

VILLAGE OF ARENA
Incorporated Since 1923
345 West Street
Arena, WI 53503
(608)753-2133

NOTICE OF THE VILLAGE OF ARENA REGULAR MONTHLY VILLAGE BOARD MEETING IS HEREBY GIVEN to the public and to the news media pursuant to Section 19.84 of the Wisconsin Statutes.

Possible action may be taken on all agenda items except topics presented under public comment.

DATE: TUESDAY, JANUARY 3, 2023

TIME: 7:00 PM

PLACE: 345 West St, Arena, WI 53503

PURPOSE: REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve January 3, 2023 agenda
5. Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.*
 - a. Approval of minutes from the December 6, 2022 Regular Board Meeting
 - b. Approval of monthly invoices and biweekly payroll
6. Public Comment – Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a two-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.
7. SPEAKERS:
8. President's Report: Appointment of Brach Gilberts to Plan Commission term expires 04/2024
9. Monthly Maintenance Report
10. Clerk/Treasurer Report – Ehlers Disclosure & Refinancing Letter
11. OLD BUSINESS:
 - A.
12. NEW BUSINESS:
 - A. Building Inspector Fee Schedule
 - B. 2023 Mary Jones & Yolanda Peterson Memorial Event – Temporary Class 'B' License for July 7-8, 2023, rain date of July 9th; Fireworks Permit; Street Use Permit

Discussion and possible action regarding reports from the following Committees:

13. Public Works
 - A. Mailbox Policy
14. Finance, Technology, Licensing
15. Dane-Iowa/Wastewater
16. Emergency Response
17. Fire/EMS
18. Reading Room

19. Personnel
20. Plan Commission
21. Police – Report
22. Informational/Education:
23. Adjourn

POSTED AGENDA: THURSDAY, December 29, 2022

POSTED AS LISTED BELOW AND NOTIFIED BY EMAIL TO THE HOME NEWS OF SPRING GREEN.

Arena Village Hall website: www.villageofarena.net

Please Note:

- Please note that upon reasonable notice all reasonable efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk at 608-753-2133 or 345 West Street, Arena, Wisconsin, or by fax at 608-753-2851.
- This notice may be amended in order to comply with Wisconsin's Open Meetings law. If this notice is amended, the final notice will be posted and provided to the public no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

MINUTES

DATE: TUESDAY, DECEMBER 6, 2022

TIME: 7:00 PM

PLACE: 345 West St, Arena, WI 53503

PURPOSE: REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:

1. **Call to Order** at 7 p.m. Kate Reimann, Village President
2. **Roll Call:** Kate Reimann, Kathy Stoltz, Tami Erspamer, Melissa Bandell, Brittany Carney, Jim Doerflinger, Kristen Shea
3. **Pledge of Allegiance**
4. Motion made by Bandell to **Approve December 6, 2022 agenda**. Seconded by Stoltz. Motion carried.
5. **Consent Agenda:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.*
 - a. **Approval of minutes from the November 15, 2022 Regular Board Meeting**
 - b. **Approval of monthly invoices and biweekly payroll**Motion made by Stoltz to approve the above consent agenda. Seconded by Shea. Motion carried.
6. **Public Comment – Please be advised per State Statue section 19.84(2), information will be received from the public; be further advised that there may limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a two-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.**

Paul Pustina – Questioned the board if they are trying to attract businesses to the area. Have they talked with local business owners, county administrator, SWRPC, landowners? Indicated in a couple of years there may not be a couple of businesses in town. Feels the board needs to reach out and look outside the box.
7. **SPEAKERS:**
8. **President's Report**
 - a. **Proclamation – Recognizing Police Canine Dioge** – proclamation was read
9. **Monthly Maintenance Report**
10. **Clerk/Treasurer Report: Notification of Noncandidacy**
11. **OLD BUSINESS:**
 - a. **Doerflinger request: Install speed bumps on Willow Street** – indicated was needed due to speeders, a dog got run over, and young families with children. Thought possible could purchase some used ones and temporarily put them in. Erspamer indicated there is issues with people driving fast on other streets, we are not going to put speed bumps on every street. Shea questioned if he has researched the effects on emergency vehicles and snowplows and the cost of them? Chief Stroik indicated they have been monitoring Willow Street and are not seeing speeds stated. Noted increased traffic in summer due to outsiders going to boat landing. Feels the speeders are traveler's vs local residents. Have a south and north bound speed board on Willow St.
 - b. **MSA update on Village Edge Rd Project:** MSA met with Village representatives on 11/30/22 to review the preliminary plans and cost estimated for the road resurfacing project with the addition of the paved trail. The meeting included a discussion of design, construction and cost issues associated with the addition of curb and gutter on the east side of the road between Dalogasa Drive and Meadow Street. It should be noted that additional of the curb and gutter may result in additional permitting requirements for compliance with DNR Runoff Management standards. Electric and communication utility relocation will be required for trail construction. Preliminary plans were sent to the utilities for planning. Plans are also being reviewed by WisDOT

for trail permitting to cross the railroad right-of-way. Upon Village direction the plans, specifications and bid documents will be finalized with bid advertising beginning December '22 and bid opening January '23. Bid results will be reviewed with Village Board with construction contract award anticipated at the regular meeting on February 7, 2023.

Andy Bauer – PW feels the curb and gutter should not be done due to run off goes down Meadow and doesn't collect until reaches Fire Department at David Circle. Recommended it for pedestrian safety but there is green space between the road and trail. It will just cause more problems. Motion made by Doerflinger to remove the alternate of the curb & gutter from the Village Edge Road project bid. Seconded by Erspamer. Motion carried.

Municipal Well#2 – Plans and specification for the Wellhouse project were submitted to DNR for review – anticipate response later in December. Will advertise the Wellhouse project in December, opening Jan 11, 23 and reviewed with the board at the Feb 7, 23 meeting.

Sam's Well Drilling has indicated that they plan to begin drilling the final well in February or March of 2023. MSA is awaiting submittals from the Contractor.

Sanitary Sewer & Lift Station Upgrade Re-bid – Plans and specifications for the gravity sewer and lift station project are being edited to remove the sanitary sewer rehabilitation work previously awarded to Hydro-Klean. Will advertise the project in December, opening Jan 11, 23 and reviewed with the board at the Feb 7, 23 meeting.

Sanitary Sewer Rehabilitation: Hydro-Klean completed the majority of the manhole rehabilitation work Sept/Oct of this year. Contractor is expected to return to the Village in March 2023 to complete the sewer lining. The contractual substantial completion date is April 28, 2023.

DNR Funding: Have received application accepted letter for the SDWLP (Well) funding and application has been sent in for the Clean Water (Sewer). MSA will be working with Ehlers and DOA to coordinate the use of TIF funds.

- c. **MSA asphalt street work to Well #2:** Andy Bauer question if the board wanted to bid out with the project replacement of park parking lot or just a driveway to the Wellhouse. Doubts the heavy equipment will stay within a driveway area when turning around and the parking lot is not in good shape and could be damaged more. To do approximately a quarter of the parking lot (Wellhouse driveway) is estimated to cost \$6,000-\$6,500. Unsure if the cost of the driveway or parking lot will cover under the SDWLP funding will need to check with MSA. Motion made by Stoltz to bid out the entire parking lot, check with MSA to see if will be covered under the SDWLP funding, if not will use ARPA funds for the driveway to the wellhouse. Seconded by Carney. Motion carried.

12. NEW BUSINESS:

- a. Motion made by Stoltz to approve **Resolution 2022-10 Iowa County Hazard Mitigation Plan Update**. Seconded by Bandell. Roll call vote: Stoltz-I, Erspamer-I, Bandell-I, Carney-I, Doerflinger-I, Shea-I, Reimann-I. Motion carried 7-0.

Discussion and possible action regarding reports from the following Committees:

13. Public Works

- a. **Well #1 scales.** Two of the three scales at Well#1 are failing. DNR are aware and indicated the village is not required to replace them as long as the dosage is ok but would recommend it. This was planned to be done with the Well#2 project which is to be completed early 2024. Quote provided by Hawkins Chemical for a Vega Electronic Measurement System (Installed) for \$2,373.49 each. These are not the tradition scale that the village currently has, these sit on top, so they stay out of the chemicals and use laser for measuring. Unable to get the traditional scale at this time due to paint (corrosion resistant). This is the same scale that will go into Well#2, all six will be alike. They are in stock, will take a month to get and will need DNR approval. Motion made by Shea to purchase two Vega Electronic Measurement System (Installed) for \$2,373.49 each from Hawkins Chemical for Well#1. Seconded by Doerflinger. Motion carried.

b. Muskrats at West Park Fishpond – Motion made by Shea to allow Brian Stichter or Fred Hankel trap the muskrats for the season. Seconded by Erspamer. Motion carried.

