

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, MARCH 3, 2020**

TIME: **7:00 PM**

PLACE: **Village Hall, 345 West Street, Arena, Wisconsin**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** at 7 p.m. by Village President Kate Reimann
2. **Roll Call:** Jessica Voight, Kathy Stoltz, Melissa Bandell, Kate Reimann, William Hanson, Charles Burch
Absent: Tara Hill
3. **Pledge of Allegiance**
4. **Approve March 3, 2020 agenda.** Motion made by Hanson to approve the March 3, 2020 agenda. Seconded by Bandell. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the February 4, 2020 Regular Board Meeting**
 - b. **Approval of monthly invoices and biweekly payroll**
 - c. **Approval of VISA/BP online payment**
 - d. **Approval of Operator license to Stephanie Kramer**Motion made by Bandell to approve consent agenda as noted above. Seconded by Stoltz. Motion carried.
6. **Two Minute Public Comment.** Melissa Bandell thanked Kate Reimann for all she has done for the village and wished her a happy birthday.
7. **President's Report.** Village Shop has been completed.
8. **Monthly Maintenance Report**
9. **Clerk/Treasurer Report**
 1. **Move April 7, 2020 board meeting due to elections.** Motion made by Voight to move the April board meeting to Wednesday, April 8, 2020 at 7 p.m., seconded by Burch. Motion carried.
10. **SPEAKERS:**
 1. **Tim Albrecht – 344 South St, sink hole/capped old sewer lateral bill.** Motion made by Hanson to move to the end of the agenda, seconded by Bandell. Motion carried. End of meeting, no show. Motion made by Bandell to table this issue. Seconded by Voight. Motion carried.
 2. **Maggie Witwen – 516 Oak St proposal.** Unable to attend meeting. Provided a handout of which indicated plans include building a small house and garage behind the current structure and slowly dismantle part of the building and/or use part of that structure for storage. Working on financing and offer is \$8,000.00 for the property. Motion made by Stoltz to deny offer of \$8,000 for the 516 Oak St property. Seconded by Bandell. Motion carried.
 3. **Christopher & Patricia Green – 374 Oak St, dilapidated building plans.** Plans are to take the garage down himself, unable to do know due to weather. Plans on leaving lean too. Motion made by Burch to allow dilapidated building to start coming down in April and complete by the end of June. Seconded by Voight. Motion carried.
11. **OLD BUSINESS:**
 1. **Reminder of Special Board meeting for Tuesday, March 10th at 6:00 p.m. (Comprehensive Plan)**
 2. **Reminder of Special Board meeting for Tuesday, March 17th at 6:00 p.m. (Emergency Plan Tabletop)**
 3. **Fire Dept. charged for usage of the Hwy 14 sign board.** Motion made by Hanson to not charge the Fire/EMT Dept. as long as isn't associated with a business. Seconded by Voight. Motion carried.

12. NEW BUSINESS:

Discussion and possible action regarding reports from the following Committees:

13. Public Works

1. **Ordinance #2020-0303 Discharge of Clear Water into Village Sewer System.** Motion made by Voight to approve Ordinance #2020-0303 Discharge of Clear Water into Village Sewer System pending attorney review. Seconded by Burch. Roll call vote: Voight -I; Stoltz – I; Bandell -I; Reimann -I; Hanson -I; Burch -I. Motion carried 6-0.
2. **Rustic River Archery Club Agreement.** Motion made by Voight to send to attorney and then to the Archery Club for review. Seconded by Burch. Motion carried.
3. **Selling of storage containers.** Motion made by Voight, once the storage containers are empty, to sell one to the Rustic River Archery Club for \$3,000 and list to the public the second one for \$3,000. Seconded by Hanson. Motion carried.

14. Finance, Technology, Licensing

1. **TIF loan payback to sewer utility.** Motion made by Bandell to have TIF pay back the sewer utility for lift station loan in the amount of \$101,801.94. Seconded by Stoltz. Motion carried.
2. **Possible action on additional uses of text program.** Motion made by Bandell to have Stoltz talk with the Town of Arena to see if they are interested in using the text program for a fee of \$20/usage. Seconded by Burch. Motion carried.

15. **Dane-Iowa/Wastewater.** Pumpage is coming down: Dec 2019 – 5.2 million, Jan 2020 – 4.1 million, but still up from Jan 2017 of 1.6 million gallons. Trucks hauled waste for maintenance work on relief valves, this was done at no extra expense to the village.

16. Emergency Response

17. **Fire.** Hanson reported more volunteer EMT's are needed or will need to go FT EMT staff. End of June will start budgeting for FT if volunteers don't step up. Bandell recommend considering 'sit' pay for mutual aid.

18. Library

19. Personnel

1. **Leave agreement.** Motion made by Voight to approve leave agreement with PW Superintendent, Mike Schmidt. Seconded by Bandell. Motion carried.
2. **Possible personnel manual changes.** Changes were read for sections 3.6, 3.9, 4.2 & 4.5. Motion made by Bandell to approve the personnel manual changes to go into effect next pay period. Seconded by Stoltz. Motion carried.
3. **Board acknowledgement of personnel policy.** Acknowledgement form provided and informed to return to clerk.

20. Plan Commission:

21. Police – Report

1. **Sale of 2013 police squad.** Motion made by Bandell to accept Police Committee recommendation of once the 2013 squad is back, to publish in paper for two weeks accepting sealed bids with a minimum bid of \$3500. Seconded by Hanson. Motion carried.

22. Informational/Education: Fraud

23. **Adjourn.** Motion made by Burch to adjourn, seconded by Voight at 8:13 p.m. Motion carried.