

Cambridge Township

9990 W. M-50, P.O. Box 417, Onsted, MI 49265

Phone: (517) 467-2104 Fax: (517) 467-4823

cambridgetownship.net

Bruce Nickel, Building Inspector (517) 902-8131

Building Permit Application

Township Office Hours:

Monday - Friday
8:00 AM – 12:00 NOON
1:00 PM – 5:00 PM



Permit Fee _____

Make Checks Payable to: *Cambridge Township*

Property ID Number: CA _____ - _____ - _____

Was Property Variance Issued: _____

**Describe Proposed Construction & Use:		Describe in detail the work being proposed.	
**Location of Construction:			
Address:		Subdivision:	Lot #:
City / Village:	Township:	County:	Zip:
	Cambridge	Lenawee	
If no address yet describe location: (i.e. between what nearest streets)			
**Owner Identification:			
Name:	Last	First	M.I. Phone:
Spouse:	Last	First	M.I. Cell:
Address:			Fax:
City:	State:	Zip:	Email:

Building & Lot area Information: The information in this area must be filled out accurately and in it's entirety for your construction.			
Overall Building Width:	Overall Building length:	Finished Floor Area (Not including Bsmnt):	
		Sq. Ft.	
Number of stories & feet in height from avg. grade:	<input type="checkbox"/> Basement <input type="checkbox"/> Crawl <input type="checkbox"/> Slab	Finished Basement Area:	
# of Stories Hght. Ft.		Sq. Ft.	
Garage:	Garage dimensions:	Garage Arca:	
<input type="checkbox"/> Attached <input type="checkbox"/> Un-attached <input type="checkbox"/> None		Sq. Ft.	
Total Land Area:	Total Land Area Covered:	Total Percnt of Land coverage:	Total Finished Floor Area:
Sq.Ft./Acres	Sq.Ft./Acres	%	Sq. Ft.

** Required Input

Type of Improvement:		Select the permit type and the code being used.	
Permit Type:	<input type="checkbox"/> New Building	<input type="checkbox"/> Addition	<input type="checkbox"/> Renovation
	<input type="checkbox"/> Demolition	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Damage Repair
Code:	<input type="checkbox"/> Michigan Residential Code 2015 (Site)		<input type="checkbox"/> Michigan Residential Code 2015 (Modular)
	<input type="checkbox"/> Michigan Building Code 2015		<input type="checkbox"/> Manufactured Home (HUD) (MH Park)
	<input type="checkbox"/> Manufactured Home (HUD-Non-MH Park)		<input type="checkbox"/> Other: _____

Proposed Use:	For "Demolition" show the most recent use – For non-residential describe in detail the proposed use of the building – If use of building is being changed show the proposed new use.		
Check all items that apply to your construction:			
<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Modular Dwelling	<input type="checkbox"/> Manufactured Dwelling	<input type="checkbox"/> Remodeling
<input type="checkbox"/> Two Family Dwelling	<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Detached Garage
<input type="checkbox"/> Pole Building	<input type="checkbox"/> Open Deck/Porch	<input type="checkbox"/> Pool in-ground	<input type="checkbox"/> Pool above-ground
<input type="checkbox"/> Accessory Bldg. Portable	<input type="checkbox"/> Dwelling Addition	<input type="checkbox"/> Enclosed Porch/Sunroom	<input type="checkbox"/> Non-Residential
<input type="checkbox"/> Re-Roof	<input type="checkbox"/> Re-Side		
Describe Residential Remodel Work:			
Describe Non-Residential Use and Work:			

Building Characteristics:			
Principle Frame Type:	<input type="checkbox"/> Masonry, Wall Bearing	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Reinforced Concrete
	<input type="checkbox"/> Structural Steel		
	Other (describe): _____		
Principle Heating Fuel:	<input type="checkbox"/> Gas	<input type="checkbox"/> Oil	<input type="checkbox"/> Electricity
	<input type="checkbox"/> Wood	<input type="checkbox"/> Other: _____	
Sewage Disposal Type:	<input type="checkbox"/> Public or Private Sewers		<input type="checkbox"/> Septic system (private) on same property
Water Supply Type:	<input type="checkbox"/> Public Water System		<input type="checkbox"/> Well (private) on same property
Mechanical:	Air Conditioning: <input type="checkbox"/> Yes <input type="checkbox"/> No Elevator: <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Federal Reporting Information:			
Ownership:	<input type="checkbox"/> Private Ownership	<input type="checkbox"/> Corporate Ownership	<input type="checkbox"/> Public Ownership
Number of Buildings:	Number of Rooms or Units:		
**Est. Construction Value:	Construction Type:	Use Group:	

** Required Input

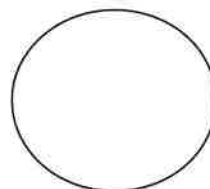
**Applicant Information:		The applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.		
Applicant:	<input type="checkbox"/> Property Owner <input type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other: _____			
Name:	Last	First	MI	Telephone Number
Address:		City	State	Zip
		Email:		
Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, Being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to fines. Once approved, the Certificate of Occupancy or Completion will be issued to the property owner.				
I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge. Applicant Signature: _____ Date: _____				

Contractor Information:		All information must be completed and accurate.		
Registered Company Name:		Email Address:		
Company Owner's Name:		Name on License:		
Address:		Phone #:		
		Cell #:		
City:	State	Zip	Fax #:	
Contractor License Type:		License Number:	License Exp. Date:	
<input type="checkbox"/> Residential Builder <input type="checkbox"/> Maintenance & Alteration				
Federal Employer ID Number or Reason for Exemption:				
Workers Comp. Insurance Carrier or Reason for Exemption:				
MESC Employer Number or Reason for Exemption:				
Liability Insurance Carrier:			Expiration Date:	
Current copy of Active License to be submitted: <input type="checkbox"/> Enclosed <input type="checkbox"/> Active copy previously submitted				

**** Required Input**

Site or Plot Plan: You may use this sheet, another, or a copy of a recent survey. You are responsible for the accuracy of your site/plot plan. Information must include property boundaries and dimensions and use of land adjacent to property boundaries. Show and label all streets, driveways, and easements. Include all proposed and existing buildings with their dimensions and closest distance to each other and property lines. Indicate location of septic field, well, power lines and poles, easements, flood plains, and wetlands.