14. Finance, Technology, Licensing

a. Resolution 2022-11 Adopting the 2023 AMENDED Annual Budget and Establishing the 2022 Property Tax Levy Payable in 2023 for the Village of Arena – DOR approved the referendum, can take the \$35,000 approved and put towards third EMT. Finance recommended not passing. Budget already approved and stands as is. Feels management needs to change first before spending more tax dollars.

15. Dane-Iowa/Wastewater

16. Emergency Response

17. Fire/EMS

A. **2023 Fire/EMS Budget** – no changes

B. Motion made by Doerflinger to approve the **2023 EMT Funding Agreement** with two full-time EMT employees with the village cost of \$31,824.76. Seconded by Shea. Stoltz indicated she didn't like the wording "composed of equal representation from the Town and the Village" because it is not true. Motion carried 6-1 with Stoltz opposed.

18. Personnel

A. Motion made by Stoltz to approve the **Personnel Manual Changes – 4.16 Health Insurance/Incentive**. Seconded by Erspamer. Motion carried.

B. Motion made by Stoltz to approve **Resolution 2022-12 Health Insurance Plan 2023**. Seconded by Doerflinger. Roll call vote: Stoltz-I, Erspamer-I, Bandell-I, Carney-I, Doerflinger-I, Shea-I, Reimann-I. Motion carried 7-0.

19. Plan Commission

20. Police – Report

21. Informational/Education:

22. Motion made by Stoltz to **Adjourn**. Seconded by Erspamer. Motion carried at 7:59 p.m.

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Amount Paid	Date Paid	Voided	Last Check Number
GENERAL FUND							
38	BAER INSURANCE SERVICES	6522	Qrtly General Liab & Auto	5,167.25	01/03/2023		12420
38	BAER INSURANCE SERVICES	6522	Qrtly Workers Comp	1,646.00	01/03/2023		12420
48	BINDL BAUER LIMESTONE OF	36646	Gravel - 8yds stock pile	112.00	12/28/2022		12405
51	Boardman & Clark LLP	260598	Reviewed Promissary Note;budge	427.50	12/28/2022		12406
60	BP	DEC 22	Monthly Fuel Police	500.92	12/28/2022		70200
60	BP	DEC 22	Monthly Fuel PW	561.62	12/28/2022		70200
77	CIVIC SYSTEMS	CVC22611	1st pymt Civic Software split G/W/	941.00	01/03/2023		12421
87	COMPUTER DOCTORS LLC	5128	Memory upgrade 32GB-clerks co	173.88	12/28/2022		12407
87	COMPUTER DOCTORS LLC	5128	Annual - endpoint protection x2 yr	257.00	12/28/2022		12407
160	GORDON FLESCH CO. INC	14011432	Monthly Copier Rental; Copies	86.62	12/28/2022		12409
160	GORDON FLESCH CO. INC	14011432	Recycling Calendars 2023	31.28	12/28/2022		12409
165	HALVERSON LAND SURVEYING	REFUND	Tax Refund - wrote check for wron	79.90	12/28/2022		12410
219	LEAGUE OF WI MUNICIPALITIE	2023-10018	2023 League Dues	508.82	01/03/2023		12424
228	MADISON GAS & ELECTRIC	DEC 2022	345 West St Hall	77.83	12/28/2022		70202
228	MADISON GAS & ELECTRIC	DEC 2022	604 Oak St Shop	162.14	12/28/2022		70202
258	MSA PROF SERVICES INC	163011-2	Village Edge Road Project	9,047.04	12/28/2022		12413
258	MSA PROF SERVICES INC	163058.05	Village Edge Road Project	7,055.61	12/28/2022		12413
286	PELLITTERI WASTE SYSTEMS	3383903	Monthly Refuse	3,096.90	01/03/2023		12425
286	PELLITTERI WASTE SYSTEMS	3383903	Monthly Recycling	1,128.80	01/03/2023		12425
517	PETERSON'S AUTO PARTS	289277	Relay for snow plow	30.16	12/28/2022		12414
456	STAPLES	8068777549	1099 tax forms; office supplies	9.31	12/28/2022		12417
456	STAPLES	8068777549	Hall -Kleenexs	11.99	12/28/2022		12417
396	VILLAGE OF ARENA	DEC 2022	Utility Bill Hall	110.58	12/28/2022		70204
396	VILLAGE OF ARENA	DEC 2022	Utility Bill	51.26	12/28/2022		70204
396	VILLAGE OF ARENA	DEC 2022	Utility Bill Park	59.74	12/28/2022		70204
401	VISA	DEC 2022	Yellow curb paint	86.96	12/28/2022		70203
401	VISA	DEC 2022	Wood/paint - picnic tables	538.62	12/28/2022		70203
459	WMCA	JAN 23	WMCA MEMBERSHIP RENEWA	65.00	01/03/2023		12426
Total GENERAL FUND:				32,025.73			
TIF FUND							
24	ARENA CHEESE	2023	TIF INCREMENT 2022 INCENTIV	7,484.55	01/03/2023		12419
524	KERSKA & CROOK RE LLC	2023	TIF INCREMENT 2022 INCENTIV	7,379.00	01/03/2023		12423
258	MSA PROF SERVICES INC	163011-2	2022 SDW Application & Administ	3,570.00	12/28/2022		12413
258	MSA PROF SERVICES INC	163058.05	Well & Wellhouse #2	17,514.70	12/28/2022		12413
Total TIF FUND:				35,948.25			
WATER FUND							
34	BADGER METER	80116578	Celluar Srv Unitx30	26.70	12/28/2022		12404
48	BINDL BAUER LIMESTONE OF	36646	Gravel to fix laterals	112.00	12/28/2022		12405
77	CIVIC SYSTEMS	CVC22611	1st pymt Civic Software split G/W/	941.00	01/03/2023		12421
129	ESRI	94390878	ArcGIS License 50%	250.00	01/03/2023		12422
160	GORDON FLESCH CO. INC	14011432	Monthly Copier Rental;Copies Wa	40.41	12/28/2022		12409
542	J.I. CONSTRUCTION LLC	1806	350 Oak St-repair lateral/curb sto	2,000.00	12/28/2022		12411
228	MADISON GAS & ELECTRIC	DEC 2022	179 US Hwy 14 Pump House	87.63	12/28/2022		70202
536	MEILI, RICHARD	DEC 2022	REIMB FOR GROUNDWATER E	70.00	12/28/2022		12412
292	PETTY CASH	DEC 2022	Postage -mailing of water sample	9.00	12/28/2022		12415
298	Postmaster	DEC 2022	Postage Utility Bills - W	69.96	12/28/2022		12403
299	PRAIRIE PLUMBING & HEATING	2223384	510 Oak Street - new waterline (P	1,818.72	12/28/2022		12416
456	STAPLES	8068777549	1099 tax forms; office supplies	9.31	12/28/2022		12417
386	TRI COUNTY BUILDING SUPPLY	2212361787	Styrofoam	106.40	12/28/2022		12418

Vendor	Vendor Name	Invoice Number	Description	Amount Paid	Date Paid	Voided	Last Check Number
401	VISA	DEC 2022	postage for water sample	9.00	12/28/2022		70203
401	VISA	DEC 2022	Meili - Plover 1 day water review; t	186.35	12/28/2022		70203
Total WATER FUND:				5,736.48			
SEWER FUND							
77	CIVIC SYSTEMS	CVC22611	1st pymt Civic Software split G/W/	941.00	01/03/2023		12421
105	DANE IOWA WASTE WATER CO	2774/2783	Monthly WWTP charges; Arena C	14,156.57	12/28/2022		12408
129	ESRI	94390878	ArcGIS License 50%-S	250.00	01/03/2023		12422
151	FRONTIER	DEC 22	Monthly Swr Lift St Phone	56.43	12/28/2022		70201
160	GORDON FLESCH CO. INC	14011432	Monthly Copier Rental; Copies Sw	40.41	12/28/2022		12409
228	MADISON GAS & ELECTRIC	DEC 2022	714 Sharon St Swr	24.94	12/28/2022		70202
298	Postmaster	DEC 2022	Postage Utility Bills - S	69.96	12/28/2022		12403
456	STAPLES	8068777549	1099 tax forms; office supplies	9.31	12/28/2022		12417
Total SEWER FUND:				15,548.62			
Grand Totals:				89,259.08			

Dated: _____

Chair: _____

Trustee: _____

Clerk/Treasurer: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Monthly Maintenance Report

