

MINUTES

DATE: TUESDAY, DECEMBER 6, 2022

TIME: 7:00 PM

PLACE: 345 West St, Arena, WI 53503

PURPOSE: REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:

1. **Call to Order** at 7 p.m. Kate Reimann, Village President
2. **Roll Call:** Kate Reimann, Kathy Stoltz, Tami Erspamer, Melissa Bandell, Brittany Carney, Jim Doerflinger, Kristen Shea
3. **Pledge of Allegiance**
4. Motion made by Bandell to **Approve December 6, 2022 agenda**. Seconded by Stoltz. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the November 15, 2022 Regular Board Meeting**
 - b. **Approval of monthly invoices and biweekly payroll**

Motion made by Stoltz to approve the above consent agenda. Seconded by Shea. Motion carried.
6. **Public Comment – Please be advised per State Statue section 19.84(2), information will be received from the public; be further advised that there may limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a two-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.**

Paul Pustina – Questioned the board if they are trying to attract businesses to the area. Have they talked with local business owners, county administrator, SWRPC, landowners? Indicated in a couple of years there may not be a couple of businesses in town. Feels the board needs to reach out and look outside the box.
7. **SPEAKERS:**
8. **President's Report**
 - a. **Proclamation – Recognizing Police Canine Dioge** – proclamation was read
9. **Monthly Maintenance Report**
10. **Clerk/Treasurer Report: Notification of Noncandidacy**
11. **OLD BUSINESS:**
 - a. **Doerflinger request: Install speed bumps on Willow Street** – indicated was needed due to speeders, a dog got run over, and young families with children. Thought possible could purchase some used ones and temporarily put them in. Erspamer indicated there is issues with people driving fast on other streets, we are not going to put speed bumps on every street. Shea questioned if he has researched the effects on emergency vehicles and snowplows and the cost of them? Chief Stroik indicated they have been monitoring Willow Street and are not seeing speeds stated. Noted increased traffic in summer due to outsiders going to boat landing. Feels the speeders are traveler's vs local residents. Have a south and north bound speed board on Willow St.
 - b. **MSA update on Village Edge Rd Project:** MSA met with Village representatives on 11/30/22 to review the preliminary plans and cost estimated for the road resurfacing project with the addition of the paved trail. The meeting included a discussion of design, construction and cost issues associated with the addition of curb and gutter on the east side of the road between Dalogasa Drive and Meadow Street. It should be noted that additional of the curb and gutter may result in additional permitting requirements for compliance with DNR Runoff Management standards. Electric and communication utility relocation will be required for trail construction. Preliminary plans were sent to the utilities for planning. Plans are also being reviewed by WisDOT

for trail permitting to cross the railroad right-of-way. Upon Village direction the plans, specifications and bid documents will be finalized with bid advertising beginning December '22 and bid opening January '23. Bid results will be reviewed with Village Board with construction contract award anticipated at the regular meeting on February 7, 2023.

Andy Bauer – PW feels the curb and gutter should not be done due to run off goes down Meadow and doesn't collect until reaches Fire Department at David Circle. Recommended it for pedestrian safety but there is green space between the road and trail. It will just cause more problems. Motion made by Doerflinger to remove the alternate of the curb & gutter from the Village Edge Road project bid. Seconded by Erspamer. Motion carried.

Municipal Well#2 – Plans and specification for the Wellhouse project were submitted to DNR for review – anticipate response later in December. Will advertise the Wellhouse project in December, opening Jan 11, 23 and reviewed with the board at the Feb 7, 23 meeting.

Sam's Well Drilling has indicated that they plan to begin drilling the final well in February or March of 2023. MSA is awaiting submittals from the Contractor.

Sanitary Sewer & Lift Station Upgrade Re-bid – Plans and specifications for the gravity sewer and lift station project are being edited to remove the sanitary sewer rehabilitation work previously awarded to Hydro-Klean. Will advertise the project in December, opening Jan 11, 23 and reviewed with the board at the Feb 7, 23 meeting.

