

City of Beach City Council

Regular Meeting Minutes

The Beach City Council met for a Regular Meeting on Tuesday, September 25th, 2012 at the Beach City Community Building. Those present were.

MAYOR: Billy Combs

MAYOR PROTEM: Jackey Lasater

ALDERMAN: Douglas Walker

Vaughn Bercaw

Ray Smith

Paul Newman - Late

I. Call to order

Mayor Combs called the meeting to order Tuesday September 25th, 2012 at 6:02 P.M. and offered prayer. Alderman Smith led the Pledge of Allegiance to the United States and Texas Flags. Mayor Combs said let the record show that Alderman Newman is not present. Alderman Newman arrived at 6:05 P.M.

II. Citizens Comments

Dana Colquitt was present. She introduced herself and said she was the candidate that was running for City Council in the Nov. 6th, 2012 Election.

III. Hear report and request from Patti Henry, Chambers County District Clerk, and Cynthia Rogers, Emergency Services Specialist, concerning recruitment for Red Cross.

Ms. Henry, Chambers County District Clerk, is also the Red Cross Liaison for Chambers County. Her job is to recruit Volunteers for the County Red Cross. She said they don't have enough help to man the shelters, should we have a disaster. They presently have about 70 volunteers. If they had more volunteers they could open more shelters. Mayor Combs said he would volunteer and also agreed to send a request to city residents via email. Mayor Pro-Tem Lasater agreed to post the request the Web Site.

IV. Hear report from Lawrence Lewis on Chambers County Mosquito Program.

Mr. Lewis has been with the County for 21 years and holds 3 licenses with the County, one being for Pest Control. He has a staff of five people, including a Pilot and takes care of pest control in all of Chambers County including the county buildings. He reported on the West Nile Virus which they have reported 2 cases in Chambers County.

V. Hear Report and Update from Chambers County Commissioner, Rusty Senac

Commissioner Senac was unable to attend but asked the Mayor to give council an update on his behalf. The Mayor reported on a meeting that the Commissioner held concerning the future need for treated surface water in West Chambers County and how this need could possibly be filled. Attending the meeting were representatives from Chambers County, Mont Belvieu,

Beach City, Baytown, Houston, BAWA, CWA, CLCND, and Region H. A consensus was reached that CLCND would have future discussions with BAWA about the possibility of CLCND supplying untreated water to BAWA for treatment and distribution in the area.

VI. Approval of minutes from Regular Meeting of August 28th.

Council reviewed the Minutes prior to the meeting.

MOTION made to accept the Minutes as corrected.

MOTION: Smith

SECONDED: Lasater

APPROVED: 5 - 0

VII. Consider revision to the City's Investment Policy

No discussion at this time.

VIII. Financial Consent Agenda

- a) Review and approve the Financial Statements for previous month.
- b) Review and approve Investment Update
- c) Review and approve Expenditures for the current month
- d) Approve New Investment

The Financial Consent Agenda was reviewed prior to the meeting.

MOTION made to approve the Financial Consent Agenda as presented.

MOTION : Walker

SECONDED: Smith

APPROVD: 5 - 0

IX. November 6th, 2012 City Election

- a) Update on 2012 City Election
- b) Approve Interlocal Agreement with Chambers County for Joint Election

The Mayor gave an update and presented the interlocal agreement to council for approval. The cost to program the voting equipment was an unknown at this time so Council asked that the agreement not be signed until we have that number. Alderman Smith and Alderman Walker ? will consult with the mayor and approve the agreement.

X. Appoint a Representative and Alternate to the H-GAC 2013 General Assembly

Alderman Newman volunteered to be the Representative to the H-GAC 2013 General Assembly. Mayor Combs asked Alderman Bercaw to be the Alternate and he accepted.

MOTION made that Alderman Paul Newman would be the Representative to the HGAC 2013 General Assembly, and Alderman Bercaw would be the Alternate.

MOTION: Smith

SECONDED: Walker

APPROVED: 5 - 0

XI. Executive Session Authorized by Chapter 551, Texas Government code, Section 551.071, Concerning Personnel issues regarding City Secretary and Office Assistance Personnel.

