

COUNTY OF CHAMBERS  
STATE OF TEXAS

**City of Beach City**

City Council Regular Called Meeting Minutes

The City Council of the City of Beach City, Texas met in a **Regular Called Meeting** on July 25th, 2023 at the Beach City Community Building, 12723 FM 2354 Beach City, TX. 77523

**Members Present:** Mayor Ken Pantin, Mayor Pro Tem Dana Colquitt, Alderman Danielle Blair, Alderman Paul Newman, Alderman Ray Smith and Alderman Stephanie Farner

**Members Absent:**

**Staff Present:** Administrative Assistant Brenda Vojacek

**Legal Counsel:** Daniel Jackson

**1. Call to order and announcement of quorum**

Tuesday, July 25<sup>th</sup>, 2023, Mayor Pantin called the Regular Called Meeting to order at 6:04 P.M.

**2. Invocation and Pledge of Allegiance**

Alderman Newman offered prayer and Alderman Smith led the Pledge of Allegiance to the United States and Texas flags.

**3. Public Comments (Limited to three minutes per person)**

Homeowner Anders Moumoulidis was in attendance at the Commissioner Court today mentioning that the staff praised Commissioner Dagley for all of his support. A homeowner spoke regarding his concerns of the 16 acres on McCollum Park and the development of it. Commissioner Dagley will give update in his report

**4. Hear report and update from Pct.4 Chambers County Commissioner, Ryan Dagley**

Commissioner Dagley gave a report of the surrounding areas of Beach City. Fisher Road was given up for green belt space to protect the committee from the warehouses. The green belt will not be built until the warehouses get closer. Development of Fisher Road is complete now. New TX Dot Signs have been installed on Fisher Road for violation of traffic laws. The weight restricted area is the asphalt road areas. There were 23 citations wrote in the 3 days from when the signs were installed.

Kilgore Parkway to FM 2354/3180 will be extended to four lanes. Needlepoint Rd will be expanded to a four-lane boulevard to Wal-Mart and FM 2354. The county owns 35 acres and sold Mcleod Park for \$9.5 million to Enterprise Products. The money will be set aside for a new complete parks project for all of Pct. 4.

City of Beach City received a \$75,000 grant from Niagara Water for a handicapped facility. The facility will be located behind the Beach Community Building or on the property next door.

The county has been digging the ditches over the past 30 days out on the south side of Lawrence road to help the drainage issues.

The County is doing design work for RWJ flood drainage concerns.

The plans for Barrow Ranch have been approved for the retention pond drainage. Thunder Bay owns their own ditches that water flows to the bay.

Project Sailboat, a Texas Parks and Wildlife grant, passed for \$750,000 on Commissioner Court with potential of purchasing the 15 1/2 acres off McCollum Park, owned by a private developer to be used for green space, hiking trails and a boat ramp. The county has set aside \$2.3 million for this project with \$1.5 Million to purchase the land and \$800K-\$900K to build the boat ramp. This site is a clean site, the water has been tested 4 different times.

Bayridge Subdivision residents have been calling Commissioner Dagley regarding some street issues, the homeowners have been told to request to get on the Council agenda.

**5. Hear report an update from the Beach City Volunteer Fire Department (BCVFD)**

Fire Chief McDonald spoke regarding receiving over \$30,000 for the Barrow Ranch Poker Run and is still receiving funds from this event. The blood drive received 12 units. Commissioner Gore would like ideas of recruitment of volunteers to bring to Commissioners Court. Last month we had several fires, people putting fireworks in trashcans. Next year we will send out an email blast to everyone reminding them to not put their fireworks in their trashcans.,

**6. Approve Minutes for Regular Called Meeting of June 27<sup>th</sup>, 2023**

**Motion** to approve minutes of the Regular Called Meeting on June 27<sup>th</sup>, 2023

**Motion:** Newman                      **Second:** Farner                      **Approved:** 5-0

**7. Review and approve financial statements and revised budget for FY 2022-2023 ending June 30, 2023**

**Motion:** Colquitt                      **Second:** Newman                      **Approved:** 5-0

**8. Financial Consent Agenda (All financial consent agenda items are considered routine by Council and will be enacted by one motion. A Councilmember may request an item to be removed and considered separately.)**

