

Board Meeting MARCH 13, 2013 (unapproved as of 3/18/2013)



CAMBRIDGE TOWNSHIP

REGULAR BOARD MEETING

MARCH 13, 2013

The supervisor called the meeting to order at 7:00 P.M. with the pledge to the flag.

Roll call showed the following board members present: Hawkins, Richardson, Johncox, Gentner, Garrison.

Motion by Johncox, supported by Gentner to approve minutes of the February 13, 2013 regular meeting and the February 18, 2013 special meeting (budget workshop). Motion carried unanimously.

Motion by Richardson, supported by Garrison to approve the treasurer's report as presented. Motion carried unanimously.

Motion by Johncox, supported by Gentner to approve P.O. request for the cemetery for \$8,000 to run electric line to maintenance building in Maple Shade Cemetery and to install lights and outlets in the building. Motion carried unanimously.

Motion by Richardson, supported by Gentner to approve P.O. requests as follows for the Fire Dept. -\$8,800 for twenty air bottles for the breathing apparatus units, \$12,831 for seven sets of turn-out gear. Motion carried unanimously.

Motion by Johncox, supported by Garrison to approve payment of bills as follows: \$3,537.18 in bills paid since the last meeting and \$35,468.11 in current month bills. Motion carried unanimously.

The monthly police report was given by Chief Wibbeler. Motion by Johncox, supported by Richardson to approve. Motion carried unanimously. Chief Wibbeler requested the board's permission to hire the local conservation officer as a part-time officer to help with races and special events on an as needed basis. The officer is certified as a Michigan police officer. Motion by Garrison, supported by Gentner to approve. Motion carried unanimously.

The monthly fire report was given by Assistant Chief Armstrong. Motion by Johncox, supported by Richardson to approve. Motion carried unanimously. The supervisor presented length of service awards to the following firefighters: Jeff Armstrong-35 years, Daryl Wooster-20 years, Mark Irwin-15 years, Jerry Ganun-15 years, Aaron Bailey-10 years and Chad Conrad-5 years.

The zoning officer's report was reviewed by the supervisor. Motion by Richardson, supported by Garrison to approve. Motion carried unanimously.

County commissioner Jack Branch gave an update on county business.

Motion by Richardson, supported by Johncox to adopt the 2013-14 budget resolution and appropriations act for all

funds for the fiscal year beginning on April 1, 2013. Roll call vote: ayes-Richardson, Hawkins, Gentner, Garrison, Johncox; nays-none. Budget resolution declared adopted.

Motion by Gentner, supported by Garrison to adopt resolution of intent to move forward with the renewal of the special assessment district for weed control in Wamplers Lake, with the public hearings for same scheduled for May 8, 2013. Roll call vote: ayes-Gentner, Garrison, Johncox, Richardson, Hawkins; nays-none. Resolution declared adopted.

Motion by Richardson, supported by Johncox to adopt poverty guidelines resolution and asset test for 2013 for Cambridge Township. Roll call vote: ayes-Richardson, Hawkins, Gentner, Garrison, Johncox; nays-none. Resolution declared adopted.

Motion by Garrison, supported by Gentner to adopt the fee schedules for building and electrical permits, with an effective date of April 1, 2013, which schedules are attached and incorporated as part of these minutes. Motion carried unanimously.

Motion by Gentner, supported by Johncox to revise the office hours to 8:00 A.M. to 5:00 P.M., Monday through Friday, effective April 1, 2013. Motion carried unanimously.

Public comment was received. Motion by Gentner, supported by Richardson to adjourn. Motion carried unanimously and meeting adjourned at 8:11 P.M.

Respectfully submitted,

Rick W. Richardson, Clerk

Building Permit Fee Schedule & Information -- Cambridge Township & Village of Onsted

Cambridge Township issues Building and Electrical permits. Mechanical and Plumbing permits are handled by the State; forms are available on line and at the office. If work for which a permit is issued is not started within six (6) months of the date of permit issue, or if the work is stopped or abandoned for a period of six (6) months, the permit may lapse and cease to be in effect. When no inspection has been requested during the six (6) month period, the Township shall cause the premises to be inspected to ascertain the status. The permittee will be assessed a fifty five (\$55) dollar inspection fee to reimburse the cost of such status inspection. In the event the permit lapses, any unexpended amounts of the permit fee shall be used to defray expenses of processing and maintaining the Township's file on the matter. After a permit has lapsed, no further construction shall take place until a new permit for the remaining work has been issued in accordance with the Township fee schedule, or an extension granted.

*A 60 DAY TEMPORARY OCCUPANCY PERMIT MAY BE ALLOWED AFTER REVIEW, POSTING OF A BOND AND PAYMENT OF A \$155.00 NON-REFUNDABLE APPLICATION FEE. A (30) THIRTY DAY EXTENSION MAY BE AVAILABLE WITH A NON-REFUNDABLE \$300.00 APPLICATION FEE. (PAYABLE PRIOR TO EXPIRATION DATE OF THE (60) SIXTY DAY TEMPORARY OCCUPANCY PERMIT).

*A CERTIFICATE OF OCCUPANCY MUST BE ISSUED PRIOR TO MOVING INTO THE PERMITTED AREA.

*AGRICULTURAL BUILDINGS MUST ONLY BE UTILIZED FOR AGRICULTURAL ANIMALS, PRODUCTS OR IMPLEMENTS AND REQUIRES A LETTER/AFFIDAVIT STATING ONLY THIS USE.

*PERMIT FEES ARE BASED ON \$55.00 PER INSPECTION. ADDITIONAL INSPECTIONS WILL BE CHARGED OVER AND ABOVE THE INITIAL PERMIT FEE.

