaint Water Tower interior		45,000			
New roof and siding for well houses	9,000				
Asphalt well house driveways				22,000	
Rehab well motors and pumps (#4 & #5)			45,000		
Distribution system improvements as needed	275,000	30,000	30,000	30,000	30,000
<b>Total</b>	<b>289,500</b>	<b>75,000</b>	<b>75,000</b>	<b>52,000</b>	<b>30,000</b>



Layne Clark  
Utilities Laborer

#### What's covered by a "water" bill?

A "water bill" actually covers costs for water and sewer service.

#### Ready-to-Serve Charge

There is a readiness to serve fee of \$13.00 per month for water service and \$26.85 per month for sewer service. These fees are charged regardless of whether any water is used and cover the fixed costs of having a home or building connected to our system.

#### Commodity Charge

Water use is metered and we charge \$1.30 per 1,000 gallons of water used. Sewer use is charged \$1.43 per 1,000 gallons of water used. These charges cover costs for the chemicals used to treat water and the expense of treating sewage.

Rates are reviewed annually to ensure adequate revenue

City water comes from two groundwater wells east of town. Each well is over 60 feet deep. System water pressure is maintained by a 200,000 gallon water tower on Union Street.

The Michigan Department of Environmental Quality and the United States Environmental Protection Agency require us to test our drinking water for a variety of potential contaminants and substances. In 2014, we did not have any violations for drinking water safety and we continue to maintain a very safe system.

As has been discussed elsewhere, the major capital improvements for our water system in this budget include upgraded water mains under a portion of South Matteson, Rudd, and Corey Streets. While mains in those areas are operational, upgrading them will promote more water circulation and provide additional capacity in case of a fire. Improvements to the well houses are also planned.

This document is made for planning purposes only and is intended to outline the projects that ought to be considered for future years. Needs and opportunities may alter the direction and timing of projects.

Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Wastewater Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
Services Charges	346,537	367,842	416,208	400,000	459,500
Penalties	6,339	6,753	7,000	6,000	7,000
Industrial Pretreatment Program Fees	503	401	500	393	500
Interest	2,713	833	1,525	618	750
Miscellaneous	3,050	3,336	2,000	1,709	2,000
<b>Total Fund Revenue</b>	<b>359,142</b>	<b>379,165</b>	<b>427,233</b>	<b>408,720</b>	<b>469,750</b>
<b>Operational Expenses</b>					
Wages & Benefits	212,506	197,786	200,801	200,936	195,084
Office & Printing Costs	2,880	4,516	3,000	3,334	5,600
Tools, Chemicals, Supplies & Equipment	17,639	23,093	23,200	15,489	23,200
Professional Development	150	499	1,100	700	850
Building Maintenance	1,652	1,317	2,000	1,977	2,000
Utilities	39,624	37,459	39,000	35,500	38,000
Uniforms	259	460	500	865	600
Engineering/Consulting	0	8,191	3,500	0	1,000
Land Application of Waste	13,026	10,711	15,000	12,000	14,000
Maintenance & Service Contracts	3,538	2,052	4,500	3,500	8,500
Industrial Pretreatment Program Expenses	1,480	1,081	1,000	738	1,000
State License Fees	3,126	3,220	3,500	2,810	3,500
Miscellaneous	997	654	750	1,482	750
Property & Liability Insurance	7,150	6,766	7,500	7,104	7,500
Sanitary Sewer System Maintenance	8,958	2,642	15,000	34,000	15,000
Vehicles & Equipment	7,500	7,500	16,882	16,882	27,907
<b>Total Operational Expenses</b>	<b>320,485</b>	<b>307,946</b>	<b>337,233</b>	<b>337,317</b>	<b>344,491</b>
<b>Funded Depreciation</b>					
<b>Capital Depreciation</b>	<b>141,156</b>	<b>138,347</b>	<b>90,000</b>	<b>93,600</b>	<b>125,259</b>
<b>Total Expenses &amp; Depreciation</b>	<b>461,641</b>	<b>446,293</b>	<b>427,233</b>	<b>430,917</b>	<b>469,750</b>
<b>Net Fund Revenue</b>	<b>(102,499)</b>	<b>(67,127)</b>	<b>0</b>	<b>(22,197)</b>	<b>(0)</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>722,317</b>	<b>719,866</b>	<b>719,866</b>	<b>697,669</b>	<b>697,668</b>

The Wastewater Treatment Plant has a maximum capacity of 1.8 million gallons per day. During rainy spring weather, the plant routinely sees flows of around 1 million gallons per day while average operation is around 250,000 gallons per day.