- (a) Review and approve the Financial Statement(s) for previous month
- (b) Review and approve Investment Update
- (c) Review and approve Expenditures for the current month
- (d) Review and approve Weekly Review of Account

**Motion:** Newman                      **Second:** Colquitt                      **Approved:** 5-0

**9. Authorize City Election to be held November 7<sup>th</sup>, 2023**

- (a) Authorize Order of Election and Notice of Election for November 7<sup>th</sup>, 2023
- (b) Appoint Election Committee

**10. Discussion and possible action to approve an Order continuing the Burn Ban implemented on July 12<sup>th</sup>, 2023, via Mayor Pantin's Proclamation**

**Motion** to approve an Order to continue the Burn Ban implemented on July 12<sup>th</sup>, 2023

**Motion** to approve the Burn Ban implemented on July 12<sup>th</sup>, 2023

**Motion:** Smith                      **Second:** Colquitt                      **Approved:** 5-0

**11. Hear report and update regarding the new digital sign for Beach City, City Hall**

Mayor gave an update on the new sign that the ballads will be installed later this week. Received a quote for the vector of \$750 and training of the sign has not been scheduled yet.

**12. EXECUTIVE SESSION:** City Council will hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code. Items for executive session may include, but are not limited to, applicable sections under Texas Government Code

(a) Consultation with attorney – Section 551.071

(b) Employee matters – Section 551.074

**Executive Session Convened at 7:07 P.M.**

**13. Reconvene into Regular Called Meeting and consider action, if any, for items in Executive Session**

**Reconvene: 8:10 P.M.**

**14. Discussion to hire a new City Secretary**

**Motion** to hire Jacqueline Jenkins as the new City Secretary – full-time – 32 hours a week

**Motion:** Smith

**Second:** Farner

**Approved:** 5-0

**15. Discussion and possible action to move City Secretary to a full-time position – 36 hours per week**

**Motion** to make the position of City Secretary – 32 hours per week

**Office hours will be Monday 8-12, Tuesday – Thursday 8-5, Friday 8-12**

**Motion:** Smith

**Second:** Colquitt

**Approved:** 5-0

**16. Discussion and possible action to move City Secretary to a salaried position**

**Alderman Farner withdrew this discussion and no possible action.**

**17. Discussion and possible action to pay City Secretary and the Assistant twice a month – bi-weekly**

**Motion** to make City Secretary and Assistant bi-weekly

**Motion:** Colquitt

**Second:** Newman

**Approved:** 5-0

**18. Discussion and possible action to increase the salary of City Secretary to \$30.00 an hour. Any future raises will be based on longevity, performance, and financial health of the City.**

**Motion:** Newman

**Second:** Colquitt

**Approved:** 5-0

**19. Discussion and possible action to provide City Secretary with medical insurance or a \$1,000 per month stipend in lieu of insurance**

**Motion** to approve up to \$1000 stipend for insurance.

**Motion:** Farner withdrew up to original motion **Second:** Smith

**Approved:** 5-0

Alderman Newman proposed medical insurance \$1,000 a month stipend until action by City Council. Subject to change by City Council and take action at a later date.

**Motion:** Newman

**Second:** Farner

**Approved:** 5-0

20. Discussion and possible action to have in place by December, 2023, a retirement program for the City Secretary

Motion to evaluate to have a program in place by December, 2023

Motion: Newman

Second: Colquitt

Approved: 5-0

21. Discussion and consider each Alderman selecting a date to cover the city office until the City Secretary position is filled

The monthly calendar was given out to Council for available dates, we appreciated everyone's help with this

22. Update and discussion on non-compliance to City ordinance(s) regarding On-Site Sewage facilities (OSSF's)

No report

23. Report and update from the Mayor

No report

24. Council Comments

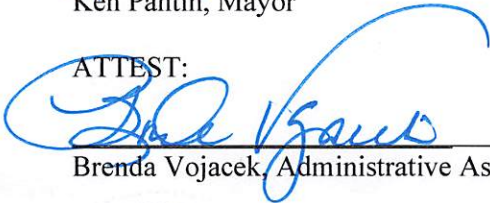
Alderman Smith appreciated all the hard work that Mayor Pantin has put in during this transitioning period

25. Adjourn – 8:40 pm



Ken Pantin, Mayor

ATTEST:



Brenda Vojacek, Administrative Assistant