Dec 2022

Water/Sewer

- Monthly bacterial samples
- Monthly fluoride split testing
- Manual Meter Reads
- EMOR submission to DNR
- Daily water sampling for fluoride, chlorine, and phosphate levels. Daily water pumping numbers
- Daily logging of lift station run times
- Checked fluids, ran, backup generators at Pine St Lift Station and Well House 1, and Goodwin pump.
- Water shut off notices
- Meeting with MSA on well and sewer work
- Checked lift station pumps and Muffin Monster
- Diggers Hotline tickets
- Fixed lateral at Larry Andings property on Oak St.
- Talked with Travis from the PB station about his water problems (I believe its all taken care of)
- Talk to Anne from Rural Water about some sewer and water question I had
- Worked on Chad Schlamps end point
- Order the scale for well house 1

Streets

- Cleaned up gutters on the west side of the village
- Plowed snow of the streets
- Salted the streets
- Picked up snow piles from all the snowplowing

Parks

- Trash at parks
- Rebuilding picnic tables
- Made benches for the parks from the old lumber from picnic tables

Other

- Brush pick-up
- Monthly maintenance on equipment
- Had the light pole put back in at Larry Andings property
- Cleaned up the shop
- Cleaned up equipment after the snow falls

Prepared by:

Andrew Bauer
Public Works

12.31.22

CLERK REPORT

DECEMBER 2022

- Sent out 6 – 10 day disconnect notices, 3 - 24 hour notices. Have 0 – DPA's, 0 – shut off.
- Prepared and submitted tax information reports (Levy Limit, TID Worksheet, Statement of Taxes), sent to County; received tax bills and mailed on December 9th; receipted tax payments; January settlement
- Webinar: Civic Systems W2 & Year-End
- Worked on year end reports

December 18, 2022

DaNean Naeger, Village Clerk/Treasurer
Village of Arena, Wisconsin
345 West St
Arena, WI 53503

Re: Written Municipal Advisor Client Disclosure with the Village of Arena (“Client”) Pursuant to MSRB Rules G-10 and G-42

Dear DaNean:

For Ehlers & Associates, Inc., to engage in municipal advisory activities - as defined in the Securities Exchange Act and Municipal Securities Rulemaking Board (MSRB) Rules - with you, we are required to provide certain information and disclosures in an annual written Municipal Advisor Disclosure. This letter serves as our disclosure for the period from December 18, 2022 through December 31, 2023 for any municipal advisory activities unrelated to a specific project. Under MSRB Rule G-42:

1. When providing municipal advisor advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care.
2. We have an obligation to provide written disclosure of all material conflicts of interest, including any actual or potential conflicts that might impair our ability to render advice to you in accordance with our fiduciary duty, along with our efforts to mitigate such conflicts. This information and other required disclosures are attached as **Appendix A**.

Ehlers & Associates will provide municipal advisor advice and service at the rates described in **Appendix B** unless we provide a project-specific disclosure that sets forth the amount and nature of fees and charges relative to that project’s scope of engagement.

This documentation and all attached appendices will be effective during the period indicated above unless otherwise terminated by either party upon 30 days written notice to the other party.

This Municipal Advisor Disclosure will be amended or supplemented to reflect any material changes during the term of our municipal advisory relationship.

Sincerely,

Ehlers & Associates

A handwritten signature in black ink, appearing to read 'Brian Roemer', with a stylized flourish at the end.

Brian Roemer
Municipal Advisor

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

MSRB Rule G-42 requires that a municipal advisor disclose all material conflicts of interest, whether it engages in certain business practices that could present a material conflict of interest, and any legal or disciplinary events that are material to the client's evaluation of the municipal advisor or the integrity of its management or advisory personnel. Any mitigation activities related to any conflicts must similarly be disclosed in writing.

Municipal Advisor Registration and Investor Brochure

Ehlers & Associates is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. A municipal advisory client brochure is available and posted on the MSRB's website. The brochure describes the protections that may be provided by MSRB rules and how to file a complaint with an appropriate regulatory authority.

Client may access Ehlers & Associates' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers & Associates has not made any material changes to Form MA or Form MA-I since the previous Municipal Advisor Disclosure.

Material Legal or Disciplinary Events

Neither Ehlers & Associates nor any of its associated persons have been involved in any legal or disciplinary events reported on Form MA or Form MA-I, nor are there any other material legal or disciplinary events to be reported. Ehlers & Associates' application for permanent registration as a municipal advisor with the SEC was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

CONFLICTS

Affiliated Entities

Ehlers Companies is the holding company for three wholly owned subsidiaries. Ehlers & Associates is a registered municipal advisor that provides municipal advisory, as well as other financial and consulting services. Bond Trust Services Corporation (BTSC), commonly referred to as “Ehlers Paying Agent Services,” provides fiscal agency services. Ehlers Investment Partners, LLC (EIP), commonly referred to as “Ehlers Investments,” is an SEC-registered investment adviser that provides services with respect to the investment of bond proceeds and generally investable assets. While engaged as municipal advisor by Client, Ehlers & Associates may solicit services on behalf of BTSC and EIP. If Client wishes to retain BTSC and/or EIP, a separate agreement will be provided for Client’s consideration. Ehlers & Associates, BTSC and EIP do not share fees and no personnel of Ehlers & Associates are compensated for specific engagement of BTSC and EIP. However, compensation paid to personnel of Ehlers & Associates and its affiliates is based on the overall profitability of Ehlers Companies and, therefore, fees earned by the affiliates of Ehlers & Associates may affect the compensation of Ehlers & Associates personnel.

Ehlers Companies does not participate in the day-to-day operations of the Municipal Advisor.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers & Associates does not use solicitors to secure municipal advisor engagements, nor make direct or indirect payments to obtain or retain municipal advisory engagements with Client.

Payments from Third Parties

Ehlers & Associates does not receive any direct or indirect payments from third parties as an inducement for Ehlers & Associates to recommend third-party services to Client in relation to any municipal securities transaction(s) or municipal financial product(s).

Payments/Fee-splitting Arrangements

Ehlers & Associates does not share fees with any unaffiliated parties that provide services to the Client. However, within a joint proposal with other professional service providers, Ehlers & Associates could be the contracting party, or be a subcontractor to the contracting party, resulting in a fee splitting arrangement. In such cases, the fee due Ehlers & Associates will be identified in a Municipal Advisor Disclosure or a project specific disclosure, and no other fees will be paid to Ehlers & Associates from any of the other participating professionals in the joint proposal.

Conflicts Arising from Compensation, Including Compensation Contingent on the Size or Closing of Any Transaction

The Municipal Advisor's fees may be contingent on the size and successful closing of a transaction. Compensation contingent on the size of a transaction presents a conflict of interest because the Municipal Advisor may have an incentive to advise the Client to increase the size of the securities issue for the purpose of increasing the Municipal Advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the Municipal Advisor may have an incentive to recommend unnecessary or unsuitable financings to the Client. In addition, if the transaction is delayed or fails to close, a Municipal Advisor may have an incentive to discourage a full consideration of such facts and circumstances or alternatives that may result in the cancellation of the transaction. The Municipal Advisor shall disclose the contingent nature of any fee and Client may select an alternative form of compensation that best meets the Client's needs related to a specific engagement and agreed-upon scope of services.

If Client is concerned about conflicts arising from Municipal Advisor compensation contingent on size and/or closing of a transaction, Ehlers & Associates is willing to provide another form of municipal advisor compensation. The Client must notify Ehlers & Associates in writing of such request within 10 days of receipt of this Municipal Advisor Disclosure. Ehlers & Associates is required to uphold its fiduciary obligation regardless of the method of compensation.

Other Actual or Potential Material Conflicts of Interest

Ehlers & Associates has no other known actual or potential material conflicts of interest that might impair our duties and obligations to Client.

Appendix B

GENERAL CONSULTING SERVICES

As part of our Municipal Advisory relationship, Ehlers & Associates ordinarily provides Client with certain ongoing services, in some cases without compensation. Examples of such services include:

- Respond to Client questions and provide general information on finance approaches available under state and federal law
- Act as a public finance resource for Client
- Provide educational and informational materials
- Provide current debt schedules for existing Client obligations.
- Answer questions pertaining to existing Client debt obligations
- Provide periodic analysis of and recommendations for refunding opportunities
- Participation in surveillance calls conducted by bond rating services.
- Preliminary Debt Issuance Planning, which may include some or all the services identified below:
 - Discuss potential projects with Client and Client's objectives relating thereto
 - Identify feasible financing option(s) suitable for Client
 - Structure possible financing option(s) and estimate the financial impact(s)
 - Solicit input from Client on financing options(s)
 - Revise option(s) as directed by Client
 - Develop a financing plan for Client's preferred option(s)

Ehlers & Associates may charge Client for these or other general consulting services depending on the time needed to provide the service, the level of analysis required, or degree of complexity involved. Prior to charging Client, Ehlers & Associates will first advise Client of the anticipated charges and receive authorization to proceed. Unless another basis for compensation is agreed to by Client and Ehlers & Associates, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task and personnel required to meet Client request(s) at no less than \$125.00/hour and not to exceed \$400/hour. Ehlers & Associates will provide a Municipal Advisor Disclosure or project-specific disclosure with scope of work and not-to-exceed fee(s) for any specific engagement involving municipal advisor advice.