Indicate Direction of North within the Circle:



Building Permit Fee Schedule & Information

Cambridge Township & Village of Onsted

Cambridge Township issues Building, Electrical, Mechanical and Plumbing permits. Applications are available on line or in the office. If work for which a permit is issued is not started within six (6) months of the date of permit issue, or if the work is stopped or abandoned for a period of six (6) months, the permit may lapse and cease to be in effect. When no inspection has been requested during the six (6) month period, the Township shall cause the premises to be inspected to ascertain the status. The permittee will be assessed an eighty (\$80) dollar inspection fee to reimburse the cost of such status inspection. In the event the permit lapses, any unexpended amounts of the permit fee shall be used to defray expenses of processing and maintaining the Township's file on the matter. After a permit has lapsed, no further construction shall take place until a new permit for the remaining work has been issued in accordance with the Township fee schedule, or an extension granted.

*A TEMPORARY OCCUPANCY PERMIT MAY BE ALLOWED AFTER REVIEW, POSTING OF A BOND AND PAYMENT OF THE AMOUNT STATED BELOW. (60 DAYS IS ALLOWED, A 30 DAY EXTENSION MAY BE ALLOWED W/JUSTIFICATION)

*A CERTIFICATE OF OCCUPANCY MUST BE ISSUED PRIOR TO MOVING INTO THE PERMITTED AREA.

*AG EXEMPT BUILDINGS MUST SOLELY BE UTILIZED FOR AGRICULTURAL USE, AS DEFINED BY STATE STATUTE. A LETTER/AFFIDAVIT STATING ONLY AGRICULTURAL USE IS REQUIRED PRIOR TO CONSTRUCTION.

*PERMIT FEES ARE BASED ON \$80.00 PER INSPECTION. ADDITIONAL INSPECTIONS WILL BE CHARGED OVER AND ABOVE THE INITIAL PERMIT FEE.

Type of Permit	Est. # of Insp.	Permit Fee	Types of Inspections
Administrative Fee (added to all permits)		40	This fee is added to all permits to help cover the administrative costs.
New Home (Stick)	9	720	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Insul, Drywall, Final
New Home (Mod)	6	480	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Second Floor	9	720	P.Rev, Site, Ftg, Backfill, Rough, Post Ftg, Insul, Drywall, Final
New Home (HUD)	6	480	P.Rev, Site, Ftg, Backfill, Post Ftg, Final
W/Garage	7	560	P.Rev, Site, Ftg, Backfill, Post Ftg, Gar.Rough, Final
HUD Home (MHP)	2	160	Pad, Final
Additions	6	480	P.Rev, Ftg, Rough, Insul, Drywall, Final
With Basement	7	560	P.Rev, Ftg, Backfill, Rough, Insul, Drywall, Final
Roof Pitch Change	2	160	Rough, Final
Renovation/Remodeling	Review	\$80/Insp.	Extent of renovation & applicable codes will determine # of inspections
Replacement Roofing/Siding	1 each	\$80 ea.	Mtg. on site to review work and applicable codes to assure compliance
Garage/Pole Bldgs.(access Structure)	2	160	Ftg, Final (w/o interior wall sheathing)
Portable sheds/carports(access Struct)	1	80	Final (anchors/tie downs must be installed)
Attached Garages	2	160	Ftg, Final (w/o interior wall sheathing)
Porches: Pre-Built Alum	2	160	Ftg. (Rough/Final)
Open Deck/Porch	2	160	Ftg, Final
Deck/Porch w/Roof	3	240	Ftg, Rough, Final
Enclosed Porches/Sunroom	4	320	Ftg, Rough, Insul, Final
Pool - Above Ground	1	80	Final
Pool - Above Grnd. w/Deck(same time)	2	160	Ftg, Final
Pool - In-Ground	2	160	Foundation, Final
Solar system (rooftop/on ground install)	1	80/160	Final on rooftop / ground install footing & final
Special Inspection W/State Report	3	240	Site Inspection and written report to state
Commercial & Industrial (non-residential) (New or Remodel)	Calc @ Plan Rev.	\$80/ Insp	If the total floor area of the new construction exceeds 4000 Sq. Ft., add 25% of the base fee for each additional 1000 square feet.
Temp. Occupancy Permit (60-days)	1	180	\$180 fee allows for one additional inspection (\$300 for 30-day extension)
Additional Inspections	1	80	Added when going over allowed/paid for # of inspections.
Residential Demolition of a Bldg.	2	160	Pre-Demo, Final
Non-Residential Demolition of a Bldg.	2	160	Pre-Demo, Final

When the permitted area of the new construction or renovation exceeds 4000 Sq. Ft., 25% of the initial base fee will be added for each additional 1000 square feet.

The above fee schedule was adopted at the March 9, 2022 Cambridge Township Board meeting and will go into effect on May 1, 2022.

Annette Roesch, Clerk