



City of Butler, Indiana

215 South Broadway
Butler, IN 46721

Parks & Recreation

Phone: 260-868-5200
www.butler.in.us

CITY OF BUTLER, INDIANA RECREATION BOARD MEETING JANUARY 28, 2020, 5:30 PM BUTLER CITY HALL COUNCIL CHAMBER 215 SOUTH BROADWAY

1. **Call to Order** – Gary Miller, President, call the meeting to order at 5:30 PM.
2. **Roll Call** – Members present were Gary Miller, Buffy Salinas and new member Sherry Strock. James Muzyka was not present. Also present were Mayor Mike Hartman, Commission Attorney Cedric Hollabaugh, Bridget Ortiz and Brian and Sarah Miller.
3. **Election of Officers for 2020** – Discussion regarding officer positions. Steve Bingham distributed a directory of current Board membership and the 2020 monthly meeting schedule.

MOTION – To nominate Gary Miller as Board President, by Buffy Salinas; second by Sherry Strock. Motion carried.

MOTION – To nominate Buffy Salinas as Board Vice-President, by Gary Miller; second by Sherry Strock. Motion carried.

4. **Minutes of Previous Meeting, December 17, 2019** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION - to approve the minutes as presented, by Buffy Salinas; second by Sherry Strock. Motion carried unanimously.

5. **Discussion Regarding 2020 Activities / Schedule** –

- a. **Cincinnati Circus / Butler Days** – Discussion regarding sponsoring another circus act during Butler Days. Bridget Ortiz has corresponded with Cincinnati Circus regarding scheduling activities similar to what were held at Southside Park in 2019. She stated that the activities would include acrobatics, juggling, face-painting and balloon sculpting. There would now be a 3-person crew available for performances, and shows could be held at the top of each hour throughout the day.

Further discussion regarding holding the event on the downtown City lots in the 100-block of South Broadway. This would allow for access to the vendors / concessions already located downtown for Butler Days. Also:

- Banners used in 2019 could be reused and updated with the new event date.
- Would need to make provision for seating.
- Could possibly close off the north-south alley in the 100-block of South Broadway to allow for circulation to other events, seating.
- Use of awnings to provide for sun protection.
- Sound system, noise from adjoining traffic.
- Possible advertising in social media, postcards and KPC Media.
- Cincinnati Circus has also indicated that they would want to participate in the light parade on Friday night, August 7.
- Total cost could be in the range of \$5,000. Could involve fundraising from local businesses.

MOTION – To authorize Bridget Ortiz to negotiate with Cincinnati Circus regarding scheduling activities for Saturday, August 8, by Sherry Strock; second by Buffy Salinas.

b. Meetings in Parks – Steve Bingham noted that the Board had met in the parks last year during the months of May – September and asked the Board if they wanted to do the same this year. After discussion regarding which parks to meet each month, the following schedule was established:

- May 26, 2020 – South Side Park Pavilion
- June 23, 2020 – Hendrickson Park
- July 28, 2020 – Hathaway Park Pavilion
- August 25, 2020 – Mason Park Pavilion
- September 22 – Maxton Park Pavilion

c. Bobcat Youth League Sponsorship Request – Discussion regarding request from the Bobcat Youth League to participate in the 2020 season through a sponsorship.

MOTION – To sponsor both a Bobcat Youth League and an outfield sign for the 2020 season at a cost of \$400, by Gary Miller; second by Buffy Salinas. Motion carried.

6. Discussion of Current Park Activities

a. Maintenance Activities – No report for this month.

b. I&M Proposal – Susie Park – Steve Bingham stated that I&M has still not indicated where it may build a new sub-station.

c. Disc Golf Layout – Brian and Sarah Miller, who are active disc golf enthusiasts and course designers, presented ideas regarding a possible disc golf course at Maxton Park.

Mr. Miller reviewed disc golf courses and activities in the Fort Wayne area, including Shoaff & Tillman parks, Purdue-Fort Wayne campus and Ossian. Also discussed by Mr. Miller and the Board were:

- Installation of tee concrete pads and goals.
- Tournaments.
- Sponsorships.
- Installation costs, whether by contractors or the use of volunteers / City crews.
- Potential of Maxton Park as the location of a disc golf course.
- Types of discs.