December 14, 2022

DaNean Naeger, Village Clerk/Treasurer
Village of Arena, Wisconsin
345 West St
Arena, WI 53503

RE: Potential Refunding of Existing Bonds

As your Municipal Advisor one of the services we provide is to monitor your outstanding bond issues and alert you to any potential refunding opportunities. An updated status report for your outstanding debt is attached. It includes general information about your existing debt and a brief comment regarding potential savings based on current market conditions. We will continue to monitor your issues on an ongoing basis and will contact you if we identify refunding opportunities that merit consideration.

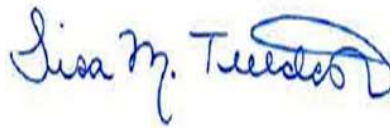
If you have any questions about this information, please contact me.

Sincerely,

Ehlers



Brian Roemer
Municipal Advisor



Lisa Trebatoski
Associate Municipal Advisor

Status Report on Refunding of Existing Bond Issues

Original Bond Amount	Title	Last Maturity	Call Date	Callable Amount	Callable Rates		Status
					Low	High	
\$138,445	Sewer Rev Bonds CWFL	05/01/2026	-	-	-	-	These bonds are not callable.
\$158,023	2013 Mar STF	03/15/2023	01/01/2014	\$17,801	2.750%	2.750%	As of December 14, 2022, we estimate that this refunding would not generate sufficient savings to be considered.
\$330,000	2019 Bank Note	05/15/2029	05/07/2019	\$241,573	3.120%	3.120%	As of December 14, 2022, we estimate that this refunding would not generate sufficient savings to be considered.
\$1,994,000	Water System Revenue Bond Anticipation Note, Series 2021A	07/01/2023	09/28/2021	\$1,994,000	1.090%	1.090%	As of December 14, 2022, we estimate that this refunding would not generate sufficient savings to be considered.
\$964,500	Sewer System Revenue Bond Anticipation Note, Series 2021B	07/01/2023	09/28/2021	\$964,500	1.090%	1.090%	As of December 14, 2022, we estimate that this refunding would not generate sufficient savings to be considered.



December 22, 2022

DANEAN NAEGER CLERK
VILLAGE OF ARENA
345 W STREET
ARENA WI 53503

Project Number: W-2022-1021
PWSID#: 12500730
DNR Region: SCR
County: IOWA

SUBJECT: WATER SYSTEM FACILITIES PLAN AND SPECIFICATION APPROVAL

Dear Ms. Naeger:

The Wisconsin Department of Natural Resources, Division of Environmental Management, Bureau of Drinking Water and Groundwater, is conditionally approving plans and specifications for the following project. An engineering report or information of sufficient detail to meet the requirements of s. NR 811.09(3), Wis. Adm. Code, was submitted along with the plans and specifications.

Water system name: Arena Waterworks

Date received: 12/09/2022

Engineering firm: MSA Professional Services, Inc.

Professional Engineer: Andrew Rockweiler, P.E.

Regional DNR Contact: Nathan Wells, 3911 Fish Hatchery Rd, Fitchburg, WI 53711, (608) 843-4895,
nathan.wells@wisconsin.gov

DNR Plan Reviewer: Ryan Daugherty, 101 South Webster Street, Madison WI 53703, (262) 354-4863,
ryan.daugherty@wisconsin.gov

Project description: On behalf of the Village of Arena (Village), MSA Professional Services, Inc. submitted plans and specifications for the replacement of two existing chemical weighing scales at the Village's Well No. 1 wellhouse. The plans and specifications are hereby approved subject to the conditions below.

Chemical use monitoring: The existing electronic scales for the sodium hypochlorite and blended phosphate chemical storage tanks will be replaced with new VEGA Model No. VEGAPULS C-11 radar sensors provided with VEGA Model No. VEGADIS 82 displays for measurement of chemical usage. The radar level sensor will have an accuracy of +/- 5 mm and will be connected to a display which will convert the tank level to a solution weight reporting in 0.1 lb intervals.

Approval conditions related to Chapters NR 810 and NR 811, Wis. Adm. Code:

1. A resident project representative shall be designated by the water supply owner or by the agent retained by the owner. The resident project representative shall be knowledgeable regarding the proposed construction and be able to ensure the improvements are being constructed in accordance with the department approved plans, specifications, and conditions of the approval. The project representative

shall be present on the work site as needed to assure proper construction and installation of the improvements. (s. NR 811.11, Wis. Adm. Code)

2. The owner or owner's agent shall provide notification to Nathan Wells from the department's Fitchburg office upon completion of the improvements so that he can inspect the completed improvements and issue written authorization prior to placing the improvements in service, if he deems necessary. (s. NR 810.26 (1), Wis. Adm. Code)

Approval constraints: The project was reviewed in accordance with ss. 281.34 and 281.41, Wis. Stats. for compliance with Chapters NR 108, NR 810, NR 811 and NR 820, Wis. Adm. Code and is hereby approved in accordance with ss. 281.34 and 281.41, Wis. Stats. subject to the conditions listed above. This approval is valid for two years from the date of approval. If construction or installation of the improvements has not commenced within two years the approval shall become void and a new application must be made and approval obtained prior to commencing construction or installation.

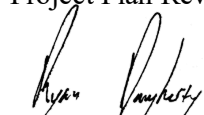
This approval is based upon the representation that the specifications submitted to the Department are complete and accurately represent the project being approved. Any approval of specifications that do not fairly represent the project because they are incomplete, inaccurate or of insufficient scope and detail is voidable at the option of the Department.

Be advised that this project may require permits or approvals from other federal, state or local authorities. For example, a certificate of authority from the Public Service Commission of Wisconsin may be required per s. 196.49, Wis. Stats. and ch. PSC 184, Wis. Adm. Code.

Appeal rights: If you believe that you have a right to challenge this decision, you should know that the Wisconsin Statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. Requests for contested case hearings must be made in accordance with ch. NR 2, Wis. Adm. Code. Filing a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review. For judicial review of a decision pursuant to ss. 227.52 and 227.53, Wis. Stats., you must file your petition with the appropriate circuit court and serve the petition on the Department within 30 days after the decision is mailed. A petition for judicial review must name the Department of Natural Resources as the respondent

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

Project Plan Reviewer



Ryan Daugherty
Public Water Engineering Section
Bureau of Drinking Water and Groundwater

For the Secretary



McCrea J. Baker, P.E.
Public Water Engineering Section
Bureau of Drinking Water and Groundwater

cc: Andrew Bauer – Superintendent of Public Works, Arena
Andrew Rockweiler – MSA Professional Services, Inc., Baraboo
Nathan Wells – DNR, Fitchburg
Eileen Pierce – DNR, Fitchburg
PSC – Madison

JOHNSON INSPECTION, LLC
Rate Sheet 2023

1. **One & Two Family Dwellings**
 - a. New Structure and Additions – All Areas..... \$ 0.15 per sq. ft. (\$250.00 min)
PLUS
 - Mechanicals – All Areas
 - o Electrical\$0.07 per sq. ft.
 - o Plumbing\$0.07 per sq. ft.
 - o HVAC\$0.07 per sq. ft.
 - State seal\$40.00
 - Erosion Control\$100.00
 - b. Remodels\$13.00 per thousand of estimated cost-Plus Mechanicals (\$150.00 min)
 - c. Accessory Structures..... \$ 0.15 per sq. ft. all areas (\$100.00 min)
 - d. Temporary Occupancy Permit.....\$125.00
 - E. Swimming Pools.....\$300.00
 - f. Miscellaneous Replacements.....\$125.00
 - g. Electrical Service Upgrade\$125.00
 - H. Outside Sewer and Water Laterals\$125.00
 - I. Fences.....\$100.00
2. **Commercial Buildings**
 - a. New Structure and Additions – All Areas\$0.17 per sq. ft. (\$250.00 min)
PLUS
 - Mechanicals
 - o Electrical\$0.08 per sq. ft.
 - o Plumbing\$0.08 per sq. ft.
 - o HVAC\$0.08 per sq. ft.
 - Erosion control\$175.00
 - b. Remodels\$15.00 per thousand of estimated cost-Plus Mechanicals (\$250.00 min)
 - c. Miscellaneous Replacements.....\$150.00
 - d. Electrical Service Upgrade\$175.00
 - E. Outside Sewer and Water Laterals\$175.00
4. **Zoning Administration:** (where applicable)
 - a. Zoning Permit for New One- and Two-Family Dwellings\$150.00
 - b. Zoning Permit for Residential Additions\$100.00
 - c. Zoning Permit for Accessory Structures.....\$50.00
5. **Board and Plan Commission meetings:**
 - a. Meeting attendance plus mileage\$125.00/hour
6. **Other**
 - a. Re-inspection and Additional Inspection Fees.....\$80.00 per inspection
 - b. Razing Fee.....\$125.00
 - c. Agricultural Buildings.....\$125.00
 - d. Early Start Permit/Residential/Commercial\$175.00/\$250.00