Effluent from the plant is monitored for a variety of substances and testing is conducted pursuant to regulations set by the Michigan Department of Environmental Quality (MDEQ).

Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>1993 General Obligation Debt Service Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
Tax Revenue	34,867	36,084	35,300	34,838	35,600
Interest	101	96	100	31	100
<b>Total Fund Revenue</b>	<b>34,968</b>	<b>36,180</b>	<b>35,400</b>	<b>34,869</b>	<b>35,700</b>
<b>Debt Service</b>	<b>34,800</b>	<b>36,100</b>	<b>35,300</b>	<b>25,650</b>	<b>35,500</b>
<b>Net Fund Revenue</b>	<b>168</b>	<b>80</b>	<b>100</b>	<b>9,219</b>	<b>200</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>24,742</b>	<b>24,909</b>	<b>25,009</b>	<b>34,128</b>	<b>34,328</b>

<b>Wastewater Fund</b>	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
<b>Capital Improvement Plan</b>	Budget	Projected	Projected	Projected	Projected
Collection System Repairs	25,000	25,000	25,000	25,000	30,000
Digester Sludge Pump Replacement	9,000				
BOD Incubator Replacement	2,500				
Fecal Coliform Incubator Replacement		2,000			
Ammonia Meter		2,500			
Treatment Plant Upgrades (as needed)			20,000	20,000	20,000
Spectrometer (Phosphorus Analysis)			2,800		
Oxidation Ditch Drive Replacement (As needed)					20,000
<b>Total</b>	<b>36,500</b>	<b>29,500</b>	<b>47,800</b>	<b>45,000</b>	<b>70,000</b>

In 1993, voters approved a bond proposal to upgrade and expand the wastewater treatment plant and related infrastructure. Annually, a millage rate is calculated to raise revenue equal to the bond payment. The bonds will be fully paid in 2033.

Current capital needs for the wastewater system and plant are funded through the Wastewater Fund's Capital Replacement Fund. Depreciation is annually set aside to pay for future replacement costs.

In addition to the wastewater treatment plant, the City has two lift stations and roughly 14 miles of sewer mains to serve the City's needs.

Industrial Pretreatment Program (IPP) also occurs at one industrial customer based on their chemical use and processes.



Chuck Buckley  
Utilities Director

Chuck Buckley supervises the Water & Wastewater Departments and has more than 30 years of experience with the City. He holds MDEQ licenses in water distribution, water treatment, and wastewater treatment.

This document is made for planning purposes only and is intended to outline the projects that ought to be considered for future years. Needs and opportunities may alter the direction and timing of projects.

Fiscal Year 2016 Budget

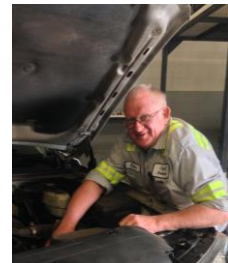
<b>Motor Pool</b>	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
From other Funds	174,744	148,770	174,744	174,744	148,598
Interest	724	300	300	626	400
<b>Total Fund Revenue</b>	<b>175,468</b>	<b>149,070</b>	<b>175,044</b>	<b>175,370</b>	<b>148,998</b>
<b>Operational Expenses</b>					
Wages & Benefits	16,683	17,159	12,795	38,187	38,096
Fuel	43,616	41,500	41,000	32,000	40,000
Machine & Equipment Supplies	2,975	3,000	3,000	563	3,000
Maintenance & Service Contracts	171	1,040	500	32	900
Fleet Insurance	8,900	9,200	9,000	10,047	10,000
Motor Vehicle Repairs	18,643	15,000	15,000	25,000	17,000
Equipment Repairs	10,399	10,000	9,000	9,000	10,000
<b>Total Operational Expenses</b>	<b>101,387</b>	<b>96,899</b>	<b>90,295</b>	<b>114,829</b>	<b>118,996</b>
<b>Funded Depreciation</b>					
<b>Capital Depreciation</b>	<b>47,405</b>	<b>53,000</b>	<b>64,000</b>	<b>35,000</b>	<b>30,000</b>
<b>Total of Expenses &amp; Depreciation</b>	<b>148,792</b>	<b>149,899</b>	<b>154,295</b>	<b>149,829</b>	<b>148,996</b>
<b>Net Fund Revenue</b>	<b>26,676</b>	<b>(829)</b>	<b>20,749</b>	<b>25,542</b>	<b>2</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>210,804</b>	<b>282,730</b>	<b>303,479</b>	<b>308,272</b>	<b>128,273</b>