Council recessed the Regular Meeting for Executive Session at 7:36 P.M...

XII. Consider Action concerning City Secretary and Office Assistance Personnel.

Regular Meeting reconvened at 7:59 P. M. Mayor Combs stated that he had talked to Marilyn Kay and she doesn't feel like she will be able to return to work and the city needs a replacement as soon as possible. He asked that the job vacancy be posted and a committee be formed to write a job description and interview applicants. Alderman Walker and Alderman Newman volunteered for the committee. Mayor Pro Tem Lasater will post the vacancy on the city's website.

XIII. Public Hearing regarding adoption of the Regional Hazard Mitigation Plan – 2011

A Public Hearing was called to order regarding adoption of the Regional Hazard Mitigation Plan – 2011 Update as required by the United States Federal Emergency Management Agency in accordance with the Disaster Mitigation Act of 2000. The 2011 Plan Update includes an assessment on hazards and locally-specific mitigation actions. The 2011 Plan Update is available for viewing at: www.h-gac.com/hazmap. No one spoke at the hearing.

XIV. Consider and adopt a resolution regarding adoption of the Regional Hazard Mitigation Plan – 2011 Update for the H-GAC Region as required by the United States Federal Emergency Management Agency in accordance with the Disaster Mitigation Act of 2000.

MOTION made to adopt the Regional Hazard Mitigation Plan – 2011 Update.

MOTION: Newman

SECONDED: Lasater

APPROVED: 5 – 0

XV. Hear report and updates from the Mayor

Nothing more to report.

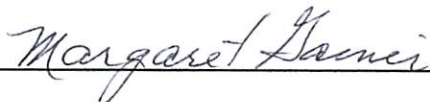
XVI Council Member Comments

Nothing to report.

Adjournment

Motion made to adjourn the September 25th 2012 meeting at 8:00 P.M.

ATTEST TO:



Margret Gainer

City Secretary

APPROVED BY:



Billy Combs

Mayor

City of Beach City
Profit & Loss Budget vs. Actual
July through August 2012

	<u>Jul - Aug 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
1100 · Utility Franchise Fees				
1110 · Electric	13,305.06	79,830.00	-66,524.94	16.67%
1120 · Natural Gas	284.15	4,000.00	-3,715.85	7.1%
1130 · Telecommunications	3,357.75	11,000.00	-7,642.25	30.53%
1140 · Cable	0.00	0.00	0.00	0.0%
Total 1100 · Utility Franchise Fees	<u>16,946.96</u>	<u>94,830.00</u>	<u>-77,883.04</u>	<u>17.87%</u>
1200 · Interest	1,415.73	7,500.00	-6,084.27	18.88%
1300 · Permits - Septic & Building	470.00	5,500.00	-5,030.00	8.55%
1500 · Utility Legal Fee Reimbursement	0.00	0.00	0.00	0.0%
1700 · Miscellaneous	0.00	300.00	-300.00	0.0%
Total Income	<u>18,832.69</u>	<u>108,130.00</u>	<u>-89,297.31</u>	<u>17.42%</u>
Expense				
2100 · Secretary				
2110 · Salary				
2111 · Temporary Clerical	217.77	7,000.00	-6,782.23	3.11%
2110 · Salary - Other	2,723.18	17,000.00	-14,276.82	16.02%
Total 2110 · Salary	<u>2,940.95</u>	<u>24,000.00</u>	<u>-21,059.05</u>	<u>12.25%</u>
2120 · Payroll Taxes				
2121 · FICA	-114.38	1,054.00	-1,168.38	-10.85%
2122 · MED	-39.49	246.00	-285.49	-16.05%
2123 · Federal Employee Tax	-190.62			
Total 2120 · Payroll Taxes	<u>-344.49</u>	<u>1,300.00</u>	<u>-1,644.49</u>	<u>-26.5%</u>
2130 · Travel/Training	40.80	1,000.00	-959.20	4.08%
Total 2100 · Secretary	<u>2,637.26</u>	<u>26,300.00</u>	<u>-23,662.74</u>	<u>10.03%</u>
2200 · Mayor's Expense	0.00	1,000.00	-1,000.00	0.0%
2300 · City Council's Expense	0.00	1,000.00	-1,000.00	0.0%
2400 · Janitorial Contract Service	140.00	900.00	-760.00	15.56%
2500 · Accounting/Audit Fees	64.92	2,000.00	-1,935.08	3.25%
2600 · City Attorney	666.66	4,000.00	-3,333.34	16.67%
2700 · Other Legal Fees	1,579.55	6,000.00	-4,420.45	26.33%
2800 · Inspection - City /State				
02810 · OSSF	550.00	4,400.00	-3,850.00	12.5%
02820 · TCEQ	0.00	300.00	-300.00	0.0%
02830 · Public Nuisance	0.00	200.00	-200.00	0.0%
Total 2800 · Inspection - City /State	<u>550.00</u>	<u>4,900.00</u>	<u>-4,350.00</u>	<u>11.22%</u>
2900 · Sentry Lights/Street Lights	595.04	4,000.00	-3,404.96	14.88%
3000 · Membership Dues	629.00	1,200.00	-571.00	52.42%