Village Clerk/Treasurer

From: Johnson Inspection LLC <johnsoninspection@gmail.com>
Sent: Wednesday, December 7, 2022 7:47 AM
To: DaNean Naeger; Andrea Joo; Angie Volkman; Mazo Town Hall of Mazomanie; Stephanie Zwettler; Black Earth Clerk; Vermont Clerk; Brian Mooney; Ashley Oliphant; Vicki Terpstra; Town of Sumpter; Town of Prairie du Sac
Subject: Johnson Inspection Fee Schedule for 2023
Attachments: Fee Schedule.pdf; Untitled attachment 00120.htm; PNGlogoBWSmall.png; Untitled attachment 00123.htm

Good Morning to you all, The attached is the proposed Fee schedule for 2023, As the contract reads, if the Municipality (Client) does not have an issue with the proposed fee schedule it goes into effect within 30 days or the next billing cycle. The contract itself is an auto renewal.

We are trying to get all the Municipalities we serve on the same fee schedule to make it easier for contractors and applicants when bidding projects and also to simplify the process for our office when calculating fees.

With the rising cost of everything today we feel this is a fair increase for the residents/applicants.

We are looking at implementing starting February , 2023

If you have any questions please feel free to contact me.

Tracy

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 12/19/2022

☐ Town ☒ Village ☐ City of Arena County of Iowa

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/7/23 and ending 7/8/23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Mary Jones Memorial Fireworks

(b) Address 240 Sharon St., Arena, WI 53503
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 2003

(d) If corporation, give date of incorporation N/A 6/27/07 - 501 C(3) Status & Tax ID

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Nick Larson 419 High St., Arena, WI 53503

Vice President Mark Willey 411 Willow St., Arena, WI 53503

Secretary Jay Jones 339 South St., Arena, WI 53503

Treasurer Brandon Dilley 7344 Denby Rd., Arena, WI 53503

(g) Name and address of manager or person in charge of affair: David Jones
240 Sharon St., Arena, WI 53503

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Arena Village Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes - Concession Stand

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Volund - Peterson & Mary Jones Memorial Fireworks Celebration

(b) Dates of event 7/7/23 & 7/8/23 7/9/23 Rain Date

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)
Officer Mark Willey
(Signature/date)

Mary Jones Memorial Fireworks
(Name of Organization)
Officer Jay Jones
(Signature/date)
Officer Brandon Dilley
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

ADDITIONAL INFORMATION

May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Not to exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

Village of Arena

PARK SHELTER/CONCESSION RENTAL AGREEMENT

☐ West Park



Village Park Shelter

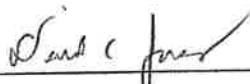


Village Park Concession

I, the undersigned, wish to rent the Village's Park shelter as noted above and agree to pay a \$25 deposit plus \$25 per day Use Fee or \$50 use fee when the concession stand is also rented for the same day on the following date(s):

Date(s): 7/7/23 - 7/8/23 Day(s) of the Week: Friday & Saturday
Sunday 7/9/23 Rain Date

- I understand that I will pick up the key during regular office hours in the Municipal Building the day prior to the event or weekend, and the key must be returned during regular office hours on the next business day following the event. There will be a charge of \$5.00 per day for failure to return the key.
- Nothing may be attached to the structure or other property using staples, tape or other items that will cause damage.
- The deposit of \$25 will be returned after an inspection of the shelter and the immediate area. Costs for cleaning the shelter or the area immediately surrounding the shelter, costs for garbage removal, costs for failure to return the key and costs for repairs and/or damage caused by the neglect of the renter will be deducted from the deposit. Damage or loss not covered by the security deposit will be charged to the person signing below.
- All equipment and furnishings supplied at the park will remain at the location. NO Village property may leave the location to which it is designated.
- In case of cancellation, the User Fee will be refunded. The Village will retain the \$25.00 deposit.



Signature

RENTAL FEES

(Cash OR two separate checks in the appropriate amounts)

Use Fee \$ _____

Cash/Check# _____

Deposit \$ 25.00

Cash/Check# _____

TOTAL PAID: _____

Deposit Returned: _____

COMMENTS: NO CHANGES

FIREWORKS APPLICATION
(League of Wisconsin Municipalities Mutual Insurance)
(2012)

ENTITY NAME: Mary Jones Memorial fireworks

ADDRESS: 240 Sharon St.

COUNTY Iowa CITY Arena STATE WI ZIP 53503

TEL # (608) 574-1426 AGENT: David Jones

DATE: 7/8/23 CONTACT PERSON David C. Jones

IS THE ENTITY THE SPONSOR? Y X N CO-SPONSOR Y N

DOES THE EVENT TAKE PLACE ON ENTITY-OWNED PROPERTY Y N X

LOCATION OF EVENT (need area and/or address)

Arena Park

Sharon St, Arena, WI 53503

DESIRED DATES OF COVERAGE 7/8/23 RAIN DATE 7/9/23

FULL SCHEDULE/DESCRIPTION OF ALL EVENTS TO BE COVERED (BROCHURE OR FLYER HELPFUL)

Same As Previous Years - See Flyer

DESCRIBE SECURITY PROTECTION (INCLUDE POLICE, FIRE, AMBULANCE ON CALL & WHERE)

(check IDs at entrance w/ help from Arena police. Fireworks and event insurance will be obtained.)

DESCRIBE EMERGENCY EVACUATION PROCEDURES (IN CASE OF MEDICAL EMERGENCY, FIRE, WEATHER, ETC.)

Same as previous year

ESTIMATED TOTAL ATTENDANCE PER DAY 200-250/day

NUMBER OF YEARS THAT EVENT HAS BEEN HELD 17 yrs.

HAVE THERE BEEN ANY LOSSES? no losses associated with the operation

WHO IS SHOOTING OFF FIREWORKS Mary Jones Memorial Crew - same as last year

IF PROFESSIONAL PYROTECHNIC COMPANY - COMPLETE PART A BELOW

IF FIRE DEPARTMENT OR VOLUNTEER - COMPLETE PART B BELOW

PART A – PROFESSIONAL PYROTECHNIC COMPANY

ARE THEY AN INDEPENDENT CONTRACTOR? Y ___ N ___

ARE THEY LICENSED? Y ___ N ___

IS AN INSURANCE CERTIFICATE REQUESTED? Y ___ N ___

IS THE ENTITY NAMED INSURED? Y ___ N ___

LIMIT OF LIABILITY _____ COMPANY _____

DEDUCTIBLE OR SELF-INSURED RETENTION AMOUNT _____

IF CONTRACTING OUT THE FIREWORKS; AN INSURANCE CERTIFICATE IS REQUIRED. THE INDEPENDENT CONTRACTOR SHOULD HAVE AT LEAST \$1,000,000 IN LIABILITY COVERAGE NAMING THE MUNICIPALITY AS ADDITIONAL INSURED AND HAVE A HOLD HARMLESS/INDEMNIFICATION WAIVER FOR MUNICIPALITY. THE MUNICIPALITY NEEDS TO REVIEW THE CERTIFICATE OF INSURANCE TO SEE IF THE INDEPENDENT CONTRACTOR IS RESPONSIBLE FOR THE CLEAN UP OF THE UNFIRED SHELLS AFTER THE EVENT HAS ENDED. IN THE EVENT THE FIREWORKS COMPANY IS NOT RESPONSIBLE FOR THE CLEAN-UP OF UNFIRED SHELLS AFTER THE EVENT HAS ENDED, THE MUNICIPALITY MUST DESIGNATE A SPOTTER WHOSE RESPONSIBILITY IS TO ENSURE THAT ALL SHELLS HAVE DETONATED. IF THERE ARE ANY UNEXPLODED SHELLS KNOWN THE AREA MUST BE SECURED UNTIL THE UNEXPLODED SHELLS HAVE BEEN FOUND AND PROPERLY DISPOSED.