Sanitary Sewer Rehabilitation: Hydro-Klean completed the majority of the manhole rehabilitation work Sept/Oct of this year. Contractor is expected to return to the Village in March 2023 to complete the sewer lining. The contractual substantial completion date is April 28, 2023.

DNR Funding: Have received application accepted letter for the SDWLP (Well) funding and application has been sent in for the Clean Water (Sewer). MSA will be working with Ehlers and DOA to coordinate the use of TIF funds.

- c. **MSA asphalt street work to Well #2:** Andy Bauer question if the board wanted to bid out with the project replacement of park parking lot or just a driveway to the Wellhouse. Doubts the heavy equipment will stay within a driveway area when turning around and the parking lot is not in good shape and could be damaged more. To do approximately a quarter of the parking lot (Wellhouse driveway) is estimated to cost \$6,000-\$6,500. Unsure if the cost of the driveway or parking lot will cover under the SDWLP funding will need to check with MSA. Motion made by Stoltz to bid out the entire parking lot, check with MSA to see if will be covered under the SDWLP funding, if not will use ARPA funds for the driveway to the wellhouse. Seconded by Carney. Motion carried.

12. NEW BUSINESS:

- a. Motion made by Stoltz to approve **Resolution 2022-10 Iowa County Hazard Mitigation Plan Update**. Seconded by Bandell. Roll call vote: Stoltz-I, Erspamer-I, Bandell-I, Carney-I, Doerflinger-I, Shea-I, Reimann-I. Motion carried 7-0.

Discussion and possible action regarding reports from the following Committees:

13. Public Works

- a. **Well #1 scales.** Two of the three scales at Well#1 are failing. DNR are aware and indicated the village is not required to replace them as long as the dosage is ok but would recommend it. This was planned to be done with the Well#2 project which is to be completed early 2024. Quote provided by Hawkins Chemical for a Vega Electronic Measurement System (Installed) for \$2,373.49 each. These are not the tradition scale that the village currently has, these sit on top, so they stay out of the chemicals and use laser for measuring. Unable to get the traditional scale at this time due to paint (corrosion resistant). This is the same scale that will go into Well#2, all six will be alike. They are in stock, will take a month to get and will need DNR approval. Motion made by Shea to purchase two Vega Electronic Measurement System (Installed) for \$2,373.49 each from Hawkins Chemical for Well#1. Seconded by Doerflinger. Motion carried.

b. Muskrats at West Park Fishpond – Motion made by Shea to allow Brian Stichter or Fred Hankel trap the muskrats for the season. Seconded by Erspamer. Motion carried.

14. Finance, Technology, Licensing

a. Resolution 2022-11 Adopting the 2023 AMENDED Annual Budget and Establishing the 2022 Property Tax Levy Payable in 2023 for the Village of Arena – DOR approved the referendum, can take the \$35,000 approved and put towards third EMT. Finance recommended not passing. Budget already approved and stands as is. Feels management needs to change first before spending more tax dollars.

15. Dane-Iowa/Wastewater

16. Emergency Response

17. Fire/EMS

A. **2023 Fire/EMS Budget** – no changes

B. Motion made by Doerflinger to approve the **2023 EMT Funding Agreement** with two full-time EMT employees with the village cost of \$31,824.76. Seconded by Shea. Stoltz indicated she didn't like the wording "composed of equal representation from the Town and the Village" because it is not true. Motion carried 6-1 with Stoltz opposed.

18. Personnel

A. Motion made by Stoltz to approve the **Personnel Manual Changes – 4.16 Health Insurance/Incentive**. Seconded by Erspamer. Motion carried.

B. Motion made by Stoltz to approve **Resolution 2022-12 Health Insurance Plan 2023**. Seconded by Doerflinger. Roll call vote: Stoltz-I, Erspamer-I, Bandell-I, Carney-I, Doerflinger-I, Shea-I, Reimann-I. Motion carried 7-0.

19. Plan Commission

20. Police – Report

21. Informational/Education:

22. Motion made by Stoltz to **Adjourn**. Seconded by Erspamer. Motion carried at 7:59 p.m.