City of Beach City
Profit & Loss Budget vs. Actual
 July through August 2012

	<u>Jul - Aug 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
3100 · Office Expense				
3110 · Office Supplies	293.26	1,000.00	-706.74	29.33%
3120 · Telephone	135.03	1,500.00	-1,364.97	9.0%
3130 · Internet	125.86	1,000.00	-874.14	12.59%
3140 · Computer	0.00	300.00	-300.00	0.0%
3150 · Postage	0.00	150.00	-150.00	0.0%
3160 · Printing/Copying/Other	0.00	1,000.00	-1,000.00	0.0%
3170 · Books/Subscriptions	232.00	450.00	-218.00	51.56%
3180 · Office Equipment	0.00	2,000.00	-2,000.00	0.0%
Total 3100 · Office Expense	<u>786.15</u>	<u>7,400.00</u>	<u>-6,613.85</u>	<u>10.62%</u>
3200 · Election Expense	0.00	1,700.00	-1,700.00	0.0%
3400 · Fire Department	6,666.66	40,000.00	-33,333.34	16.67%
3600 · Emergency Management	0.00	1,000.00	-1,000.00	0.0%
3700 · Insurance	163.00	1,500.00	-1,337.00	10.87%
3800 · Miscellaneous Expense	0.00	5,230.00	-5,230.00	0.0%
4000 · Special Contractual Services	0.00	0.00	0.00	0.0%
Total Expense	<u>14,478.24</u>	<u>108,130.00</u>	<u>-93,651.76</u>	<u>13.39%</u>
Net Income	<u><u>4,354.45</u></u>	<u><u>0.00</u></u>	<u><u>4,354.45</u></u>	<u><u>100.0%</u></u>