As follow-up, Steve Bingham will provide Brian Miller GIS aerials of Maxton Park and Hendrickson-Susie parks for use in developing conceptual course designs.

7. Staff Reports

- a. Park Master Plan Draft – Review & Discussion** – Steve Bingham that the draft Park Master plan update could be deferred for now due to possible activities regarding the proposed disc golf course in Maxton Park.

8. Butler Youth Sports Complex / Activities Update – No report for this month.

- 9. Board Members** – Gary Miller provided a revised quote from Varsity Scoreboards for several items related to new scoreboards for the Maxton Park and Hathaway Park ballfields, and for the Little League football fields at Butler Elementary School. Discussion regarding possible use of scoreboards at the new ballfield facilities at Butler Elementary once they are constructed. Quote will need to be revised to subtract the listed 7% sales tax (total would then be \$13,036.74).

MOTION: To approve the Varsity Scoreboards quotation, once revised as noted, by Gary Miller; second by Buffy Salinas. Motion carried.

Gary Miller also noted that Garrett now had an ice rink and encouraged consideration by the Recreation Board of pursuing a rink in Butler.

- 10. Audience** – Dawn Mason, Butler Little League football, inquired into the possibility of the league being operated as a City entity. The scheduling, logistics and other facets of the league operation would remain the responsibility of the league volunteers; the City would administer the budget. Cedric Hollabaugh stated that he would look into such an arrangement.
- 11. Next Meeting Date** – Steve Bingham stated that he would have to leave early at the next meeting date of February 25, 2020. Discussion regarding changing date. Date changed to Wednesday, February 26, 2020, 5:30 PM, Butler City Hall Council Chamber.
- 12. Adjourn** – Meeting adjourned at 7:10 PM.



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**CITY OF BUTLER, INDIANA
RECREATION BOARD MEETING
FEBRUARY 26, 2020, 5:30 PM
BUTLER CITY HALL COUNCIL CHAMBER
215 SOUTH BROADWAY**

1. **Call to Order** – Gary Miller, President, call the meeting to order at 5:30 PM.
2. **Roll Call** – Members present were Gary Miller, Buffy Salinas, Sherry Strock and Eric Dohner. James Muzyka was absent. Also present were Mayor Mike Hartman and City Planner Steve Bingham.
3. **Minutes of Previous Meeting, January 28, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Buffy Salinas; second by Sherry Strock. Motion adopted unanimously.

4. **Discussion of Current Park Activities**

- a. **Cincinnati Circus / Butler Days** – Discussion regarding agreement for circus entertainment activities to be provided by Cincinnati Circus. Concern about weather cancellation / delay and still having to pay. Will require review by City Attorney.

MOTION – To provide a favorable recommendation to the Board of Works re: contract with Cincinnati Circus for Butler Days entertainment on August 8, 2020, subject to approval by City Attorney, with payment by check to avoid credit card fee, by Buffy Salinas; second by Sherry Strock.

- b. **Maintenance Activities** – Steve Bingham noted that the two new scoreboards had been delivered by Scoreboard Service Company, however, one of the scoreboards had a small dent. The vendor was contacted after delivery. Vendor offered the City the option of either returning the scoreboard for replacement, or keeping the scoreboard and the vendor would supply an extra scoreboard controller (\$550 value) at no charge. Discussion regarding warranty for extra controller. Board directed Steve Bingham to contact vendor and inform them that the City would keep the dented scoreboard and accept the extra controller.