PART B – FIRE DEPARTMENT OR VOLUNTEER INFORMATION

IF NOT LICENSED, DO THEY HAVE ANY CERTIFIED TRAINING? Y ___ N X

IF CERTIFIED, WHEN & WHERE TRAINED? _____

(PLEASE PROVIDE COPY OF CERTIFICATION / TRAINING CARD

NUMBER OF YEARS EXPERIENCE 17+ years

THE FOLLOWING INFORMATION MUST BE COMPLETED AND SUBMITTED WITHIN 60 DAYS

SHELL SIZES < 1" diameter NUMBER BEING SHOT OFF 100-150 shells in boxes (Protection)

ARE FIREWORKS BEING SHOT OFF OVER WATER? Y ___ NO X

IF YES, WHERE _____

HAS THE N.F.P.A. CODE 1123 BEEN COMPLIED WITH? Y X N ___

WHAT IS THE CLOSEST DISTANCE (IN FEET) BETWEEN THE SPECTATORS AND THE SHOOTING AREA? 300 ft

TO RISK CONTROL WITH THE SITE PLAN FOR ALL FIREWORKS DISPLAYS

PLEASE COMPLETE AND ATTACH A DIAGRAM SHOWING SHOOTING AREA, SPECTATOR AREA, CROWD CONTROL FEATURES, AND IMPACT AREA. THIS SHOULD INCLUDE ALL DISTANCES, STRUCTURES IN THE AREA, DIRECTION THE SHELLS ARE SHOT, ETC.

NO CHANGE FROM PREVIOUS YEARS

The Village of Arena

Incorporated Since 1923
345 West Street
Arena, WI 53503
Phone: 608-753-2133 * FAX: 608-753-2851
Email: vilarena@villageofarena.net

APPLICATION FOR STREET USE PERMIT

Applicant/Applicants Name: Mary Jones Memorial Fireworks

Street Address/P.O. Box #: 240 Sharon St, Arena, WI

Phone Number of Applicant: (608) 574-1476

Organization Name & Address: SAME

Person/Persons in Charge Name & Telephone Number: Jay Jones - Organizer (608) 588-5783

Date and Time: July 8th 2003, 10:30

Proposed Street/Streets: Pine St Line Up -> down to High St -> Willow St -> Sharon St -> Ast Park

Purpose: Fireworks Parade

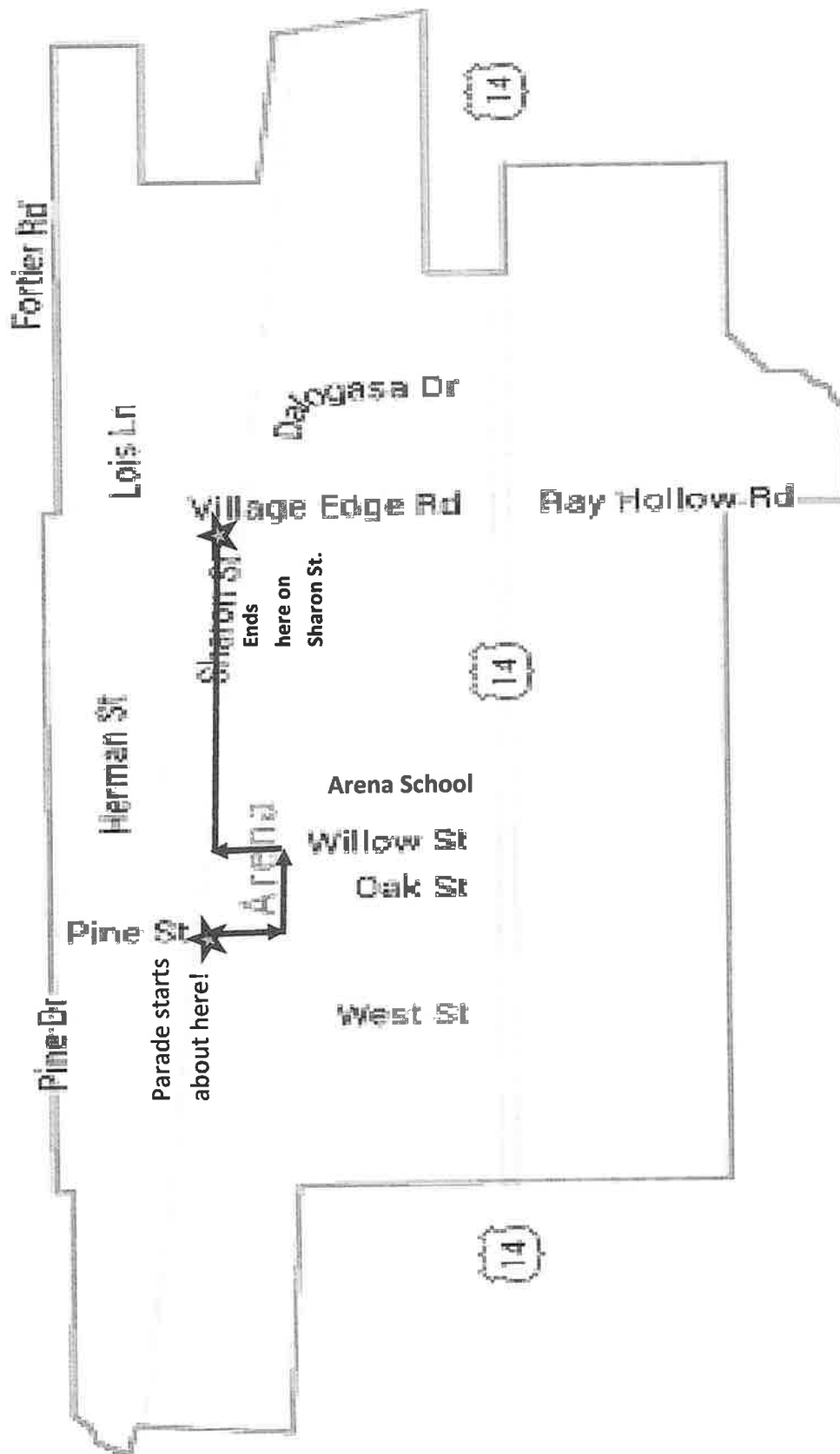
Number of people 70 or so parade entries

SIGNED: David C. Jones
David C. Jones

FEE: \$25.00 PAID: _____

POLICE DEPARTMENT APPROVAL _____

STREETS COMMITTEE APPROVAL _____



VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: TUESDAY, DECEMBER 6, 2022

TIME: 5:00 PM

PLACE: Village Hall, 345 West Street, Arena, Wisconsin

PURPOSE: PUBLIC WORKS COMMITTEE MEETING WITH THE FOLLOWING AGENDA:

- 1. Call to Order at 5:01 p.m.**
- 2. Roll Call:** Kristen Shea, Jim Doerflinger, Brittany Carney arrived at 5:07 p.m.
Others: Kate Reimann, Kathy Stoltz, Tami Erspamer, PW Sup- Andy Bauer, Village Clerk
- 3.** Motion made by Shea to **Approve agenda**. Seconded by Doerflinger. Motion carried.
- 4. Two-minute public comment** - None
- 5. APPEARANCES:**
- 6. UTILITIES:**
 - A. Well#1 scales** – Two of the three scales at Well#1 are failing. DNR are aware and indicated the village is not required to replace them as long as the dosage is ok but would recommend it. This was planned to be done with the Well#2 project which is to be completed early 2024. Quote provided by Hawkins Chemical for a Vega Electronic Measurement System (Installed) for \$2,373.49 each. These are not the tradition scale that the village currently has, these sit on top, so they stay out of the chemicals and use laser for measuring. Unable to get the traditional scale at this time due to paint (corrosion resistant). This is the same scale that will go into Well#2, all six will be alike. They are in stock, will take a month to get and will need DNR approval. Motion made by Doerflinger to recommend purchasing two Vega Electronic Measurement System (Installed) for \$2,373.49 each from Hawkins Chemical for Well#1. Seconded by Shea. Motion carried.
- 7. PARK:**
 - A. Muskrats** – they are back. Would like permission to have either Brian Stichter or Fred Hankel trap the muskrats. Motion made by Shea to recommend having the two people trap the muskrats for the season. Seconded by Doerflinger. Motion carried.
- 8. PUBLIC WORKS/STREETS:**
- 9.** Motion made by Shea to **Adjourn**. Seconded by Carney. Motion carried at 5:15 p.m.

MAILBOX POLICY

PURPOSE:

The purpose of this policy is to establish requirements for the installation of mailboxes along street right-of-way that provide for efficient snow clearance and right-of-way maintenance and enhance traffic safety and to establish standards for reimbursing property owners for damage done to mailboxes by Village equipment.