City of Beach City
Profit & Loss Prev Year Comparison
July through August 2012

					TOTAL			
	Aug 12	Aug 11	\$ Change	% Change	Jul - Aug 12	Jul - Aug 11	\$ Change	% Change
Income								
1100 · Utility Franchise Fees								
1110 · Electric	6,652.53	6,284.47	368.06	5.86%	13,305.06	12,568.94	736.12	5.86%
1120 · Natural Gas	0.00	0.00	0.00	0.0%	284.15	302.48	-18.33	-6.06%
1130 · Telecommunications	3,295.35	2,328.08	967.27	41.55%	3,357.75	2,328.08	1,029.67	44.23%
1140 · Cable	0.00	878.37	-878.37	-100.0%	0.00	878.37	-878.37	-100.0%
Total 1100 · Utility Franchise Fees	9,947.88	9,490.92	456.96	4.82%	16,946.96	16,077.87	869.09	5.41%
1200 · Interest	639.51	730.84	-91.33	-12.5%	1,415.73	2,209.87	-794.14	-35.94%
1300 · Permits - Septic & Building	210.00	210.00	0.00	0.0%	470.00	260.00	210.00	80.77%
Total Income	10,797.39	10,431.76	365.63	3.51%	18,832.69	18,547.74	284.95	1.54%
Expense								
2100 · Secretary								
2110 · Salary								
2111 · Temporary Clerical	31.11	383.69	-352.58	-91.89%	217.77	808.86	-591.09	-73.08%
2110 · Salary - Other	1,535.63	1,146.60	389.03	33.93%	2,723.18	2,320.50	402.68	17.35%
Total 2110 · Salary	1,566.74	1,530.29	36.45	2.38%	2,940.95	3,129.36	-188.41	-6.02%
2120 · Payroll Taxes								
2121 · FICA	-64.50	-71.09	6.59	-9.27%	-114.38	-143.87	29.49	-20.5%
2122 · MED	-22.27	-16.63	-5.64	33.92%	-39.49	-33.65	-5.84	17.36%
2123 · Federal Employee Tax	-107.49	-80.26	-27.23	33.93%	-190.62	-162.43	-28.19	17.36%
Total 2120 · Payroll Taxes	-194.26	-167.98	-26.28	15.65%	-344.49	-339.95	-4.54	1.34%
2130 · Travel/Training	32.13	17.34	14.79	85.29%	40.80	46.41	-5.61	-12.09%
Total 2100 · Secretary	1,404.61	1,379.65	24.96	1.81%	2,637.26	2,835.82	-198.56	-7.0%
2300 · City Council's Expense	0.00	0.00	0.00	0.0%	0.00	47.00	-47.00	-100.0%
2400 · Janitorial Contract Service	70.00	70.00	0.00	0.0%	140.00	140.00	0.00	0.0%
2500 · Accounting/Audit Fees	64.92	0.00	64.92	100.0%	64.92	0.00	64.92	100.0%
2600 · City Attorney	333.33	333.33	0.00	0.0%	666.66	666.66	0.00	0.0%

City of Beach City
Profit & Loss Prev Year Comparison
July through August 2012

					TOTAL			
	Aug 12	Aug 11	\$ Change	% Change	Jul - Aug 12	Jul - Aug 11	\$ Change	% Change
2700 · Other Legal Fees	585.55	0.00	585.55	100.0%	1,579.55	4,194.40	-2,614.85	-62.34%
2800 · Inspection - City /State								
02810 · OSSF	350.00	500.00	-150.00	-30.0%	550.00	700.00	-150.00	-21.43%
Total 2800 · Inspection - City /State	350.00	500.00	-150.00	-30.0%	550.00	700.00	-150.00	-21.43%
2900 · Sentry Lights/Street Lights	336.58	329.22	7.36	2.24%	595.04	658.44	-63.40	-9.63%
3000 · Membership Dues	629.00	0.00	629.00	100.0%	629.00	629.00	0.00	0.0%
3100 · Office Expense								
3110 · Office Supplies	0.00	0.00	0.00	0.0%	293.26	0.00	293.26	100.0%
3120 · Telephone	70.35	63.35	7.00	11.05%	135.03	126.80	8.23	6.49%
3130 · Internet	62.93	62.93	0.00	0.0%	125.86	125.86	0.00	0.0%
3170 · Books/Subscriptions	232.00	0.00	232.00	100.0%	232.00	0.00	232.00	100.0%
3180 · Office Equipment	0.00	416.83	-416.83	-100.0%	0.00	416.83	-416.83	-100.0%
Total 3100 · Office Expense	365.28	543.11	-177.83	-32.74%	786.15	669.49	116.66	17.43%
3400 · Fire Department	3,333.33	3,333.33	0.00	0.0%	6,666.66	6,666.66	0.00	0.0%
3500 · Emergency Medical Service	0.00	250.00	-250.00	-100.0%	0.00	500.00	-500.00	-100.0%
3700 · Insurance	163.00	157.00	6.00	3.82%	163.00	451.75	-288.75	-63.92%
3800 · Miscellaneous Expense	0.00	588.87	-588.87	-100.0%	0.00	588.87	-588.87	-100.0%
Total Expense	7,635.60	7,484.51	151.09	2.02%	14,478.24	18,748.09	-4,269.85	-22.78%
Net Income	3,161.79	2,947.25	214.54	7.28%	4,354.45	-200.35	4,554.80	-2,273.42%



