

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, July 7, 2020**

TIME: **5:00 PM**

PLACE: **345 West St, Arena, WI 53503**

PURPOSE: **FINANCE COMMITTEE MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to order** at 5:04 p.m.
2. **Roll call:** Barb Beran, Kathy Stoltz, Paul Pustina
Others: Kate Reimann, DaNean Naeger - Clerk
3. **Public comment:** None
4. **FINANCE:**
 - a. **Review monthly invoices and online payments to VISA/BP. Clerk had two invoices for review prior to printing checks.** Motion made by Stoltz to charge \$15 for the one time use of the field and refund the difference of \$35 to Mazomanie Home Talent. Seconded by Beran. Motion carried. Motion made by Pustina to pay Axley invoice in the amount of \$894.00 for Tracy Johnson's attorney fees for court case. Died due to a lack of a second. Motion made Stoltz to wait on paying invoice until court case is final and then revisit. Seconded by Beran. Motion carried 2-1 with Pustina opposed. Motion made by Beran to recommend payment of invoices as reviewed and including the \$35 refund. Seconded by Pustina. Motion carried.
 - b. **Review payroll.** Motion made by Beran to approve payroll, seconded by Stoltz. Motion carried.
 - c. **Review monthly financial reports.** Motion made by Pustina to approve monthly financial reports as submitted. Seconded by Stoltz. Motion carried.
 - d. Motion made by Pustina to recommend approval of **Resolution #2020-09 Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Payment Installments Due on or After April 1, 2020.** Seconded by Stoltz. Motion carried.
 - e. **CARES grant Expenditures.** Clerk provided verification that touchless bathroom equipment is covered under the CARES grant, quick estimate was provided to PW in the amount of \$4500 commercial grade. Received \$724 Election grant which can be used to cover a new voting machine but there are not enough funds to cover the \$9400 purchase. Anything purchased must be in use in 2020. To get the voting machine by November election, will need to purchase right away. Motion made by Beran to recommend purchase of the ICE voting machine for \$9400 so it is received for the November election. Seconded by Stoltz. Motion carried. To ask PW to get a written quote on touchless equipment.
 - f. Motion made by Beran to recommend approval of the addition of \$143,733 per **Resolution #2020-10 Amending the 2020 Budget. Seconded by Stoltz.** Motion carried 2-1 with Pustina opposed.
 - g. Motion made by Beran to recommend approval of **Resolution #2020-12 Fee Schedule – update park/archery. Seconded by Stoltz.** Motion carried 2-1 with Pustina opposed.
 - h. **RFP for Revaluation 2021.** Motion made by Pustina to have the Village Clerk draft an RFP for revaluation in 2021. Seconded by Beran. Motion carried.
 - i. **Referendum projects.** Decided to wait.
5. **TECHNOLOGY**
 - a. Motion made by Beran to recommend approval of the **Video Surveillance Policy.** Seconded by Pustina. Motion carried.
6. **LICENSING**
7. Motion made by Stoltz to **Adjourn.** Seconded by Beran at 5:56 p.m.