- c. **I&M Proposal – Susie Park** – Steve Bingham noted that a utility locate order had been issued for the area south of the former Dollar General store on Jake Street in the Westside Commercial Plat. He noted that the engineering firm that requested the locates did utility design work and that I&M may be considering this area over Susie Park as the possible location for their new proposed substation. He also noted that the lots comprising this area adjoin a parcel that is already owned by I&M.
- d. **Disc Golf Layout** – Steve Bingham distributed cost estimates for disc golf goals submitted by Brian Miller after his presentation to the Board at the previous January meeting. Mr. Miller also submitted a conceptual layout for six goals in Maxton Park. Discussion regarding goals, tees, signage and design services. Mr. Miller will be invited to the March 24 meeting to further discuss his proposal.
- e. **Movies in the Park** – Kelly Davidhizer was present and provided a flyer / proposal for the 2020 “Movies in the Park” schedule. This would be the fifth year for movies to be screened at Southside Park. She asked the Board to continue being a sponsor for the movies for 2020. Discussion regarding licensing fees; the City signs the licensing agreement with the distributor. Movie attendees are not charged admission. Concessions are sold on site for a fee. Cost for screening five movies to be between \$1,800 - \$2,000.

MOTION – To approve sponsoring “Movies in the Park” at a cost not to exceed \$2,000; if cost exceeds \$2,000, approval will be required by Board, by Buffy Salinas; second by Eric Dohner. Motion carried.

- f. **Budget** – Steve Bingham distributed a print-out of the Parks budget provided by Clerk-Treasurer Angela Eck. Discussion regarding operating and capital line items.

5. Staff Reports

- a. **Park Master Plan Draft – Review & Discussion** – Deferred to future meeting. Steve Bingham noted that this would be a good time of year to mark a trail path through Hendrickson Park before the foliage gets too thick.

6. Butler Youth Sports Complex / Activities Update

Brief discussion regarding the start of practice (April 1, 2020) and a new location for the batting cage at Hendrickson Park.

- 7. **Board Members** – Gary Miller noted the Little League Football merger with the City that had been discussed at the January Board meeting. As neither Todd or Dawn Mason, nor Cedric Hollabaugh were present at this meeting, further discussion was deferred to a future meeting.

Gary Miller also reiterated his support for a City ice skating rink, possibly located at the Hathaway Park basketball court in the winter.

- 8. **Audience** – Nothing further from floor.

- 9. **Next Meeting Date** – March 24, 2020, 5:30 PM, Butler City Hall Council Chamber. Buffy Salinas stated that she would not be present at this meeting.

- 10. **Adjourn** – Meeting adjourned at 6:22 PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING / CONFERENCE CALL APRIL 28, 2020, 5:30 PM

1. **Call to Order** – Gary Miller, President, call the meeting to order at 5:30 PM.
2. **Roll Call** – Members present at the Butler City Hall were Gary Miller, Buffy Salinas, Sherry Strock and Eric Dohner. James Muzyka was present by phone. Also present at City Hall was Mayor Mike Hartman. City Planner Steve Bingham and Board Attorney Cedric Hollabaugh participated by phone.

Audience by phone were Kelly Davidhizar, Brian Miller, Bridget Ortiz, Dawn Mason and Jeff Jones.

3. **Minutes of Previous Meeting, February 26, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Buffy Salinas; second by Jim Muzyka. Motion adopted unanimously.

4. **Discussion of Current Park Activities**

- a. **Butler Little League Football** – Dawn Mason inquired into the potential merger of Butler Little League Football into the City Parks Department. Cedric Hollabaugh indicated that he had discussed the matter with Clerk-Treasurer Angela Eck. A line item would need to be created in the Parks budget for Little League Football.

Discussion regarding tracking Little League Football expenditures and the dollar limit on monthly expenditures that would need to be reached before said expenditures would need to be approved by the Recreation Board. Sherri Strock asked what dollar amount could the League spend without Recreation Board approval. Cedric Hollabaugh stated that he would check.

A written agreement between Butler Little League Football and the City will be drawn up. Board approval of the agreement is needed.

MOTION – To approve a working arrangement between the Butler Recreation Board and Butler Little League Football, per a written agreement, by James Muzyka; second by Buffy Salinas. Motion adopted unanimously.

Dawn Mason, by phone, noted that the football league will provide an accounting of their funds.

- b. **Disc Golf Layout for Maxton Park** – Brian Miller, by phone, asked if the Board was still interested in installing a disc golf course in Maxton Park. Discussion regarding the number of

holes and costs for the installation. Brian Miller stated that, for tournament purposes, it is best to have an 18-hole course.

