

Village of Arena  
PARK SHELTER/CONCESSION RENTAL AGREEMENT

West Park       Village Park Shelter       Village Park Concession

I, the undersigned, wish to rent the Village's Park shelter as noted above and agree to pay a \$25 deposit plus \$25 per day Use Fee or \$50 use fee when the concession stand is also rented for the same day on the following date(s):

Date(s): \_\_\_\_\_ Day(s) of the Week: \_\_\_\_\_

- I understand that I will pick up the key during regular office hours in the Municipal Building the day prior to the event or weekend, and the key must be returned during regular office hours on the next business day following the event. There will be a charge of \$5.00 per day for failure to return the key.
- Nothing may be attached to the structure or other property using staples, tape or other items that will cause damage.
- The deposit of \$25 will be returned after an inspection of the shelter and the immediate area. Costs for cleaning the shelter or the area immediately surrounding the shelter, costs for garbage removal, costs for failure to return the key and costs for repairs and/or damage caused by the neglect of the renter will be deducted from the deposit. Damage or loss not covered by the security deposit will be charged to the person signing below.
- All equipment and furnishings supplied at the park will remain at the location. NO Village property may leave the location to which it is designated.
- In case of cancellation, the User Fee will be refunded. The Village will retain the \$25.00 deposit.

\_\_\_\_\_  
Signature

RENTAL FEES      (Cash OR two separate checks in the appropriate amounts)

Use Fee      \$ \_\_\_\_\_      Cash/Check# \_\_\_\_\_

Deposit      \$ 25.00      Cash/Check# \_\_\_\_\_

TOTAL PAID: \_\_\_\_\_      Deposit Returned: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_