

COUNTY OF CHAMBERS
STATE OF TEXAS

City of Beach City

City Council Special Called Meeting & Public Hearing for FY 2022-2023 Minutes

The City Council of the City of Beach City, Texas met in a **Special Called Meeting and Public Hearing for Fiscal Year 2022-2023 Budget** on **June 21st, 2022** at the Beach City Community Building, 12723 FM 2354 Beach City, TX. 77523

Members Present: Mayor Ryan Dagley, Mayor Pro Tem Dana Colquitt, Alderman Ray Smith, Alderman Doug Walker, Alderman Ken Pantin and Alderman Paul Newman

Staff Present: City Secretary Evonne Donnelly and Assistant Secretary Eva McClintock

Legal Counsel: Daniel Jackson

1. Call to order and announcement of quorum

On Tuesday, June 21st, 2022, Mayor Dagley called the Special Called Meeting to order at 6:02 PM

2. Invocation and Pledge of Allegiance

Alderman Pantin offered prayer and Mayor Dagley led the Pledge of Allegiance to the United States and Texas flags.

3. Public Hearing for Citizens Comments concerning FY 2022-2023 Budget

Special Called meeting **Recessed** at 6:05 PM

Public Hearing **Commenced** at 6:05 PM

No comments

Special Called meeting **Reconvened** at 6:05 PM

4. Review and approve the City Budget for FY 2022-2023

Motion to approve the City Budget for FY 2022-2023

Motion: Newman

Second: Walker

Approved: 5-0

Discussion: Alderman Smith wants to add additional funds to the existing contract with the BCVFD for \$15,000 of our surplus funds from Fiscal Year 2021-2022.

A raise was not discussed at the budget workshop for the City Secretary. Mayor Dagley asked Council to consider a 4% cost of living raise for the City Secretary and the Assistant Secretary. The raise will assist the Secretary with her trips / mileage to do the weekly office errands. Mayor Pro Tem Colquitt questioned if Secretary Donnelly is still receiving mileage for her trips to the bank, etc. Secretary Donnelly answered yes, she does receive mileage. Mayor Dagley added that mileage is still at 58.5 cents per mile and fuel has gone up dramatically.

The percentage formulas were updated.

Alderman Walker noted that he supports Ray's wanting to give money to the BCVFD however, he does prefer that they request additional funding.

5. Recognition of Alderman Ray Smith's 20 years of service to Council

Mayor Dagley presented Alderman Smith with an award for his "Dedicated 20 years of Service to Council".

Recess: 6:15 PM

Reconvene: 6:36 PM

6. Public Comments (Limited to three minutes per person)

Alderman Smith thanked Council and his family for the award and being here today.

7. Hear report and update from Pct. 4 Chambers County Commissioner, Billy Combs

Commissioner Combs noted that the \$10 dump stickers went up to \$50.

The construction on Kilgore Parkway (KPW) is ongoing and hopefully within nine months it will be opened up all the way to FM 3180.

There possibly could be a container port coming to our area.

Commissioner Combs participated in a five-day trip to the Netherlands to review/tour their storm surge protection projects.

8. Hear report and update from Beach City Volunteer Fire Department (BCVFD)

Chief McDonald appreciates the additional \$15,000.

Commissioner Gore and Commissioner Hammond met with Cove VFD, Anahuac VFD and the BCVFD. The County is wanting all the fire departments to become a First Responder Organization (FRO). There was discussion on who would pay for the certification, etc.

There was also discussion on the County funding for all VFD's be made consistent across the board. Currently the BCVFD receives \$65,000 from Chambers County and \$60,000 from the City of Beach City.

9. Consider and approve Service Provider Agreement with the BCVFD for FY 2022-2023

Motion to approve

Motion: Smith

Second: Colquitt

Approved: 5-0

10. Approve Minutes for the Special Called Meeting of May 17th, 2022

Pulled from discussion

11. Approve Minutes for the Special Called Meeting of May 26th, 2022

Motion to approve the minutes for the Special Called Meeting of May 26th, 2022

Motion: Newman

Second: Colquitt

Approved: 5-0

12. Approve Minutes for Special Called Budget Workshop of June 7th, 2022

Pulled from discussion

13. Financial Consent Agenda (All financial consent agenda items are considered routine by Council and will be enacted by one motion. A Councilmember may request an item to be removed and considered separately.)

