

VILLAGE OF ARENA  
Arena, WI 53503

## MINUTES

DATE: **TUESDAY, MARCH 10TH, 2020**

TIME: **6:00 PM**

PLACE: **Village Hall, 345 West Street, Arena, Wisconsin**

PURPOSE: **SPECIAL JOINT VILLAGE BOARD MEETING AND PLAN COMMISSION WITH THE FOLLOWING AGENDA:**

1. **Call to Order** at 6:06 p.m.
2. **Roll Call:** Plan Commission – Ray Porter, William Hanson, Kate Reimann, Tami Erspamer, Linda Richter Village Board – Kathy Stoltz, Jessica Voight, William Hanson, Kate Reimann, Tara Hill, Melissa Bandell  
Absent: Plan Commission – Karen Wilkinson, one open seat; Village Board - Charles Burch  
Citizens: John Halverson
3. **Presentation: SWWRPC - Review of Comprehensive Plan:** Troy Maggied & Jaclyn Essandoh from SWWRPC was in attendance to update the Board and Plan Commission on the work performed on the Comprehensive Plan. A couple changes that have been made are the design (will get a couple more spring pictures to add) and Clerk helped with the map per Plan Commission recommendations. The Plan is now all in one booklet (Plan & Appendix) for easier reading.

**Written Comments received:** Susie Strang expressed her concern on how the survey was sent out because she did not receive it and believes 45 responses seems inadequate. It was noted a yellow card was mailed out to each tax parcel with information to go the survey online. Suggested adding a footnote on the process of the survey for clarification.

Jeff Cappell – Questioned reasoning for change from farmland to industrial along 14 in the southeast corner of the village. Hopes at the meeting a discussion with the proposed industrial site and all its ramifications will be discussed. It was noted no changes are needed from changing farmland to industrial.

4. Kate Reimann **Opened the public hearing for public comment at 6:24 p.m.** John Halverson indicated Jeff Cappelle is running out of patience and was wondering what the time frame for approval of the plan is? Answer – tonight.

5. Kate Reimann **Closed the public hearing** at 6:25 p.m.
6. **Discussion by Plan Commission and Board of Trustees on any changes needed to be made to Comprehensive Plan documents.** Motion made by Bandell to add a “footnote” where appropriate to address the concerns of the land use/survey in the document. Seconded by Voight. Motion carried.
7. **Plan Commission Consideration: Resolution 2020-06 Recommending Adoption of Comprehensive Plan.** Noting a quorum of the Plan Commission in attendance, Ray Porter moved to adopt Resolution 2020-06 recommending adoption of the Comprehensive Plan reflecting changes discussed between the Plan Commission and Village Board at tonight’s meeting, seconded by Tami Erspamer. Roll call vote: Porter -I; Hanson -I; Reimann -I; Erspamer -I; Richter-I. Motion carried 5-0.
8. **Village Board Consideration: Ordinance 2020-0310 Adoption of Comprehensive Plan.** Motion made by Bandell to approve Ordinance 2020-0310 Adoption of the Comprehensive Plan including changes made at tonight’s meeting. Seconded by Hill. Roll call vote: Stoltz -I; Voight -I; Hanson -I; Reimann -I; Hill -I; Bandell -I. Motion carried. 6-0.
9. **Village Board: Discuss with SWWRPC - student studies for splash pad and groundwater.** Troy indicated the UW senior students do design studies on different topics and feels the splash pad and groundwater are good choices that go along with the Comprehensive Plan. There is no cash contribution from the village. They provide input on the scope of the work, will still need to consult with an engineer due they are not licensed. Will require PW Sup to be on the advisory board and they meet 3x/semester at the University. A final presentation is given to the board. The students will come to the site to view. The Board gave permission to have Troy put the Village of Arena projects into the University que for consideration. Will know by the end of the summer if the project(s) are accepted.
10. **Village Board: Discuss with SWWRPC - WI DNR Outdoor Recreation Grants 2020.** This is a 50/50 in kind match grant that could be used for purchase of land for the splash pad recommended in the Comprehensive Plan. What’s needed for the grant – outreach which has been completed in the Comp Plan. Assessment of existing park(s). Grant is due by May 1<sup>st</sup> and there may be another one in August. Will need to hold a public hearing-30-day notice for this grant. Troy will assist the Village Clerk in applying.
11. **Adjournment of joint meeting.** Motion made by Voight to adjourn, seconded by Hill. Motion carried at 6:44 p.m.