Steve Bingham, by phone, asked Brian Miller to submit a layout for an 18-hole course, including installation costs. Brian Miller asked that the park boundary, particularly the northeast corner be marked so that the course does not extend onto an adjoining private property.

Further discussion regarding running an online survey to determine interest in a Butler disc golf course. Also discussion regarding clinics for new players and tying in the course to the Eastside Junior-Senior High School physical education program.

- c. **Butler Days – Cincinnati Circus Event** – Bridget Ortiz, by phone, reviewed the status of the City’s pending contract with Cincinnati Circus for an event that would be part of Butler Days in August. Discussion regarding whether Butler Days will be held this year; obligation of the City if the event is cancelled and the deadline for the City to submit a signed contract to Cincinnati Circus.

Contract was tabled until the May 26 Board meeting to allow time to gather additional information.

- d. **Movies in the Park** – Kelly Davidhizar, by phone, reviewed the current status of the 2020 Movies in the Park program. Since it is currently unknown whether the Governor’s executive order regarding public gatherings may or may not change by late May, the original movie schedule has been delayed. Discussion regarding whether the schedule can be deferred until a August-September timeframe; whether it could be held as “drive-in” operation on City property; or if the program will need to be cancelled for this year.

Further information regarding this program may be available by the next Recreation Board meeting on May 26.

- 5. **Staff Reports** – Steve Bingham noted that the City had received an email from I&M stating that they had purchased three lots in the Westside Commercial plat, south of the former Dollar General store on Jake Street, as the location for a new substation. They no longer have an interest in Susie Park.
- 6. **Board Members** – Nothing further offered from floor or by phone.
- 7. **Audience** – Mayor Hartman noted that he had received an email from the Butler Youth League inquiring as to the availability of City park ballfields for practices and games. Further discussion regarding what the Governor may do on April 30 regarding partially rescinding the current Executive orders. Cedric Hollabaugh noted that the parks are open, with the playgrounds closed.

Kelly Davidhizar noted that, if the Butler Youth League can open up in May, perhaps the Movies in the Park program could proceed. Mayor Hartman stated that the City can send out communications on Friday, May 1 after Governor Holcomb’s news conference on April 30.

Also, discussion regarding the Butler Community Garden at Hendrickson Park, including the purpose of the garden and the use of the garden in 2020. Possible needs for the garden include electrical outlet, additional water spigot(s) and compost. A master gardener and community volunteers could be solicited to manage the garden to alleviate the workload on City employees.

- 8. **Next Meeting Date** – May 26, 2020, 5:30 PM, Southside Park pavilion, 232 Walnut Street.
- 9. **Adjourn** – Meeting adjourned at 6:59 PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING / CONFERENCE CALL MAY 26, 2020, 5:30 PM

1. **Call to Order** – Buffy Salinas, Vice-President, call the meeting to order at 5:31 PM. Meeting held at the Southside Park Gazebo, 232 Depot Street.
2. **Roll Call** – Members present were Buffy Salinas, Sherry Strock and Eric Dohner. Gary Miller and James Muzyka were absent. Also present at City Hall were Mayor Mike Hartman, Board Attorney Cedric Hollabaugh, Brian Miller of Fort Disc Golf, and Eric and Linda Brown, managers of the Hendrickson Park Community Garden.

Audience by phone was Jeff Jones.

3. **Minutes of Previous Meeting, April 28, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Sherri Strock; second by Eric Dohner. Motion adopted unanimously.

4. **Discussion of Current Park Activities**

- a. **Butler Days – Cincinnati Circus Event** – Steve Bingham reviewed an email from Bridget Ortiz regarding the Recreation Board’s contract with Cincinnati Circus regarding their Butler Days event planned for August 8. Cincinnati Circus has clarified their cancellation policy for 2020, as follows:

- If, by mid-July / early August, the government shuts things down again due to a spike in the Covid cases, they will move the City’s full payment to a 2021 booking.
- If the City decides not to rebook for 2021 then they will issue a credit for everything minus 10%
- If the cancellation is due to weather, they are a rain or shine show. They will even wait around until the rain stops and will do the shows later in the day.
- If we decide to cancel 2 days before the show due to weather concerns, they would move the City’s payment (minus 10%) to a 2021 booking.

