

CHARTER TOWNSHIP OF BEDFORD
115 S. ULDRIKS DRIVE
PLANNING COMMISSION MEETING MINUTES
BATTLE CREEK, MI 49037
March 22, 2022

1. **Call to Order**-6:30 pm by Chairperson Stacy Greenwood
 - **Pledge of Allegiance administered by attending body**
2. **Roll Call**- Barry Beamish, Board Trustee, Commissioners Stacy Greenwood, Barbara Jones, Shirley Tuggle, Kevin Villadsen, Claudia Brown, and Tawney Wolters
3. **Approval of March 22, 2022, Agenda.** Moved by Barry second by Brown motion approved.
4. **Approval of February 24, 2022 minutes,** moved by Brown Second by Villadsen, Motion approved.
5. **Liaison report: Trustee Berry Beamish** noted that the next Board meeting will look at water and Sewer in the Wellington area.
6. **Zoning Report: Kara Dougherty (Building and Zoning Administration)**
 - Reviewing building permits (11), (3) require zoning review.
 - A large Solar project coming (Consumers).
 - Up-coming training: 3-31-22 from 1-4 pm -4-5pm -5-8 pm. RSVP if you would like to attend.
 - 4/13/22 Kara will attend Marijuana class and finish Master Plan Class. Capstone presentation (20 mins).
 - Chair Greenwood researching zoning updates, needing the latest copy of ordinances with correct information. Change Accessory Buildings (Zoning) in supplemental, page 70.
 - Provisional Center opening April 20, 2022 (Doug Stewart).
7. **Public Comment Time:** No comments open/closed at 6:38 pm.
8. **Old Business:**
 - Chair Greenwood stated she has training information available for the March 31, 2022 meeting at Firekeepers. Greenwood asked commissioners to submit questions ahead of time to pass on to the township Attorney, Bauckham Sparks for the Planning and Zoning workshop.
 - Planning Commission By-Laws meeting structure- standard Roberts' Rule, 12th Edition.

- Absences (3) excused or unexcused send information forward to Board
- Decision by the Board then onto the public.
Moved by Trustee Beamish, second by Jones. Motion approved.

New Business:

- Chair Greenwood stated needed to re-do the appointment of Secretary, Shirley Tuggle to be in compliance with By-Laws. For term end date of 12/31/22. Moved by Beamish, second by Villadsen. Motion approved.
- Review of Master Plan Rewrite Project. Two proposals, McKenna and Beckett “and Raeder, Inc. Assessment-Beckett and Raeder very professional literature but the proposal is pricey. The offices are not local. Questioning zoning ordinances, does it support our needs? Their suggested cost for a review of our zoning ordinances-\$42,000.
McKenna has offices in Kalamazoo willing to work with our township and its needs. McKenna is also offering zoning training to the PC. It was also noted that their presentation is geared to the smaller communities.
Resume’ impressive, free proposal going through ordinances, zoning. It was noted that this is the first time the township would work with professionals for the (Planning Commission’s) Master Plan. We are in a unique position as government funding is available to help with costs.
- Motion to recommend to the Board (McKenna) proposal. Moved by Barry, second by Brown. Motion approved to send to Board.

Open Public Comment Time:

7:01 pm Open Public Comment Time: Adam Heikkila expressed thank you for approving McKenna’s Master Plan. 7:02 pm Public comment closed.

Planning Commission Member time: Commissioner Wolters noted she was learning, Brown was happy with McKenna, a smaller company that fits the Bedford Community feel better. Jones surveyed Emmett Township parking spaces, off-street, Unloading pattern of parking, entry, exit, and water drainage. Laws (parking area) for Business, Apartment complex - attending space 11yr.14.01 Emmett Township Article.

Board Presentation from McKenna- need a date for training. Villadsen stated he was glad for the Master Plan. Chair Greenwood will type a letter of PC recommendations for the Board.

Commissioner Greenwood adjourned the meeting at 7:08 pm

Next meeting May 24, 2022, at 6:30 pm

submitted by Shirley Tuggle, secretary