(a) Review and approve the Financial Statement(s) for previous month

(b) Review and approve Investment Update

(c) Review and approve Expenditures for the current month

(d) Review and approve Weekly Review of Accounts

Motion to approve the Financial Consent Agenda

Motion: Colquitt

Second: Walker

Approved: 5-0

14. Discussion and possible action to approve an addendum to the Chambers County Drainage Study

Pulled from discussion

15. Discussion and possible action to amend Ordinance 2021-04 Amending Permit Requirements to meet TCEQ's ordinance guidelines

Pulled from discussion

16. Discussion and possible action to contract with a permit management company, such as MyGovernmentOnline, to assist with permitting

Secretary Donnelly gave an overview of what MyGovernmentOnline (MGO) could do to assist with permitting for the City Secretary/city office. Chambers County has been using MGO since 2019. The monthly fee will be \$100 for the amount of permits this office currently processes. Approximate cost for one week of training is \$1,800.

Alderman Newman suggested raising the permit fees to cover the MGO cost.

Alderman Walker questioned how many permits the city does in a year. Mayor Dagley noted an average is sixty permits in one fiscal year. This would average out to approximately \$20 additional per permit however, Mayor Dagley recommends not passing this cost on, until we see how this program works out. Alderman Pantin concurred with the Mayor.

Motion to approve

Motion: Walker

Second: Pantin

Approved: 5-0

Discussion: Mayor Dagley reiterated that \$1,800 is an allotment for the onsite set-up/training. It could be a lot less for remote/online training.

Alderman Pantin asked Secretary Donnelly if she would prefer online training or in-person training.

Secretary Donnelly answered that she prefers in-person training.

Alderman Newman feels that one week of training for this is a long time.

Mayor Dagley thinks they are allocating a week and may only need to be here for a couple of days.

It is uncertain if this is a one year or two-year agreement.

17. Discussion and possible action to obtain services with a credit card company for payment processing

Mayor Dagley noted we do not have a credit company to process online payments.

Secretary Donnelly has not had time to research credit card companies.

Secretary Donnelly will see who Chambers County uses; ask our Designated Representative (D.R.), Darla Branch.

Motion to approve obtaining a permit management company with MyGovernmentOnline

Motion: Walker

Second: Colquitt

Approved: 5-0

Discussion: Alderman Pantin asked if we have checked with the city's bank to see if they have a company they recommend. Mayor Dagley added that we will definitely check into that.

18. Discussion and possible action to consider contracting with TextMyGov for city wide alerts

Mayor Dagley and Secretary Donnelly participated in a Zoom call with TextMyGov and this could be a very cool tool for the city.

The problem Mayor Dagley has with this is out of the 3,500 citizens in Beach City, he only reaches approximately 200 people with his newsletter. There are also cost and usage barriers. Secretary Donnelly would have to compile the database. The yearly cost is approximately \$3,000.

Alderman Smith asked if we could piggyback on the Chambers County Chambers Warns alert system.

Mayor Dagley believes this is great idea that we need to check into it.

The CLFRF grant money could also go toward an alert system.

Alderman Pantin added that even using the Covid money, that is for this year. In the future this could cause problem with the citizens if we do not have the funds for the yearly payment.

No action.

19. Discussion and possible action regarding a new digital sign for Beach City, City Hall

Mayor Pro Tem Colquitt noted that a very basic sign will cost \$5,000.

Mayor Pro Tem Colquitt asked Council a few questions:

- a). Do you want an LED sign?
- b). Location of the sign, on-premises or off-premises?
- c). Bid process and site inspection

Discussion included life span of the sign, maintenance, placement of the sign and using the CLFRF money.

Mayor Dagley suggested asking Chambers County to run the electricity to the sign if it is on-premises, on Chambers County property.

Mayor Pro Tem Colquitt needs someone from Council to help her on this committee. Alderman Pantin and Chief McDonald are willing to join this committee.

Secretary Donnelly will send the City's Sign Ordinance to Alderman Pantin, Chief McDonald and Mayor Pro Tem Colquitt.

20. Discussion and possible action to approve the revised Records Management Plan for the City of Beach City and Revised Declaration of Compliance to the Texas State Library and Archives

Pulled from discussion

21. EXECUTIVE SESSION: City Council will hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code. *Items for executive session may include, but are not limited to, applicable sections under Texas Government Code*

- (a) Consultation with attorney – Section 551.071
- (b) Employee matters – Section 551.074

No Executive Session was held

22. Reconvene into Special Called Session and consider action, if any, for items discussed in Executive Session

No action

23. Update and discussion on non-compliance to City ordinance(s) regarding On-Site Sewage Facilities (OSSF's)

No report

24. Report and update from the Mayor

Mayor Dagley updated Council on:

- a). Kingwood Exploration Pipeline at the NRG Canal on FM 2354 needs a permit extension. This was permitted August 2021. Minor changes will be made but the changes need to be reviewed. A fee of \$1,500 will be charged for the permit extension, which is fifty percent of the application fee.

25. Council Comments

Alderman Smith thanked everyone for the shindig.

26. Adjourn at 8:00 P.M.

Minutes Approved: July 26, 2022



Ryan Dagley, Mayor

Attest:



Evonne Donnelly, City Secretary