- b. **Disc Golf Layout for Maxton Park** – Steve Bingham reviewed the results of a poll soliciting interest in a Maxton Park disc golf course that was provided on the City of Butler website in late April.

Brian Miller reviewed the 9-hole and 18-hole courses that he laid out for the park and the costs associated with installing the required equipment. He also displayed a tee sign that could be mounted at the tee for each hole. There is space on the sign for potential sponsorships.

Buffy Salinas asked about a potential timeframe for completing the project. Brian Miller stated that an 18-hole course could be completed yet this year. Further discussion regarding directional signage, installing concrete tee pads and security locks.

Mayor Hartman indicated that the City could pay for the course installation upfront and then solicit sponsorships for each hole.

MOTION: To proceed with the installation of an 18-hole disc golf course in Maxton Park, as designed by Brian Miller, at a cost not to exceed \$10,000, by Sherri Strock; Second by Eric Dohner. Motion carried unanimously.

- c. **Butler Little League Football** – Cedric Hollabaugh reviewed Ordinance 1708, which is before the Common Council. It essentially brings Eastside Little League Football under the wing of the City of Butler. He also reviewed a draft fund agreement between the City and Eastside Little League Football.
- d. **Movies in the Park** – Steve Bingham also reviewed an email from Kelly Davidhizer, Eastpoint Community Church, regarding the proposed “Movies in the Park” program scheduled for July & August of this year in Southside Park. The total movie licensing fees will be \$1,379. She has also provided a revised advertising brochure for the movie series.
- e. **Hendrickson Park Community Garden** - Eric & Linda Brown discussed their plans for activities at the Hendrickson Park Community Garden this year. They stated that there are currently 13 gardeners tending plots. They have held back some areas in order to grow food for food banks and people in need.

They want to make the garden available as an educational experience for local students. Discussion regarding a storage shed, an additional water spigot, raised beds and the possibility of having the Eastside High School FFA get involved in the garden.

Eric Brown noted that he plans to have sweet corn available for distribution at Butler Days.

- 5. **Staff Reports** – Steve Bingham stated that the new Park Master Plan could wait until the cold weather months given the extent of current park activities.
- 6. **Board Members** – Nothing further offered from floor or by phone.
- 7. **Audience** – Nothing further offered from floor.
- 8. **Next Meeting Date** – June 23, 2020, 5:30 PM, venue moved to Maxton Park West Pavilion, 701 East Green Street.
- 9. **Adjourn** – Meeting adjourned at 6:40 PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING JUNE 23, 2020, 5:30 PM

1. **Call to Order** – Gary Miller, President, call the meeting to order at 5:31 PM. Meeting held at the Maxton Park, West Pavilion, 701 East Green Street.
2. **Roll Call** – Members present were Gary Miller, Buffy Salinas and Sherry Strock. Eric Dohner and James Muzyka were absent. Also present were Board Attorney Cedric Hollabaugh, City Planner Steve Bingham, Bridget Ortiz and Jeff Jones.
3. **Minutes of Previous Meeting, May 26, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Buffy Salinas; second by Sherri Strock. Motion adopted unanimously.

4. Discussion of Current Park Activities

- a. **Maxton Park Disc Golf Project** – Steve Bingham noted that the disc golf goals that were ordered for the Maxton Park course have shipped and could be delivered either this week or next week. Discussion regarding progress and timetable of project.
- b. **Movies in the Park** – Steve Bingham also reviewed an email from Kelly Davidhizer, Eastpoint Community Church: The license invoices for the movies have been forwarded to Clerk-Treasurer Angela Eck. Kelly also asks that the grass area within Southside Park be fogged for mosquitoes.
- c. **Butler Days – Cincinnati Circus Event** – Bridget Ortiz reviewed the status of the planned Cincinnati Circus event for Butler Days on August 8. There will be up to four shows, scheduled at 10 AM, 12 Noon, 2 PM and 4 PM. The shows will be 40 minutes each. Discussion regarding advertising for the shows. Label stickers will be needed to update the two large banners and 10 yard signs; cost is \$222.00

MOTION – To approve spending \$222 for sign labels, by Buffy Salinas; second by Sherri Strock. Motion adopted unanimously.