7:41 PM
 09/17/12
 Accrual Basis

City of Beach City Balance Sheet Prev Year Comparison As of August 31, 2012

	Aug 31, 12	Aug 31, 11	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 - Operating Accounts				
1001 - Prosperity Bank, General Fund	12,006.67	82,311.32	-70,304.65	-85.4%
1002 - TEXPOOL - 0.2172% (Varies)	146,459.77	70,185.64	76,274.13	108.7%
Total 1000 - Operating Accounts	158,466.44	152,496.96	5,969.48	3.9%
1050 - Investment Accounts				
1053 - PB - CD#267 - 0.85% - 7/18/11	69,361.15	68,363.24	997.91	1.5%
1056 - SFB CD#748 1.31% - 1/06/14	98,127.99	96,859.21	1,268.78	1.3%
1057 - CB - CD#34542 - 2.0% - 9/1/2012	0.00	49,980.23	-49,980.23	-100.0%
1058 - CB - CD#34543 - 2.0% - 9/1/2012	0.00	49,980.23	-49,980.23	-100.0%
1059 - CB - CD#750 - 2.0% - 10/18/12	70,574.54	69,291.94	1,282.60	1.9%
1060 - CB - CD#938 - 1.51% - 7-27-12	0.00	65,484.39	-65,484.39	-100.0%
1061 - CB - CD#939 - 1.51 - 7-27-12	0.00	10,072.53	-10,072.53	-100.0%
1062 - BHB - CD#5721 - 1.50% - 1/28/13	45,677.53	45,334.72	342.81	0.8%
1063 - CB - CD#603	66,479.65	0.00	66,479.65	100.0%
1064 - CB - CD#602	10,227.64	0.00	10,227.64	100.0%
1065 - CB - CD #638	101,983.94	0.00	101,983.94	100.0%
Total 1050 - Investment Accounts	462,432.44	455,366.49	7,065.95	1.6%
Total Checking/Savings	620,898.88	607,863.45	13,035.43	2.1%
Total Current Assets	620,898.88	607,863.45	13,035.43	2.1%
TOTAL ASSETS	620,898.88	607,863.45	13,035.43	2.1%
LIABILITIES & EQUITY				
Equity				
32000 - Unrestricted Net Assets	23,804.32	15,323.69	8,480.63	55.3%
5000 - Opening Balance Equity	592,740.11	592,740.11	0.00	0.0%
Net Income	4,354.45	-200.35	4,554.80	2,273.4%
Total Equity	620,898.88	607,863.45	13,035.43	2.1%
TOTAL LIABILITIES & EQUITY	620,898.88	607,863.45	13,035.43	2.1%

City of Beach City

ESTIMATED CD ACCCOUNT BALANCES AS OF

Tuesday, August 28, 2012

Bank Name	CD#	Opening Date	Opening Value	Current Value	Yield	Annual Yield	Maturity Date	Days to Maturity
Prosperity Bank	610010445	7/19/2011	\$ 68,363.24	\$ 69,361.15	1.46%	\$ 998.10	7/18/2014	689
State Farm Bank	1012746393	7/6/2011	\$ 96,566.57	\$ 98,127.99	1.30%	\$ 1,275.66	1/6/2014	496
Barbers Hill Bank		2/1/2011	\$ 45,000.00	\$ 45,677.53	1.50%	\$ 685.16	2/1/2013	157
Capital Bank	34750	10/18/2010	\$ 68,148.22	\$ 70,694.62	2.00%	\$ 1,413.89	10/19/2012	52
Capital Bank	35638	8/31/2012	\$ 101,938.94	\$ 101,983.94	1.50%	\$ 1,529.76	8/31/2017	1829
Capital Bank	603	1/27/2011	\$ 65,000.00	\$ 66,479.65	0.95%	\$ 617.50	1/31/2015	886
Capital Bank	602	1/27/2011	\$ 10,000.00	\$ 10,227.64	0.95%	\$ 97.16	1/31/2015	886
TOTAL ASSETS			\$ 455,016.97	\$ 462,552.52	1.45%	\$ 6,617.24		