

VILLAGE OF ARENA
Arena, WI 53503

MINUTES

DATE: **TUESDAY, OCTOBER 6, 2020**

TIME: **7:00 PM**

PLACE: **345 West St, Arena, WI 53503**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** at 7 p.m.
2. **Roll Call:** Kate Reimann, Kathy Stoltz, Jessica Voight, Tami Erspamer, Tara Hill, Paul Pustina, William Hanson
3. **Pledge of Allegiance**
4. **Approve October 6, 2020 agenda.** Motion made by Hill to approve the agenda. Seconded by Stoltz. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the September 1, 2020 Regular Board Meeting and Special Board Mtg Minutes September 15, 2020**
 - b. **Approval of monthly invoices and biweekly payroll**
 - c. **Approval of VISA/BP online payment**

Motion made by Stoltz to approve the consent agenda as noted above. Seconded by Hill. Motion carried.
6. **Public Comment – Please be advised per State Statue section 19.84(2), information will be received from the public; be further advised that there may limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a two-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.**
 - Monica Reeves asked a couple of questions regarding budget.
7. **SPEAKERS:**
 1. **Dave Rasmussen & Kathy Jennings, MSA - discussion of the CIP, prioritizing Village projects.** Dave Rasmussen indicated he has been working with TIF's for 35 years and can provide guidance on the CIP. Provided an overview of the village's current TIF. Noted that the listed items on the project plan of the TIF is what the increment funds can be used for. The last time the Capital Improvement Plan (CIP) was updated was in 2010. Projects that the village would like to pay with TIF should be included in this plan. Can request an extension of the TIF by a standard 3-year extension or through Tech College 3-year extension. The extension could bring in an additional estimated 1.3 million dollars to go towards the project(s) loans. The Joint Review Board would need to approve the extension of any TID, and the CIP would help provide information. At the Sept. board meeting a motion was made to continue with the well project and move forward with the three-year extension. Motion made by Voight to hire MSA to work with the village in updating the Capital Improvement Plan (CIP). Seconded by Pustina. Motion carried.
8. **President's Report –**
 1. **2020 – 2021 Updated Standing Committees.** Tami Erspamer took the place of Barbara Beran on Personnel and Finance Committee's with Kathy Stoltz are chair of Finance. Dustin Strobush added to the Plan Commission to take Tami Erspamer's place. Motion made by Voight to accept changes to the 2020-2021 Standing Committees as noted above. Seconded by Hanson. Motion carried.
9. **Monthly Maintenance Report**
10. **Clerk/Treasurer Report**
 1. **Change November Board Meeting due to election.** Board meeting was changed to Tuesday, November 10th at 7 p.m. with Finance being held on Monday and PW at 5 pm and Personnel at 6:30 pm.

2. **Budget Public Hearing date – December 1st.** Clerk indicated budget would need to be sent to the paper by November 12th with Public Hearing to be held on December 1st.

11. OLD BUSINESS:

12. NEW BUSINESS:

1. **Trick or Treat day/hours.** Motion made by Voight to set Trick or Treating for Arena on October 31st from 4-7 p.m., practice social distancing, masks, hand sanitizing and stay safe. Seconded by Stoltz. Motion carried.

Discussion and possible action regarding reports from the following Committees:

13. Public Works

14. Finance, Technology, Licensing

1. **Possible action on forensic audit for the village.** No need to go any further at this time.
2. **Possible action on VFW lease agreement at 514 Willow St.** Present lease ended in March 2016. Motion made by Stoltz to approve VFW lease agreement with no changes for one-year January 1, 2021 – December 31, 2021 and review yearly. Seconded by Hill. Motion carried.
3. **Possible action on Assessment Services – Revaluation/Maintenance.** Motion made by Stoltz to approve Chimney Rock Appraisal agreement for revaluation in 2021 (\$13,500) and maintenance years 2022, 2023 and 2024 (\$3,900 each year); will also buyout current contract with Gardiner Appraisal for \$2,050. Seconded by Pustina. Motion carried.
4. **Possible action on Route to Recovery funds/purchases.** Motion made by Stoltz to purchase a conference phone for meetings and any balance remaining of the \$900, clerk to purchase chairs that can be sanitized to be used in the Village Hall and to pay for by November 1st deadline. Seconded by Voight. Motion carried.

15. Dane-Iowa/Wastewater – minutes provided in board packet for board review

16. Emergency Response

17. Fire – Fire/EMS 2021 Budget, postponed

18. Reading Room

19. Personnel

1. Motion made by Voight to approve **Ordinance #2020-1006 to Amend Section 2.20.030 of the Municipal Code of the Village of Arena, Iowa County, WI Relating to Attendance Standard.** Seconded by Hanson. Roll call vote: Voight -I; Pustina-I; Hanson-I; Reimann-I; Hill-I; Erspamer-I; Stoltz-I. Motion carried 7-0.

20. Plan Commission:

1. Motion made by Voight to approve **Resolution #2020-21 Approval of Conditional Use Permit to allow Archery Range in Zoned as P-1 Public Access District located at 7698 US Hwy 14, Arena, WI; Parcel #101-0225.A; THE EAST 10 A OF THAT PART OF THE NE1/4 OF SW1/4 OF SEC 17 LYING SOUTH OF THE ROW OF THE CHICAGO, MILW, ST P & PACIFIC RR.** Seconded by Hanson. Roll call vote: Voight -I; Pustina-I; Hanson-I; Reimann-I; Hill-I; Erspamer-I; Stoltz-I. Motion carried 7-0.

21. Police – Report

22. Informational/Education

23. Motion made by Reimann to go into CLOSED SESSION per S.S. 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Re: Taylor Scott vs Village of Arena. Seconded by Voight. Roll call vote: Reimann-I; Stoltz-I; Voight-I; Erspamer-I; Pustina-I; Hanson-I; Hill-I. Motion carried 7-0 at 8:05 p.m.

24. Motion made by Voight to go back into open session. Seconded by Reimann. Roll call vote: Reimann-I; Stoltz-I; Erspamer-I; Hill-I; Hanson-I; Pustina-I; Voight-I. Motion carried 7-0 at 8:17 p.m., **any action as a result of closed session.** Motion made by Reimann to accept the plaintiff's request for payment of \$300 in attorney fees and \$178 in filing fees. Seconded by Hill. Motion carried.

25. Motion made by Voight to Adjourn. Seconded by Reimann. Motion carried at 8:19 p.m.