Also, discussion regarding a 2-day advertisement in KPC Media for the event; cost is \$377.

MOTION – To approve spending \$377 for Cincinnati Circus advertising in KPC Media, by Sherri Strock; second by Buffy Salinas.

Further discussion regarding possible balloons, signage and the need for pop-up tents at the event for the face-painting and balloon artist activities, and for protection from the sun. There may also be a need for picnic tables at the event.

Additional Discussion regarding a possible Recreation Board float in the Butler Days parade on August 7.

Mayor Mike Hartman joined the meeting at this time.

- d. **Butler Little League Football** - Cedric Hollabaugh provided an update regarding Ordinance 1708, which is before the Common Council.

Discussion regarding Eastside wanting to install at least one new scoreboard this year.

- e. **Baseball / Softball Activities** – League activity is underway.

5. Staff Reports -

- a. **Maintenance Activities** – A Goodwill Industries crew has been helping with park maintenance. New benches have been installed in Hendrickson Park.

- 6. **Board Members / Audience** – Discussion regarding naming the ballfield at Hathaway Park after Nemo Leibold, a Butler native and major league baseball player. Could also include a mural.

- 7. **Next Meeting Date** – July 28, 2020, 5:30 PM, Hathaway Park Pavilion, 141 West Willow Street.

- 8. **Adjourn** – Meeting adjourned at 6:15 PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING / CONFERENCE CALL JULY 28, 2020, 5:30 PM

1. **Call to Order** – Gary Miller, President, called the meeting to order at 5:30 PM. Meeting held at the Hathaway Park Pavilion, 141 West Willow Street.
2. **Roll Call** – Members present were Gary Miller, Buffy Salinas, Sherry Strock and Eric Dohner. James Muzyka was absent. Also present were Board Attorney Cedric Hollabaugh and City Planner Steve Bingham. Brian Miller of Fort Disc Golf, Jeff Jones, KPC Media and Dawn Mason were present by phone conference.
3. **Minutes of Previous Meeting, June 23, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Buffy Salinas, second by Sherri Strock. Motion adopted unanimously.

4. **Discussion of Current Park Activities**

a. Butler Days – Cincinnati Circus Event – Steve Bingham handed out and reviewed items from Bridget Ortiz and Angela Eck regarding the circus event at Butler Days that is being sponsored by the Recreation Board. Discussion regarding:

- Parade float. Buffy Salinas reviewed the Recreation Board float that will be in the Butler Days parade on August 7, 2020 and asked for volunteers to help put the float together the day before. Bridget Ortiz then joined the meeting. Further discussion regarding lighting for float. Bridget Ortiz stated that she would submit the required parade entrance form for the float.
- Eric Dohner stated that he would have the City Street crew do as much as possible at the fair site on Thursday, August 7, including setting barricades and trash cans.

b. Disc Golf Layout for Maxton Park – Eric Dohner stated that nine baskets had been installed in Maxton Park to date. The concrete donated by Therma-Tru was used to set the poles. Tee pads still need to be installed. Some of the pads will need to be larger than initially planned. Asphalt grindings are planned to be used for a base on the walk-paths between holes.

Brian Miller, by phone, stated that his group will work on the course as they can.

- c. Movies in the Park** – Buffy Salinas stated that she attended the movie night last Friday (July 24). There were about 30-40 people attending.
- d. Butler Little League Football** – Dawn Mason, by phone, stated that she had talked with Dr. Stephens of the DeKalb Eastern Schools regarding the planned Little League football season at

Butler Elementary this Fall. Practice will start August 10, 2020. Forty-five players have signed up. Discussion regarding restrooms and scoreboards.

e. **Baseball / Softball Activities** – The 2020 season is now over. Discussion regarding the new scoreboards, including location. Eric Dohner stated that he will contact the leagues regarding their plans for 2021.

f. **Name for Baseball Field** – Renewed discussion regarding possibly naming the baseball field after Butler native Nemo Leibold, including a mural, plaque, seeking living descendants and further researching his background.