REQUIREMENTS FOR THE INSTALLATION OF MAILBOXES:

All curbside mailboxes installed must comply with the following requirements:

1. The bottom of the mailbox shall be between 41 inches and 45 inches from the top of the pavement as defined by United States Postal Service (USPS) installation requirements.
2. The front face of the mailbox shall be between 6-8 inches from the face of the curb or, on streets without curb, the edge of the pavement, as defined by USPS installation requirements.
3. The mailbox support post construction shall meet the following standards:
 - a. The mailbox support structure shall not be constructed of masonry or concrete material.
 - b. Mailbox support structure shall comply with AASHTO's Roadside Design Guide, section 4.6.5 Mailbox supports, and Federal Highway Administration (FHWA) standards.
 - c. Mailbox support structures shall:
 1. If wood, be no greater than either 4 inches by 4 inches if the structure is square or 4 inches in diameter if the structure is rounds;
 2. If metal, have strength no greater than a 2-inch diameter standard strength steel pipe; and
 3. Not be embedded more than 24 inches into the ground nor set in concrete, unless the support design has been shown to be safe by crash tests. Instead, use 1/4" screenings (1/4" gravel with fines) or compacted sand.

MAILBOX DAMAGE REIMBURSEMENT:

The Village will no longer repair or replace damaged mailboxes or support posts. Instead, the Village will consider reimbursement up to a maximum of \$50 (copies of receipts and a picture of

damage are needed) for damaged mailboxes along Village streets only when it has been determined that:

1. The damage was caused by actual physical contact with Village equipment;
2. The mailbox is of standard design and placed in conformance with this policy; and
3. The mailbox and post were in good condition.

The Village will not reimburse for mailboxes damaged along Village streets when the Village has determined that:

1. The mailbox was not of standard design or not placed in conformance with this policy even though it might have been damaged by Village equipment;
2. The mailbox and post were not in good condition; or
3. The weight of plow windrow (objects, snow, sleet, ice, etc. exiting the end of the plow) resulted in damage to the mailbox and/or support structure.

Mailbox damage must be reported as soon as the incident occurs to qualify. Receipts must be turned in to the public works department or Village Clerk within 30 days after the incident to qualify for reimbursement.

Approved: January 3, 2023

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, DECEMBER 6, 2022**

TIME: **6:00 PM**

PLACE: **Village Hall, 345 West St, Arena, WI 53503**

PURPOSE: **FINANCE COMMITTEE MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to order** at 6 p.m.
2. **Roll call:** Tami Erspamer, Melissa Bandell, Kathy Stoltz
Others: Kate Reimann, Jim Doerflinger, Village Clerk
3. **Public comment**
4. **FINANCE:**
 - a. Motion made by Bandell to recommend to the **board monthly invoices and online payments to VISA/BP**. Seconded by Erspamer. Motion carried.
 - b. Motion made by Bandell to recommend to the **payroll**. Seconded by Erspamer. Motion carried.
 - c. Motion made by Bandell to recommend to the **monthly financial reports**. Seconded by Erspamer. Motion carried.
 - d. **2023 Budget Amendment** – DOR approved the referendum increase. Future referendums need to be approved by DOR prior to being approved by the board. Clerk noted that the 2023 budget approved for the local level is increasing \$92/100,000 value due to taking \$9500 levy increase and the increase in debt for the Village Edge Rd Project. The \$35,000 referendum would increase the tax another \$78/100,000 and if just want to take the \$8500 for ½ position would increase \$19/100,000.

Discussed that the Fire Board should be looking at EMS billing increase to help cover EMT coverage vs taxes. EMS should be self-supporting. Concerned if the village continues to fund EMT's via taxes, will the Fire Board ever increase billing fees? Stoltz indicated she provided outreach for the Fire/EMS to recruit, and nothing has been done.

It was noted to recommend to the board, not increase taxes until changes are made at the Fire Board level.
5. **TECHNOLOGY**
6. **LICENSING**
7. Motion made by Stoltz to **Adjourn**. Seconded by Erspamer. Motion carried at 6:35 p.m.

Dane-Iowa Wastewater Commission Meeting Minutes
Thursday November 17th, 2022

1. Call to order at 6:30 P.M. by Dodsworth
2. Roll Call: Huebner, Dodsworth, Reimann, Kepler, Coyle, Porter, Hahn. Also present: Brian Sroda.
3. Proof of Posting.
4. Motion by Kepler, 2nd by Reimann to approve the November 17th, 2022 agenda as presented.
Motion Carried.
5. Public Comment.
6. Motion by Porter, 2nd by Hahn to approve the October 20th, 2022 minutes as presented. **Motion Carried.**
7. Motion by Reimann, 2nd by Dodsworth to approve checks 11930-11968 plus September 2022 retirement, September 2022 FICA, and September 2022 Wisconsin W/H for a total of \$36,979.96 from O&M checking. **Motion Carried.**
8. Motion by Coyle, 2nd by Porter to approve check 1208 for a total of \$667.52 from replacement checking. **Motion Carried.**
9. Motion by Kepler, 2nd by Reimann to approve the October 2022 Financial Statement as presented. **Motion Carried.**
10. Wolf adaptive management project complete pending inspection.
11. No Action. Waiting on draft agreements from attorney.
12. November 2022 Facility Report: Waiting on draft audit report/true-ups.
13. No informational items.
14. Motion by Dodsworth, 2nd by Porter to adjourn at 6:36 P.M. **Motion Carried.**

Dane-Iowa Wastewater Facility Report

Date: 12/15/2022

Re: December 2022 Facility Report

Plant & Lift Station Data

Arena Lift Station					
MONTH	FLOW (MG)	AMMONIA (Pounds/Month)	BOD (Pounds/Month)	PHOSPHORUS (Pounds/Month)	TSS (Pounds/Month)
October 2022	1.931	336.6	1,073	42.8	1,683
November 2022	1.827	358.0	1,298	50.0	1,951
Black Earth Lift Station					
MONTH	FLOW (MG)	AMMONIA (Pounds/Month)	BOD (Pounds/Month)	PHOSPHORUS (Pounds/Month)	TSS (Pounds/Month)
October 2022	2.421	330.0	2,053	67.7	1,861
November 2022	2.572	407.4	2,421	78.0	2,018
Mazomanie Lift Station					
MONTH	FLOW (MG)	AMMONIA (Pounds/Month)	BOD (Pounds/Month)	PHOSPHORUS (Pounds/Month)	TSS (Pounds/Month)
October 2022	3.682	461.3	2,466	103.6	2,993
November 2022	3.717	625.4	3,423	125.3	3,614

Facility Report Cont.

Arena Fire Board
Regular Meeting
November 10, 2022

Members Present: David Lucey, Bill Gauger, Kate Reimann

Member Absent: Steve Jahnke

Others Present: Todd Pinkham, Tyler Tisdale, Karen Wilkinson, Stephanie Benisch, Dustin Strobush, Paul Pustina, Kathy Stoltz, Melissa Bandell

The meeting was called to order by David Lucey at 8:00 p.m. Kate had concerns about the meeting being delayed from 6:30 p.m. to 8:00 p.m. The meeting was delayed allowing for a quorum. David responded that according to statutes the meeting start time may be later, within the same day, but not earlier. The meeting was legally posted with an amended agenda attached.

Motion by Bill, second by Kate to approve the amended agenda as posted. Motion carried.

Motion by Kate, second by Bill to approve the Sept./Oct. bills. Motion carried.

Motion by Bill, second by Kate to approve the minutes from the 9/1/22 meeting,. Motion carried.

Old Business:

1. Tender Pumper Update – The Fire Dept. has suspended the plans for a new tender pumper at this time because the municipalities cannot financially support a new purchase at this time. They will continue to search for a used vehicle. It is hoped that pricing will stabilize or come down. Engine 1 is a 1996 and has had multiple issues recently and is always questionable when certifying it. The need is there for another vehicle to increase water capacity which in turn helps insurance ratings.

2. Ambulance radio replacement – Tyler has ordered a Kenwood from Pointon at a cost of \$5,000 to come from EMS FAP funding. The radio is backordered with no delivery date available.

3. Staffing – fulltime EMTs>

Kate had requested that the agenda include job description, responsibilities of fulltime staff. In discussion she requested that the fulltime staff submit a monthly report of work and tasks completed, number of calls etc. to the fire board that accounts for their time. She also would like to see no remote work completed while on the clock,(they may work remotely according to the contract when hired, if their station duties are complete) more public outreach with the community,(a breakfast) planning to get more volunteers with a recruitment program. She feels they need to be accountable to the taxpayers.

Karen will discuss a check off type of report with them.

In additional discussion with other Village board members, they suggested that recruitment must be continual and appears to be lacking. A mailer could be sent out with water bills, or tax bills, an article with the Home News, and participation in the 2023 Centennial celebration with the village. In May there will be a history day that Fire and EMS could be part of, fire hats for kids, medical forms, etc., and then the celebration of parade and day at the park with a booth.

4. Budget approvals

Fire Dept. – The budget for the fire dept. was an increase of \$150.00 over 2022. Motion by Bill, second by Kate to approve. Motion carried. The rate is Township 76%, Village 24%.