Type of Permit	# of Insp.	Permit Fee	Types of Inspections
New Home (Stick)	9	495	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Drywall, Final
New Home (Mod)	6	330	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Second Floor	9	495	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Drywall, Final
New Home (HUD)	6	330	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Garage	7	385	P.Rev, Site, Ftg, Backfill, Post Ftg, Gar.Ro Final
HUD Home (MHP)	2	110	Pad, Final
Additions	6	330	P.Rev, Ftg, Rough, Insul, Drywall, Final
With Basement	7	385	P.Rev, Ftg, Backfill, Rough, Insul, Drywall
Roof Pitch Change	2	110	Rough, Final
Renovation/Remodeling	Review	\$55/Insp.	Extent of renovation & applicable codes w/ determine # of inspections
Replacement Roofing/Siding/Windows	1 each	\$55 ea.	Mtg. on site to review work and applicable assure compliance

Garage/Pole Bldgs.(access Structure)	2	110	Ftg, Final (w/o interior wall sheathing)
Portable sheds/carports(access Struct)	1	55	Final (anchors/tie downs must be installed)
Attached Garages	2	110	Ftg, Final (w/o interior wall sheathing)
Porches: Pre-Built Alum	2	110	Ftg. (Rough/Final)
Open Deck/Porch	2	110	Ftg, Final
Deck/Porch w/Roof	3	165	Ftg, Rough, Final
Enclosed Porches/Sunroom	4	220	Ftg, Rough, Insul, Final
Pool - Above Ground	1	55	Final
Pool - Above Grnd. w/Deck(same time)	2	110	Ftg, Final
Pool - In-Ground	2	110	Foundation, Final
Special Inspection W/State Report	3	165	Site Inspection and written report to state
Commercial & Industrial (non-residential) (New or Remodel)	Calc @ Plan Rev.	\$55/ Insp	If the total floor area of the new construction exceeds 4000 Sq. Ft., add 25% of the base fee for each additional 1000 square feet.
Temp. Occupancy Permit	1	155	\$155 fee (allows for one additional inspection) (\$300 for 30 day extension)

Additional Inspections	1	55	Added when going over allowed/paid for # of inspections.
Residential Demolition of a Bldg.	2	110	Pre-Demo, Final
Non-Residential Demolition of a Bldg.	2	110	Pre-Demo, Final

When the permitted area of the new construction or renovation exceeds 4000 Sq. Ft., 25% of the initial base fee will be added for each additional 1000 square feet.

The above fee schedule as revised was adopted at the budget meeting of the Township Board of Cambridge Township held on March 13, 2013 and is effective immediately upon publication.

Effective date 4/1/13

Rick W. Richardson, Clerk

Electrical Permit Fee Schedule & Information -- Cambridge Township & Village of Onsted

Cambridge Township issues Electrical and Building permits. Mechanical and Plumbing permits are handled by the State; forms are available on line and at the office. If work for which a permit is issued is not started within six (6) months of the date of permit issue, or if the work is stopped or abandoned for a period of six (6) months, the permit may lapse and cease to be in effect. When no inspection has been requested during the six (6) month period, the Township shall cause the premises to be inspected to ascertain the status. The permittee will be assessed a fifty five (\$55) dollar inspection fee to reimburse the cost of such status inspection. In the event the permit lapses, any unexpended amounts of the permit fee shall be used to defray expenses of processing and maintaining the Township's file on the matter. After a permit has lapsed, no further work shall take place until a new permit for the remaining work has been issued in accordance with the Township fee schedule, or an extension granted.

*PERMIT FEES ARE BASED ON \$55.00 PER INSPECTION. ADDITIONAL INSPECTIONS WILL BE CHARGED OVER AND ABOVE THE INITIAL PERMIT FEE.

Type of Permit	# of Insp.	Permit Fee	Types of Inspections
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New Home (Stick & Mod)	3	165	Service, Rough, Final
New Home (Stick & Mod)(W/Sewer)	5	275	Service, Rough, Underground, Sewer Final, Final
New Home (HUD)	2	110	Service, Final
New Home (HUD) (W/Sewer)	4	220	Service, Underground, Sewer Final, Final
Additions	2	110	Rough, Final
Renovation/Remodel	2	110	Rough, Final
Accessory Garages/Pole Buildings	2	110	Service/Underground, Rough/Final
Attached Garages	2	110	Rough, Final
Pool-Above Ground & In-Ground	2	110	Underground, Final
Special Insp. W/Report	3	165	Site Inspection, Report
Generator, Wind Turbine, Replacement Sewer, Wood Burner	2	110	Underground/Rough, Final
Furnace, AC, Jacuzzi	1	55	(Rough/Final)
Enclosed Porch/Sunroom	2	110	Rough, Final
Sewer (original install)	2	110	Underground, Final

Temporary Service	2	110	Service/call-in, Final
Service Upgrade	2	110	Service, Final
Sprinkler	1	55	Underground/Panel Final
Class 2 Alarms (Provider Installed)	1	55	Rough
Commercial & Industrial	Calc. on P.Review	\$55/Insp	If the total floor area of the new construction exceeds 4000 Sq. Ft., add 25% of the base fee for each additional 1000 square feet.
Additional Inspections	1	55	Added when going over allowed/paid for # of inspections.

When the permitted area of the new construction or renovation exceeds 4000 Sq. Ft., 25% of the initial base fee will be added for each additional 1000 square feet.

The above fee schedule as revised was adopted at the budget meeting of the Township Board of Cambridge Township held on March 13, 2013 and is effective immediately upon publication.

Effective date 4/1/13

Rick W. Richardson, Clerk