

MINUTES

DATE: **TUESDAY, MARCH 10, 2020**

TIME: **5:00 PM**

PLACE: **Village Hall, 345 West Street, Arena, Wisconsin**

PURPOSE: **PUBLIC WORKS COMMITTEE MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** at 5:05 p.m. Chair Kate Reimann
2. **Roll Call:** Jessica Voight, Tara Hill, William Hanson, Kate Reimann (non-voting)
3. **Approve agenda.** Motion made by Hill to approve agenda, seconded by Voight. Motion carried.
4. **Two-minute public comment.** None
5. APPEARANCES:
6. PARK:
 - a. **Pam Gauger – discuss little league/t-ball.** Had sign up and received 318 registrations in 2019 and have 325 this year – includes all of River Valley. Baseball/Softball (3rd-8th) schedules are done by the League and Coach Pitch/T-Ball is done by Pam and games are usually held Sun – Thurs. There plan is to have a 4th of July tournament and make up games to be held in Arena. Questioned what the fee would be for use, believes paid \$150 last year to help cover cost of electricity. Concession stand will be up to teams/parents/coaches. Lacked participation in the past. Village to drag the fields, PW can see schedule via google calendar or can send weekly via email. Lime was donated last year. Questioned if it was okay to pull weeds/maintain the T-ball field – yes. In April to discuss concession stand and flat fee Village will charge.
7. UTILITIES:
 - a. **Second meter rent (charges)** – Clerk explained the village has four different kind of meter charges: water meter, water only, sewer only and deduct meters. The Village’s ordinance changed on 3/6/2012 for the cost and types of meters. Currently PSC rates indicate a charge for a deduct meter 5/8” is \$3/month. The Village currently has eleven customers being charged for a second meter. Out of the eleven customers – four customers deduct meters were removed or never had one and are still being charged. Three customers have a water only meter and were installed prior to 2012 and four customers have deduct meters that were installed prior to 2012. Accounting goes back to 2013 and found zero revenue for reimbursement of meters per ordinance. PSC indicated if a customer is overly charged, should be credited back to beginning of charge. If not being charged for a service, can go back 24 months for back billing.
 - Motion made by Hill to recommend to the board that the four customers that are being charged for deduct meters that no longer have one be given a credit on their account of \$3/mo./meter back to 1/1/2013 (assuming same customer) and provide a letter with an explanation. Seconded by Voight. Motion carried.

- Motion made by Hill to recommend to the board that the three customers that are being charged for water only meters (that assumed purchase by owner vs village per ordinance) be given a credit on their account of \$3/mo./meter back to 1/1/2013 (assuming same customer) and provide a letter with an explanation. Seconded by Voight. Motion carried.
- Motion made by Voight to recommend to the board to back bill six customers with water only meters and three customers with deduct meters installed after 2013. Provide them the opportunity to provide proof of payment of the meter and offer installment payments given it is the village's error, explain in letter. Seconded by Hill. Motion carried.

Clerk to redo ordinance 13.05.070 to comply with PSC rate schedule.

- b. **Manhole lining** – postponed till April meeting
8. **STREETS:**
- a. **Review Solid Waste Ordinance** – Clerk presented changes to the Solid Waste Ordinance. Motion made by Hill to recommend to the board for approval Ordinance #2020-0407. Seconded by Voight. Motion carried.
 - b. **Multimodal Local Supplement Award** – did not get selected
 - c. **Stormwater plan** – Will be cleaning out the ACES ditch this spring. Also need to do the ditch along Elizabeth St of about 20 feet. PW can do with skid steer. To have PW Sup look at this.
 - d. **TIF expenditure items** – postponed till April meeting
9. **Adjournment.** Motion made by Hill to adjourn, seconded by Voight. Motion carried at 6:02 p.m.