

MINUTES

DATE: TUESDAY, JUNE 8, 2021

TIME: 7:00 PM

PLACE: Village Hall, 345 West Street, Arena, Wisconsin OR Conference Call 608-409-3198 (1234#)

PURPOSE: PUBLIC WORKS COMMITTEE MEETING WITH THE FOLLOWING AGENDA:

(Public Works meetings to change to the third Tuesday at 7 p.m.)

1. **Call to Order** at 7 p.m. by Kate Reimann
2. **Roll Call:** Rachel Maxwell, Charles Burch, Kate Reimann (non-voting) Absent: vacant seat
Others: Mike Schmidt, PW Sup; DaNean Naeger, Clerk
3. Motion made by Burch to **Approve agenda**. Seconded by Maxwell. Motion carried.
4. **Two-minute public comment.** None
5. **APPEARANCES:** None
6. **UTILITIES:**
 - a. **Review Tariff Changes for Water Rate Study.** Reviewed questions from Ehlers:
 - Keep current charge for installing a water service – actual cost
 - Keep current late fee charge – 3% one-time
 - NSF charge – People’s Bank charges \$34.00, increase from \$25
 - Option to add, special meter reading charge. Have 17 meters that are still hand read each month vs via the computer system. Citizens reluctant to change out the meter(s). Clerk to send out letters to encourage change over or maybe charge a monthly fee for reading meter. Real Estate Closing charge – currently charge \$20.00 per Ord. #3.05.110.
 - Reconnection charge – Increase for after hours to \$50 given pay minimum two hours to PW to come in and turn on.
 - Public Fire Protection Charges – Direct charge to customers based on meter size, 25%; 75% to be collected on taxes. Add to non-customers who own property who benefit from fire protection.
 - Volumetric Rate design for each class – keep current, decline block rate structure
 - Rebate or incentive program - No
7. **PARK:**
 - a. **Review Park Regulation Ordinance #12.30 for updates needed.** Sign posted at West Park for the fishpond do not match the current ordinance. Current ordinance states catch and release, sign states limit of 10 panfish and one game fish over 14”. Open 1st Saturday of May thru October 15th. Recommended changing ordinance to match sign. Recommended adding no motorized boats in the pond, recreational equipment ok. #19 Pets – questioned if ok to allow pets to walk around the pond and through the disc golf course. Currently allowed in exercise area and parking lot. Recommended change to allow pets in all of West Park but must be leashed outside of exercise/fenced area.
8. **PUBLIC WORKS/STREETS:**
 - a. **Drain tile project preparation work proposal.** Mike S submitted a proposal from Skalitzky Drainage who specializes in ag field drainage. Looking at doing the NW of village and along Willow Street where the water tends to sit for months. Costs to shoot elevations and develop a plan would take four days and \$2300-2500. If doing the project would waive the plan fee. Unsure how much the total project would cost. Could possible use some of the ARPA funds (stormwater). MSA looked into drain tile and it was expensive, would need to special assess the property owners and didn’t have a long-life projection. Mike to get estimate for total project and possible place in upcoming budget.
9. Motion made by Burch to **Adjourn**. Seconded by Maxwell. Motion carried at 8:03 p.m.