

CHARTER TOWNSHIP OF BEDFORD
115 S. ULDRIS DRIVE
PLANNING COMMISSION MEETING MINUTES
BATTLE CREEK, MI 49037
February 24, 2022

Meeting was called to order at 6:35 pm by Chair, Stacy Greenwood.
Pledge of Allegiance administered by attending body.

Roll Call: Board Trustee Barry Beamish, Chairperson Stacy Greenwood, Vice-Chair Barb Jones, Commissioner Kevin Villadsen, Commissioner Claudia Brown
(Excused absence) Secretary Shirley Tuggle & Zoning Admin, Kara Dougherty
(Absent) Commissioner Tawney Wolters

In lieu of the Planning Commission Secretary being absent, Trustee Beamish motioned for Vice-Chairperson B. Jones fill in as Secretary for the meeting. Motion was unanimously approved.

Approval of February 24, 2022, Agenda with correction of the date from February 22, 2022 to Feb. 24, 2022. Motion made by Trustee Beamish, seconded by Brown. Motion Approved.

Approval of January 25, 2022, Meeting Minutes. Motion made by Jones, seconded by Villadsen. Motion carried.

Liaison Report: (Beamish) Nothing to report

Zoning Report: (given by Chairperson Greenwood in Administration Dougherty's absence.)

- Upon completion of the Zoning Administration Certificate course, Kara is researching our zoning forms and processes to make processes smoother and more easily understood by the taxpayers. A Planning Commission & Zoning Board of Appeals Training Session is planned for March 31, 2022, at Fire Keepers Casino. This is being put on by our Municipal Law Firm, Bauckham Sparks and is free to board members. (Villadsen mentioned the Township will pay for attendees.)
- Evolution Grow (River Rd) is in the early stages of applying for a new conditional use for processing on a newly purchased parcel to have all their business on one campus. They would prefer to be in Bedford.
- A taxpayer has inquired about building an exotic bird rescue on her property on Blue Spruce. The Medium Density Ordinance doesn't allow for this. Administrator Dougherty wanted to make sure the Planning Commission is aware that the taxpayer was gathering information to try for a conditional use in the future.

Public Comment: No comments (open/close 6:43pm)

New Business:

- Motion made by Brown to change Planning meeting time to 6pm on Nov.15, 2022, seconded by Villadsen, All in favor.

- Motion made by Brown to amend Nov.15, 2022, meeting to Nov.17, 2022 @ 6:30pm due to Board meeting time conflict. Seconded by B. Jones. All in favor.
- Bylaws: Chairperson Greenwood suggested we add the new Roberts Rules to the meeting structure as an announcement. Also add a member attendance notation letter to the Twp. Board of (3) absences per year for clarification review and possible replacement.
- Secretary Tuggle's reappointment was to occur in January. Also mentioned the possibility of a Vice-Sec.
- Other talking points were the rewrite of our Vision along with Zoning and Building Official input.
- Members shall review neighboring townships Parking ordinances: Emmett Twp-Jones/Springfield Twp-Brown/Ross Twp- Villadsen/City of BC-Greenwood and Pennfield Twp-Wolters.
- In depth discussion on Master Plan renewal and proposals sent to thirty-two Planning firms.
- Liaison Beamish suggests we also inquire with Clerk Feraco about having separate P.C. email addresses for correspondence.

Public Comment: (Open/close 7:33pm)

PC Member Time: To review archived Master Plans, Commissioner Villadsen will speak with Clerk Feraco for scheduling time in the storage vault.

-Chair announced meeting adjourned at 7:38pm

Next meeting March 22, 2022 at 6:30 pm

Respectfully submitted
Barb Jones (acting Sec.)