The Motor Pool Fund is an internal service fund that collects vehicle and equipment expenses from other funds and aggregates costs for operating, maintaining, and insuring our vehicle fleet. Depreciation is set aside annually and is reserved in a Capital Replacement Fund (held as part of the fund balance). As vehicles are needed, purchases are made using the Capital Replacement Fund.

<b>Motor Pool</b>	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
<b>Capital Improvement Plan</b>	Budget	Projected	Projected	Projected	Projected
2009 Chevrolet Tahoe (Police)- replace	45,000				
2002 Chevrolet Pickup (WW)- replace			28,000		
2000 GMC Utility Truck (Water)- replace			28,000		
2003 GMC Small Dumptruck (DPW)- replace		40,000			
2015 Chevrolet Tahoe (Police)- replace					50,000
2008 Chevrolet Tahoe (DPW)- replace				30,000	
<b>Total</b>	<b>45,000</b>	<b>40,000</b>	<b>56,000</b>	<b>30,000</b>	<b>50,000</b>

Vehicles will be replaced as needed but this roughly projects when those replacements will need to occur. The depreciation was reduced by reducing the fleet- specifically the old street sweeper.

John MacCaulay is a licensed mechanic and works part-time for us to maintain our fleet and do a variety of routine and non-routine tasks.



# Fiscal Year 2016 Budget

	2012/2013	2013/2014	2014/2015	2014/2015	2015/2016
<b>Community Development Fund</b>	Actual	Actual	Budget	Projected	Proposed
<b>Gross Revenue</b>					
MSCP Project Loan Payments	8,651	5,400	5,400	3,505	5,400
Interest	45	25	50	28	25
<b>Total Revenue</b>	<b>8,696</b>	<b>5,425</b>	<b>5,450</b>	<b>3,533</b>	<b>5,425</b>
<b>Total Expenses</b>					
<b>Rehabilitation Projects</b>	<b>4,015</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>Net Fund Revenue</b>	<b>4,681</b>	<b>4,425</b>	<b>4,450</b>	<b>3,533</b>	<b>4,425</b>
<b>Net Fund Balance (Cash on Hand)</b>	<b>11,439</b>	<b>19,242</b>	<b>23,692</b>	<b>22,775</b>	<b>27,200</b>

This fund is a community revolving loan fund. Loans are typically made to homeowners who live in their home. Improvement projects have included vinyl siding, roofing, window replacement, and heating/cooling replacement. Default on the loans constitutes a lien on the property and there is no interest for the loan. Payments are affordable and intended to improve the housing stock of the City. Loans with a term of one year can also be used to pay costs for replacing sidewalks.

Currently, 10 properties have loans owing a total of \$33,303. As the budget above shows, we have an additional \$27,000 which could be loaned. The money for this program originally came from a state project and we have had a low rate of default.

More information on the loan program can be obtained by calling City Hall, 517-369-7334. Loan approval is made by the Bronson Housing Commission.

While the loan program works well for home owners adding built features to their home, the "adopt-a-truck" program is a good way for homeowners who want to clean-up brush or landscaping from their property. At the request of a property owner, we can drop off one of our trucks overnight and/or for the weekend and it can be filled with landscaping material, brush, or leaves. We then drive it away on our next work day and dispose of the material. This saves our crew time in picking up the waste from the curb and saves the homeowner the time of dragging it across their property.

