

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, June 2, 2020**

TIME: **5:00 PM**

PLACE: **345 West St, Arena, WI 53503**

PURPOSE: **FINANCE COMMITTEE MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to order @ 5:03 p.m.**
2. **Roll call:** Barb Beran, Paul Pustina, Kathy Stoltz @ 5:06 p.m.
Others: Kate Reimann, DaNean Naeger-Village Clerk/Treasurer; Jessica Voight @ 6 p.m.
3. **Public comment** - None
4. **FINANCE:**
 - a. **Review monthly invoices and online payments to VISA/BP.** Motion made by Stoltz to recommend approval of monthly invoices and online payments. Seconded by Beran. Motion carried.
 - b. **Review payroll.** Motion made by Stoltz to recommend approval of payroll as reviewed. Seconded by Pustina. Motion carried.
 - c. **Review monthly financial reports.** Motion made by Pustina to approve monthly financial reports as presented. Seconded by Stoltz. Motion carried.
 - d. **2020 Budget Calendar.** Timeline presented, may change if referendum to happen in November.
 - e. **Possibility of financing/refinancing Village shop for paving – PW Comm rec'd.** Clerk indicated the possibilities of where funds can be taken from in the budget to equal \$25,000. Peoples Community Bank provided a quote with financing option: The bank can refinance #15582 and roll in \$25,000-\$30,000 at 2.89% over the 9 remaining years of maturity on #15582. The approximate annual payment would be \$42,500. Total payments for 9 years would approximately be \$382,500. The bank can do a new loan for \$25,000-\$30,000 at 2.37% for 4 years. The approximate annual payment would be \$8,000. Total payments would be \$32,000. Add that to the 9 remaining payments on #15582 of \$351,133.65 and you get \$383,133.65. Motion made by Stoltz to recommend refinancing the existing shop loan with the roll in amount @ 2.89% for nine years. Seconded by Pustina. Motion carried.
5. **TECHNOLOGY**
 - a. **Discussion and possible action on audio and video recording of Village Board meetings and Committee meetings.** Pustina indicated he requested this item, the village has the capabilities, equipment and we are in the twenty first century. Clerk indicated audio and video must be kept seven years unless used specifically for doing minutes then it is 90 days. Also noted the village does not currently have the capability/software to add video/audio to the website for citizen use. Is currently stored on the Clerk's computer which takes up memory and there are costs associated with increasing memory to the computer. Stoltz indicated she felt board members are more apt to participate in a meeting if they are not being recorded/criticized for questions/comments stated. If someone wants to record the meeting, they can along with Trustees, and it is on them to keep it for seven years. Motion made by Stoltz to leave minute taken with the clerk and not audio or video record the Village Board meetings or committee meetings. Seconded by Beran. Motion carried with Pustina opposed.
 - b. **Website Proposals.** Have \$1,000 in budget to upgrade the website. Clerk applied for a grant through Alliant Energy but did not receive it. Asked for quotes for \$1,000 website service. Received three options: GovOffice, TownWeb and Revize. All work with municipal websites

and do not offer a lot of options due to the budget. TownWeb was cheaper for future years, Revize offers more options for future use if funds become available. Motion made by Stoltz to recommend going with Revize web service agreement to update village website. Seconded by Pustina. Motion carried.

6. LICENSING

Chief Stroik approved all applications with no issues. Clerk indicated there were no outstanding bills, no building code or fire code violations. Clerk requested the committee review premises description to ensure they were comfortable with where the applicant was selling/serving/storing the alcohol. Motion made by Stoltz to recommend approval of Licensing items a. – g. as listed and read. Seconded by Beran. Motion carried.

- a. **Cigarette Licenses for Jax Enterprises, Ill, and Crappie Shop, LLC**
- b. **Class “A” Beer/“Class A” Liquor license renewal for Candy Parrell, DBA Crappie Shop, LLC, 300 Dalogasa Dr.**
- c. **Class “A” Beer/“Class A” Liquor license renewal for Dennie Jax, DBA Arena One Stop, 300 Village Edge Rd.**
- d. **Class “B” Beer and “Class B” Liquor License renewal for Ewing-Olson V.F.W. Post #9336, 514 Willow St.**
- e. **Class “B” Beer and Quota Plus “Class B” Liquor License renewal for Mary Sawle, DBA Grandma Mary’s Café, 175 Hwy 14.**
- f. **Operator’s License renewals for Kenneth Amble, Ryan Meili, Richard Meili, Tina Zander, Candi Gilbert, Lenny Spurley, Nancy Brummer, Bobbi-Sue Spurley, Stephanie Kramer, Taylor Parrell**
- g. **New Operator’s License for Donna Luhman**

7. **Adjournment.** Motion made by Stoltz to adjourn, seconded by Pustina at 6:14 p.m.