

## **MINUTES**

DATE: **TUESDAY, JANUARY 7, 2020**

TIME: **7:00 PM**

PLACE: **Village Hall, 345 West Street, Arena, Wisconsin**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order at 7:08 p.m.**
2. **Roll Call:** Jessica Voight, Kathy Stoltz, Melissa Bandell, Kate Reimann, Tara Hill  
Absent: William Hanson, Charles Burch
3. **Pledge of Allegiance**
4. **Approve January 7, 2020 agenda.** Motion made by Bandell to approve the Regular Board meeting January 7, 2020 agenda. Seconded by Voight. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
  - a. **Approval of minutes from the December 3, 2019 Regular Board Meeting**
  - b. **Approval of minutes from the December 10, 2019 Special Board Meeting**
  - c. **Approval of monthly invoices and biweekly payroll**
  - d. **Approval of VISA/BP online payment**
  - e. **Approval of operator license to Bobbie-Sue Spurley and Tessa Jones**  
Motion made by Voight to approve the approve consent agenda, seconded by Hill. Motion carried.
6. **Two Minute Public Comment:** David Jones – Indicated his Spring Green Chamber tenure is coming to an end and looking for someone to sit on the board from Arena. Also indicated he has turned in the 2020 fireworks, temporary licenses for the Mary Jones Memorial.
7. **President’s Report** – shop building is moving forward, putting in the overhead doors next week.
8. **Monthly Maintenance Report** - Reviewed
9. **Clerk/Treasurer Report**
  1. Motion made by Bandell to approve **Ordinance #2020-0106 to Amend Section 18.45.030 of the Municipal Code of the Village of Arena, Iowa County, Wisconsin Relating to Zoning – B2 – Conditional Uses – Storage Buildings.** Seconded by Hill. Roll call vote: Voight –I; Stoltz –I; Bandell –I; Reimann –I; Hill –I. Motion carried 5-0. Clerk indicated this was a clarification change.
10. **SPEAKERS:**
  1. **Nick Jennings, NJ Surveying; Village Shop survey map** - postponed
  2. **Mark Quinn, Prairie Plumbing invoice for repair of sink hole/uncapped lateral** – Mike Schmidt, PW Sup. indicated that the bill was sent to 347 Main St due to that is where the initial call was made and was on the invoice but the lateral does not go to this house it goes to 344 South St per Prairie Plumbing. Motion made by Bandell that the invoice be removed from 347 Main St and to bill 344 South St for the repair of the sink hole/uncapped lateral. Seconded by Voight. Motion carried.
  3. **Dave Lucy, Town of Arena Chair – EMT numbers.** Indicated Arena has had EMT’s that have retired, quit or not finished the schooling and are running on a skeleton crew. Have two going through the class currently and have mutual response for backup. Wants to be proactive and wants to hire 2-3 full-time EMT’s at an estimated cost of \$50,000 each. Need to have two for a legal run. Wants to know how the village feels, doesn’t think the problem is going away and it’s an important issue that needs to be

addressed. Provided a handout that lists the number of calls for the town and village over the past five years. Average 150 calls/year and would divide the costs per percentage of calls. Noted if Arena loses EMT's service they will lose the Fire Dept. because the EMT's pay for the fire equipment. Fire rating will change if lose EMT service. Letter went out in tax bills, haven't heard anything back. Question asked if grants are available – answered yes but unable to get. Discussed use of First Responders. It was recommended to have a joint meeting to explain what will happen if EMT service does not change, how it will affect your tax bill if go with full-time staff. Have two listening sessions and advertise through text marketing, Facebook, website, utility bills and posting in paper. A joint meeting with the Village & Town of Arena was scheduled for Thursday, January 16, 2020 at 7:30 p.m. at the Fire Station.

