

**CHARTER TOWNSHIP OF BEDFORD
PLANNING COMMISSION MEETING MINUTES
FOR SEPTEMBER 28, 2021
115 S. ULDRIS DRIVE, BATTLE CREEK, MI 49037**

1. **Call to Order**- 7:04pm EST by Commissioner Greenwood
2. **Pledge of Allegiance**
3. **Appointment of Commissioner Tuggle as Secretary of the Planning Commission**- Motion- Commissioner Greenwood, Second Commissioner Jones, Roll Call Vote- Passed
4. **Roll Call**-

Present: Commissioner Claudia Brown, Commissioner Stacy Greenwood, Chairperson, Commissioner Barbara Jones, Vice-Chair, Commissioner Shirley Tuggle, Secretary

Absent: Barry Beamish, Board Trustee, Commissioner Ty Green
5. **Approval of September 28, 2021 Agenda**- Motion- Commissioner Brown, Second Commissioner Greenwood, Roll Call Vote- Passed
6. **Approval of August 17, 2021 Meeting Minutes**- Motion-Commissioner Jones, Second Commissioner Brown,
 - a. **Truck Route Ordinance agenda item requirement to add in the vote passed to table discussion**, Motion- Commissioner Greenwood, Second-Commissioner Jones, Roll Call Vote-Passed
7. **Public Comment Time**- closed, no participation
8. **New Business**
 - a. Board Liaison Report- Commissioner Greenwood stated the board has opted in for Adult Use and a meeting will be held September 29, 2021 at 7:00pm to discuss the licensing ordinance. Commissioner Greenwood also provided notification that the discussion regarding sending Parks and Recreation to the Planning Commission has been tabled and the board would be taking on the task.
 - b. Agenda has been set for 2022, which include the following dates:

- i. January 25, February 22, March 22, April (Break), May 24, June 28, July 26, August (Break), September 27, October 25, November 15, December (Break)
- ii. Meeting time has been changed to 6:30pm starting in 2022 to accommodate a potential influx of agenda items moving forward
- iii. Commissioner Greenwood stated a tentative date for an additional meeting has been set for October 7 2021 at 7:00pm, pending a motion to bring discussion for Recreational Marijuana back on the table.

9. Old Business-

- a. **Work On Master Plan Map Configuration**-Trustee Jones was in attendance and updated the Planning Commission on a meeting with Lee Adams from the Southcentral Michigan Planning Counsel. Trustee Jones discussed the need for Infrastructure (Sewer and Water) to move forward in planning for the Commercial District. Joint workshops between the Township Board and Planning Commission were encouraged and Trustee Jones notified the Planning Commission there would be potential discussion moving forward to solicit public input in the form of surveys in order to gauge public response to assist in municipal planning. This would be handled at the Township Board level
 - i. Discussion to start The Master Plan Map moving forward, with The Commercial District and Michigan Avenue as the first discussion topic
- b. **Truck Route Ordinance**- Move to take from the table discussion on a proposed Truck Route Ordinance, Motion-Commissioner Tuggle, Second-Commissioner Brown, Roll Call Vote-Passed
 - i. Commissioner Greenwood appointed Commissioner Brown as lead on the project and notified the Planning Commission that Commissioner Brown will be presenting the proposed ordinance and any additional data at the public hearing on November 16, 2021.
 - ii. Commissioner Brown requested information on locating the original truck route map, clarification on board and community concerns outlining the need for an updated ordinance, clarification on whether legal counsel was involved in drafting the proposed ordinance, establishing existing mechanism for enforcement, a requested list of road classifications with Calhoun County, existing traffic studies and/or the financial cost to request new studies to gather data on traffic patterns, weight, and height concerns and the potential impact on road construction and downed tree limbs and power lines.
- c. **Recreational Marijuana**- Move to take from the table discussion for Recreational Marijuana as it relates to the Planning Commission, Motion-Commissioner Greenwood, Second-Commissioner Jones, Roll Call Vote-Passed

- i. Commissioner Greenwood stated a public hearing has been set for October 7, 2021 to discuss a proposed Recreational Marijuana Zoning Ordinance.

10. **Public Comment Time-** One resident inquired on the status of a Parks and Recreation Committee and the application of grants moving forward. Trustee Jones clarified a Parks and Recreation committee will be established at the Township Board level and appointments will be added as an agenda item to move forward.

11. **Planning Commission Member Time-** Commissioner Greenwood discussed various ways to lessen the workload and requested involvement from commissioners in modifying meeting structure, allocating projects, and establishing appropriate hours for communication between members of the Planning Commission.

12. Commissioner Greenwood adjourned meeting at 7:44pm

Next meeting will be October 7, 2021

Respectfully submitted by Shirley Tuggle