5. **Staff Reports** – (Mayor Mike Hartman joined the meeting at this time)

a. **Maintenance Activities** - Eric Dohner discussed the amount of money and time spent on the ball field surfaces this year. Steve Bingham presented an email from the DeKalb County Soil and Water Conservation District regarding installing monarch waystations in a Butler park. There would be no cost to the City, however the City would need to maintain. Discussion regarding locating a station at the Hendrickson Park Community Garden.

MOTION – To accept DeKalb County Soil and Water Conservation District offer to install a Monarch waystation in Hendrickson Park, by Buffy Salinas. Second by Sherri Strock. Motion carried unanimously.

6. **Board Members** – Discussion regarding Recreation Board member requirements.

7. **Audience** – Nothing further offered from floor.

8. **Next Meeting Date** – August 25, 2020, 5:30 PM, Hendrickson Park Community Garden, 405 South Federal Street.

9. **Adjourn** – Meeting adjourned at 7:01 PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING / CONFERENCE CALL AUGUST 25, 2020, 5:30 PM

1. **Call to Order** – Gary Miller, President, called the meeting to order at 6:30 PM. Meeting held at the Hendrickson Park Community Garden, 404 South Federal Street.
2. **Roll Call** – Members present were Gary Miller, Buffy Salinas and Sherry Strock. Absent were Jim Muzyka and Eric Dohner. Staff present were Board Attorney Cedric Hollabaugh and City Planner Steve Bingham. Audience present were Bridget Ortiz, Dawn Mason, .
3. **Minutes of Previous Meeting, July 28, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Buffy Salinas, second by Sherry Strock. Motion adopted unanimously.

4. Discussion of Current Park Activities

a. Hendrickson Park Community Garden – Discussion regarding:

- This year's harvest from the garden.
- The possible expansion of the garden next year.
- Future use of the park, including:
 - The status of the fruit trees;
 - Hiking trails through the woods;
 - Constructing a sidewalk along South Federal Street;
 - Constructing a maintenance shed for use in maintaining the garden.
 - Possibly moving the Miller Park gazebo to Hendrickson Park.

b. Maxton Park Disc Golf Project – Report from Eric Dohner nine concrete tee pads have been installed. Brian Miller, Fort Disc Golf is working on signage for each hole and a master course sign. An asphalt pathway base will be laid down; mulch from the AEP tree-trimming project will cover the asphalt.

Discussion regarding possibility of future tournaments and “how-to” instructional sessions for new disc golf players.

c. Name for Hathaway Park Baseball field / Mural – Steve Bingham presented a cost estimate from artist Amy Buchs for the proposed Nemo Leibold mural at Hathaway Park as follows:

- Labor: \$450
- Paint: \$150
- Lift: \$150
- Total: \$750

Further discussion regarding right to use likeness, seeking descendants, where to place / mount mural and a possible timeline for this project.

- d. Butler Days Follow-up** – Bridget Ortiz provide a handout regarding the Butler Days circus activities that were sponsored by the Recreation Board. Summary reviewed location, show times and show feedback. The total budget for this year’s activities was \$5,569, \$539 less than for 2019.

Further discussion evolved regarding possible Recreation Board participation in the 2020 Harvest Festival, to be held Tuesday, October 13.

- e. Butler Little League Football** – Dawn Mason stated that the new scoreboards should be mounted next week. There are currently 84 players in the program. There will be three home games.
- f. Baseball / Softball Activities** – Discussion regarding the 2020 season, which occurred in the midst of the Covid-19 pandemic. There were a total 150 players and there were no concessions this year. Further discussion regarding the proposed building project at Butler Elementary and investing in the Hathaway Park field.