#### **11. OLD BUSINESS:**

1. **Discuss 314 Willow St project, request to be considered for TIF funding** - postponed

#### **12. NEW BUSINESS:**

1. **364 Oak St building** – Had a complaint for a building that has collapsed at this property. Motion made by Voight to have the clerk send the property owner a letter stating the ordinance in violation (8.25.50(g)), give them 15 days to reply with a response of how they plan to abate the problem. If don't hear anything back, will send to attorney for inspection letter. Seconded by Hill. Motion carried.

#### **Discussion and possible action regarding reports from the following Committees:**

#### **13. Public Works**

1. **Water Certification Operator.** Jeff Brindley from the Village of Ridgeway was acting as the Village's certified operator from Nov 2018- Nov 2019 and charged \$110/month + mileage. No written contract or amount was discussed, verbal agreement between Ben Thompson and Jeff Brindley. Mike Schmidt contested that Jeff Brindley submitted the monthly reports and found a couple of text messages on the phone. Currently have Eric Drachenberg who got his certification in Oct. 2019 and is being paid for a minimum of two hours on call basis as an employee of the village. Required to have, services rendered, and don't want to have any bad relationships with other municipalities if need the help again. Motion made by Voight to pay Jeff Brindley \$1,328.00 for services and request a W-9 be received prior to payment. Seconded by Hill. Motion carried.
2. **Arena Cheese utility payback agreement.** Motion made by Bandell to accept the Arena Cheese utility payback agreement of \$2,000/month until \$24,000 obligation is met with no interest charged. Seconded by Hill. Motion carried.

#### **14. Finance, Technology, Licensing**

1. **Text Marketing contract.** Motion made by Bandell to approve the VIP Text Marketing contract at a cost of \$1,250 and will be going with the signs for item that was budgeted in 2020. Seconded by Hill. Motion carried.
2. **Civic contract.** Motion made by Bandell to approve the Civic Systems contract for accounting software in the amount of \$14,900 plus \$1900 annually for item that was budgeted in 2020. Seconded by Stoltz. Motion carried.
3. **Midwest Meter BEACON Service Agreement.** Motion made Bandell to approve the Midwest Meter BEACON service agreement for \$6,235.80 so the village will be compatible with Windows 10 software and was budgeted for in 2020. Seconded by Stoltz. Motion carried.

4. Motion made by Bandell to approve **Ordinance #2020-0107 to Amend Section 2.10.080 of the Municipal Code of the Village of Arena, Iowa County, Wisconsin Relating to Salaries**. Seconded by Stoltz. Roll call vote: Voight –I; Stoltz –I; Bandell –I; Reimann –I; Hill –I. Motion carried 5-0.
5. Motion made by Bandell to approve **Resolution #2020-01 Establishing Salaries for Village Board Members**. Seconded by Hill. Roll call vote: Voight –I; Stoltz –I; Bandell –I; Reimann –I; Hill –I. Motion carried 5-0.
15. **Dane-Iowa/Wastewater** – The Village had 10 million gallons go to Dane-Iowa WW in October and is down to 7 million gallons in November. Commission approved hiring an Engineer to evaluate costs for upgrade to the plant. The village either needs to get the I/I under control or stop development in the village. Will be sending letter to residents to explain the potential costs of upgrade to plant.
16. **Emergency Response** – Special Board meeting planned for Tuesday, January 14, 2020 at 5 p.m. to discuss Emergency Management and Spring Flooding.
17. **Fire**
18. **Iowa County Economic Development**
19. **Library**
20. **Personnel**
21. **Plan Commission:**
  1. **Recommendation for appointment of members** - postpone
  2. **Vandewalle contract**. Motion made by Voight to approve the Vandewalle two-year contract to assist the village with planning. Seconded by Hill. Motion carried. Clerk to get an agreement drawn up that indicates cost incurred will be reimbursed by applicant/developer.
22. **Police – Report** reviewed. Chief Stroik & committee agreed to vacation use agreement.
23. **Informational/Education** - none
24. **Adjourn**. Motion made by Voight to adjourn at 8:44 p.m. Seconded by Hill. Motion carried.