

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, January 7, 2020**

TIME: 5:00 PM

PLACE: Village Hall, 345 West Street, Arena, Wisconsin

PURPOSE: FINANCE COMMITTEE MEETING WITH THE FOLLOWING AGENDA:

1. **Call to order** at 5:00 p.m.
2. **Roll call:** Melissa Bandell, Kathy Stoltz
Others: Kate Reimann, DaNean Naeger, Village Clerk
Absent: Charles Burch
3. **Public comment: None**
Motion made by Bandell to move Technology above Finance, seconded by Stoltz. Motion carried.
4. **TECHNOLOGY**
 - a. **Text Marketing contract** – Stoltz abstained due to conflict with employment. Contract was reviewed. Bandell to rec'd contract for \$1,250 with signs for VIP Text program to the board.
Motion made by Bandell to move Licensing to the next item to be discussed before Finance. Seconded by Stoltz. Motion carried.
5. **LICENSING**
 - a. **Operator license to Tessa Jones and Bobbie Sue Spurley.** Motion made by Bandell to recommend approval of operator licenses of Tessa Jones & Bobbie Sue Spurley. Seconded by Stoltz. Motion carried.
6. **FINANCE:**
 - a. **Review monthly invoices and online payments to VISA/BP.** Clerk to call IRS to see if they received the letter for request of abatement. Motion made by Stoltz to recommend approval of monthly invoices and online payments. Seconded by Bandell. Motion carried.
 - b. **Review payroll.** Motion made by Bandell to recommend approval of payroll (checks #11410-11430). Seconded by Stoltz. Motion carried.
 - c. **Review monthly financial reports.** Postponed due to time limits
 - d. Motion made by Bandell to recommend approval of **Ordinance #2020-0107 to Amend Section 2.10.080 of the Municipal Code of the Village of Arena, Iowa County, Wisconsin Relating to Salaries.** Seconded by Stoltz. Motion carried.
 - e. Motion made by Bandell to recommend approval of **Resolution #2020-01 Establishing Salaries for Village Board Members.** Seconded by Stoltz. Motion carried.
 - f. **Review Resolution for Establishing an Investment Policy sample** - postponed
 - g. **Review Credit Card Policy sample** - postponed
 - h. **Civic Systems contract.** Motion made by Bandell to recommend approval of Civic contract in the amount of \$14,900 +\$1900 support fees. Seconded by Stoltz. Motion carried.
 - i. **Midwest Meter BEACON Service Agreement.** Motion made by Bandell to recommend approval of the Midwest Meter BEACON software that is compatible with Windows 10 for \$6,235.80. Seconded by Stoltz. Motion carried.
7. **Adjournment.** Motion made by Stoltz to adjourn, seconded by Bandell. Motion carried at 6:05 p.m.