5. Staff Reports –

- a. Maintenance Activities** - Eric Dohner report – plastic edging around Mason Park.
- b. Movies in the Park** – Kelly Davidhizer sent an email earlier in the day thanking the Board for their sponsorship of the “Summer Movies in the Park” series and providing an attendance summary the movies presented at Southside Park.

6. Board Members – Nothing further offered from floor.

7. Audience – Nothing further offered from floor.

8. Next Meeting Date – September 22, 2020, 5:30 PM, Mason Park, 151 Depot Street.

9. Adjourn – Meeting adjourned at 7:00PM.



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CITY OF BUTLER, INDIANA RECREATION BOARD MEETING / CONFERENCE CALL SEPTEMBER 22, 2020, 5:30 PM

1. **Call to Order** – Buffy Salinas, Vice-President, called the meeting to order at 5:30 PM. Meeting held at the Mason Park, 151 Depot Street.
2. **Roll Call** – Members present were Buffy Salinas, Sherry Strock and Eric Dohner. Absent was Jim Muzyka. Staff present were Board Attorney Cedric Hollabaugh and City Planner Steve Bingham. Audience present were Mayor Mike Hartman, Jodi Barber of the Butler Main Street Association and Bridget Ortiz (by phone).
3. **Election of New Board President** – As former Board President Gary Miller is now a member of the Common Council, a new president now needs to be chosen. After discussion, Sherry Smith nominated Buffy Salinas for President, with a second by Eric Dohner. Nominations were then closed and the motion was adopted unanimously.
4. **Minutes of Previous Meeting, August 25, 2020** – The minutes of the previous meeting were provided to the members prior to this meeting.

MOTION – To approve the minutes as presented, by Sherry Strock, second by Eric Dohner. Motion adopted unanimously.

5. **Discussion of Current Park Activities**

- a. **Harvest Festival Activities – October 13, 2020** – Steve Bingham reviewed the planning to date for the second annual Butler Main Street Harvest Festival and distributed a handout provided to the meeting by Bridget Ortiz regarding possible Festival activities that the Recreation Board could sponsor.

Discussion regarding three potential activities, with two being selected: “Temporary Fall Tattoo Booth,” where either the child or their parent will apply a selected tattoo; and a “Cake / Cookie Walk,” where children walk to music around a course of numbered pumpkin cutouts on the ground. When the music stops, a number is selected and the child standing on the chosen number wins.

Further discussion regarding where to obtain prizes and how to maintain Covid-19 protocols.

- b. **Hendrickson Park Community Garden** – Discussion regarding providing surplus items from the Community Garden to the public at the Harvest Festival. Items would include pumpkins, squash and gourds.

c. Maxton Park Disc Golf Project – Steve Bingham distributed sign illustrations of the Maxton Park disc golf course that were provided by Brian Spaulding of the Fort Disc golf group. Nine holes have been completed to date. Discussion regarding corporate / business sponsorships on signs and the dollar amount and time period for sponsorships. The questions to be addressed to Brian Spaulding for follow-up at the next meeting are:

- How large is the corporate sponsor area?
- Is the corporate portion of the sign an affixable sticker?
- What is the cost for the materials?
- Will there be a large overall course sign at the beginning of the course similar to what is available at Shoaff Park and other parks?

d. Name for Hathaway Park Baseball field / Mural – Continued discussion regarding naming the ballfield at Hathaway Park after Butler native Nemo Leibold.

MOTION – To name the ballfield at Hathaway Park after Harry Loran "Nemo" Leibold, and to commemorate said naming with a plaque and a mural, by Sherry Smith; second by Eric Dohner. Motion carried unanimously.

e. Butler Little League Football – No report for this meeting.

f. Baseball / Softball Activities – No report for this meeting.

6. Staff Reports –

a. Maintenance Activities - Eric Dohner report – plastic edging around Mason Park. Need to take advantage of grant programs to replace playground equipment.

7. Board Members – Nothing further offered from floor.

8. Audience – Jodi Barber expressed appreciation for the Recreation Board's support of and participation in the Harvest Festival.

9. Next Meeting Date – October 27, 2020, Butler City Hall Council Chamber.

10. Adjourn – Meeting adjourned at 6:47 PM.