EMS – Tylers budget increased by \$1644.00 over 2022. Motion by Bill, second by Kate to approve. Motion carried. The rate is Township 76%, Village 24%.

General Budget – Increase the insurance line to \$17,600 from \$15,000. No other changes. Motion by Bill, second by Kate to approve. Motion carried. The rate is Township 76%, Village 24%.

Fulltime EMTs – Scenario 1 with a 5% increase and a 3rd full time employee beginning July 1, 2023. Total of \$96235.54. Motion by Bill, second by Kate to approve. Motion carried. The rate is Township 60%. Village 40%.

Tyler expressed concerns for finding a new EMT for a rate of \$14.00/hr.

5. End of year purchases. Karen reminded both Fire and EMS final purchases must be made prior to 12/1/22 for payment. The Fire Dept. plans to use 2% fire dues to purchase a gear dryer.

New Business:

1. Light – The outside light over the west door fills with water and needs to be replaced. The fire dept will complete the replacement.
2. Chainsaw – The fire dept. has purchased a new chainsaw and asked for permission to sell the old one. They were directed to do so.
3. Styrker maintenance plan – Tyler presented a maintenance plan that covers the cot, defib, lucas, and power load. It is a 3-year plan in the amount of \$20,142 or \$6714/yr. There is money available in the 2022 budget to cover the one-year cost.
4. Billing rates – Tyler asked the board to consider raising ambulance rates for 2023. Tyler will present a rate proposal at the Jan. meeting. Karen will contact Cvikota about rates that they are using for other depts.
5. Cell phone – Tyler would like the ambulance phone to be switched to First Net by AT&T. It is designed for First Responders. He will get prices.

Motion by Bill, second by Kate to adjourn the meeting. Motion carried.

The next meeting will be held on Thursday, January 5th at 6:30 p.m.

Respectfully submitted,

Karen Wilkinson

Fire Board Sec./Treas.

VILLAGE OF ARENA

Arena, WI 53503

MINUTES

DATE: **TUESDAY, DECEMBER 6, 2022**

TIME: **4:30 PM**

PLACE: **VILLAGE HALL, 345 WEST STREET, ARENA, WI 53503**

PURPOSE: **PERSONNEL COMMITTEE MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to order** at 4:50 p.m. by Kathy Stoltz
2. **Roll call:** Kathy Stoltz, Tami Erspamer Absent: Jim Doerflinger-arrived at 4:59 p.m.
3. **Personnel Manual Changes 4.16 Health Insurance/Incentive** – Clerk indicated this was reviewed by the Village Attorney and adjusted with his recommendations. Clerk indicated if the village wanted to go with a HRA (health reimbursement account) they could but each employee would need to turn in receipt of their health insurance each month to get reimbursed. Pain to run program, advantage is tax savings. Asked if they wanted to state an amount in the opt-out incentive program or have as a resolution to change each year. No changes recommended. Motion made by Stoltz to recommend personnel manual change 4.16 Health Insurance/Incentive to the board. Seconded by Erspamer. Motion carried.
4. Motion made by Stoltz to recommend approval of **Resolution Authorizing Health Insurance Plan for 2023**. Seconded by Erspamer. Motion carried.
5. Motion made by Stoltz to **adjourn**. Seconded by Erspamer. Motion carried at 5:01 p.m.



ARENA POLICE DEPARTMENT

345 WEST STREET, ARENA, WI 53503

Phone: 608-753-2297

Chief of Police Nicholas Stroik

Dispatch: 608-935-3314



New Monthly

Printed on January 1, 2023

CFS Date/Time	Primary Incident	Street Name	Case Number	Responder Agencies	Primary Disposition
12/01/22 17:08:18	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/01/22 20:05:52	Citizen Assist	DEMBY RD	ARPDP220630	ARPD, ICSO	Assignment
12/01/22 21:18:03	K9 Request or Assist	PINE MEADOW	ARPDP220631	ARPD	Assignment
12/02/22 00:48:55	Traffic Complaint	US HIGHWAY 14		ARPD	Assignment
12/02/22 17:11:12	MVA		ARPDP220632	ARPD, ICSO	Assignment
12/02/22 23:04:25	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/05/22 19:52:59	K9 Request or Assist	SHELL GAS STATION		ARPD	Assignment
12/05/22 20:25:50	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/05/22 21:41:55	Traffic Stop			ARPD	Assignment
12/05/22 22:07:00	K9 Request or Assist	WISCONSIN HEIGHTS		ARPD	Assignment
12/05/22 23:20:28	Assist LE	US HIGHWAY 14		ARPD	Assignment
12/06/22 10:11:56	Animal Complaint	VILLAGE EDGE RD	ARPDP220633	ARPD	Citation Issued
12/06/22 16:18:25	Traffic Stop	VILLAGE EDGE RD	ARPDP220634	ARPD	Assignment
12/06/22 16:59:19	MVA Deer	US HIGHWAY 14	ARPDP220635	ARPD	Assignment
12/06/22 17:04:38	Animal Complaint	US HIGHWAY 14		ARPD	Unable to locate/GONE
12/06/22 22:32:06	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/06/22 23:12:04	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/09/22 15:42:44	Warrant Arrest Attempt	US HIGHWAY 14		ARPD, ICSO	Assignment
12/09/22 18:40:32	Vandalism	SHARON ST	ARPDP220636	ARPD	Assignment
12/09/22 19:40:40	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/09/22 19:54:16	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/09/22 20:59:58	Traffic Stop	US HIGHWAY 14	ARPDP220637	ARPD	Assignment
12/09/22 23:38:15	Traffic Stop	US HIGHWAY 14	ARPDP220638	ARPD	Citation Issued
12/12/22 08:45:38	Motorist Assist	HIGH ST	ARPDP220639	ARPD	Assignment
12/12/22 11:11:50	911 Hang Up	HIGH POINT RD		ARPD, DDNR	Assignment
12/14/22 17:11:32	Missing Person	SOUTH 8TH STREET	ARPDP220640	ARPD, BVES, BVFD	Assignment
12/14/22 17:55:45	Sick	COUNTY ROAD Y		ARPD, DVES, MPES	Assignment

CFS Date/Time	Primary Incident	Street Name	Case Number	Responder Agencies	Primary Disposition
12/14/22 23:33:47	911 Open Line	DALOGASA DR	ARPDP220641	ARPD	Assignment
12/16/22 18:28:29	Citizen Assist	WILLOW ST	ARPDP220642	ARPD	Assignment
12/16/22 20:23:47	Assist LE	US HIGHWAY 14	ARPDP220643	ARPD	Assignment
12/16/22 21:17:23	Traffic Stop			ARPD	Assignment
12/16/22 21:18:28	K9 Request or Assist	E MAIN ST	ARPDP220644	ARPD	Assignment
12/16/22 22:20:27	Traffic Stop	US HIGHWAY 14	ARPDP220645	ARPD, ICSO	Citation Issued
12/19/22 21:46:52	Debris in Roadway	US HIGHWAY 14	ARPDP220646	ARPD	Assignment
12/20/22 19:32:48	Assist LE	SHIFFLET RD		ARPD	Assignment
12/20/22 20:24:09		VILLAGE EDGE RD		ARPD	Assignment
12/20/22 21:06:04	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/20/22 21:27:24	Assist LE	US HIGHWAY 14		ARPD	Assignment
12/20/22 22:38:59	K9 Request or Assist	US HIGHWAY 14	ARPDP220647	ARPD, WISP	Citation Issued;
12/25/22 14:21:16	Fire Vehicle	SHARON ST	ARPDP220648	ARES, ARFD, ARPD,	FIRE CONTROL OR
12/27/22 15:44:05	Property Damage	VILLAGE EDGE RD	ARPDP220651	ARPD	Dispatcher handled
12/27/22 17:53:29	Citizen Assist	WEST ST	ARPDP220650	ARPD	Assignment
12/27/22 18:54:54	Fall	WEST ST	ARPDP220649	ARES, ARPD	Assignment
12/29/22 20:09:53	Traffic Stop	US HIGHWAY 14	ARPDP220652	ARPD	Assignment
12/29/22 21:49:58	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/30/22 18:05:11	911 Hang Up	SCHOOL RD	ARPDP220653	ARPD	Assignment
12/30/22 21:23:25	Traffic Stop			ARPD	Assignment
12/30/22 21:26:37	Citizen Assist	WEST ST		ARPD	Assignment
12/30/22 21:58:32	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/30/22 22:24:10	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/30/22 23:30:08	Traffic Stop	US HIGHWAY 14	ARPDP220654	ARPD	Citation Issued
12/31/22 21:17:16	Traffic Stop	US HIGHWAY 14		ARPD	Assignment
12/31/22 22:59:07	Traffic Stop	US HIGHWAY 14	ARPDP220655	ARPD	Citation Issued

Total Records: 53